TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE AGENDA

Tuesday, November 18, 2025, 6:15 pm

Board Chambers, 1 John Street, Williamsburg

Call to Order

Pledge of Allegiance

Roll Call

Citizen Written Submissions (5 minutes)

Citizen Comments on Agenda Items only (3 minutes): If you wish to address the Town Board, please sign up on the sign up on the sheet available by the meeting room door and submit it to the Town Clerk prior to the meeting being called to order.

1. **Approval of the Agenda and Consent Agenda:**

   Consent Agenda: All matters listed on the Consent Agenda are considered routine and will be approved with one motion. Documents are approved substantially as drafted. There will be no separate discussion of these items unless a Board of Trustee Member or citizen so requests, in which case the items may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

   a. Approve the Board of Trustee Meeting minutes for October 21, 2025 and Workshop November 7, 2025.
   b. Receive and file town report and accounts payable disbursements for October 2025.
   c. Authorize removing Donna Krautheim and adding Mayor Joelina Espinoza as signatories on Town of Williamsburg bank accounts at the Bank of San Juan General Fund, Street Fund, Conservation Trust Fund, Water Fund, and System Development Fund and for the Rocky Mountain Bank and Trust security box.
   d. Authorize paying $1,200 to gWorks for annual website subscription.

2. **Reports**

   a. Treasurer Report: Receive and file Treasurer Report and Monthly Budget report for October 2025.
   b. HR Report.
   c. Matters from the Mayor and Board of Trustees.
   d. Town updates from Code Enforcement, Streets, Park, Water, Clerk, Planning & Zoning and Special Events.

3. **UNFINISHED BUSINESS:**

   a. **INTRODUCTION AND ADOPTION of RESOLUTION 12, SERIES OF 2025: A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF WILLIAMSBURG, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026 AND ENDING ON THE LAST DAY OF DECEMBER, 2026.**

Posted pursuant to Municipal Code on Thursday, October 16, 2025
Town Clerk Ashley Smith

b. **INTRODUCTION AND ADOPTION OF RESOLUTION 13, SERIES OF 2025: A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE TOWN OF WILLIAMSBURG, COLORADO FOR THE 2026 BUDGET YEAR.**

4. **NEW BUSINESS:**
   a. Reappoint Kevin Borre and Jerry Farringer to the Planning and Zoning Committee per the 2025 Code Book Ch 2, Sec 273 requirement for reappointment every two years.

Adjourn: Next Scheduled Meetings:

Workshop, Friday December 5, 2025, 4 pm, Canceled
Special Meeting, December 12, 7 am, Town Hall
Tuesday, December 16, 2025, 6:15 pm, Town Hall

Posted pursuant to Municipal Code on Thursday, October 16, 2025
Town Clerk Ashley Smith

TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE MINUTES

Tuesday, October 21, 2025, 6:15 pm

Board Chambers, 1 John Street, Williamsburg, CO

Citizen Written Submissions (5 minutes) Robert Siedentopf Before the meeting started, Mr. Siedentopf was presented with the attorney's communication that it was not the town's responsibility to obtain ditch ownership nor maintenance at 28 Ironhorse. Mr. Siedentopf also informed the board he found his check for his water payment. He left the premises before the meeting started.

The meeting was called to order at 6:15 pm

The pledge of allegiance was led by Mayor Joelina Espinoza.

Roll Call

	Present	**Absent**
Trustee Jodi Davis	X	
Trustee Donnell Farnum	X	
Trustee Kristina Graham-Webb	X	
Trustee Donna Krautheim	X	
Trustee Steve Harrison	X	
Mayor Pro Tem Brian Dreitz	X	
Mayor Joeliina Espinoza	X	

Also Present: Ashley Smith Town Clerk and Dan Wagner Streets and Maintenance

Citizen Comments on Agenda Items only (3 minutes): If you wish to address the Town Board, please sign up on the sign up on the sheet available by the meeting room door and submit it to the Town Clerk prior to the meeting being called to order. **None.**

1. **Approval of the Agenda and Consent Agenda:**

   Consent Agenda: All matters listed on the Consent Agenda are considered routine and will be approved with one motion. Documents are approved substantially as drafted. There will be no separate discussion of these items unless a Board of Trustee Member or citizen so requests, in which case the items may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

   a. Approve the Board of Trustee Meeting minutes for September 16, 2025 and Special Board Meeting Minutes for October 3, 2025.
   b. Receive and file town report and accounts payable disbursements for September 2025.
   c. Authorize purchase of 500 Harland Checks for the General Fund for $265.00.
   d. Authorize purchase of 500 Harland Checks for the Street Fund for $265.00.
   e. Authorize purchase of 16 rolls of postage stamps for water billing from USPS for $976 from the Water Fund.

f. Authorize purchase of 7 bags of asphalt for patching potholes for $126 from Florence Ace Hardware from the Street Fund.
g. Authorize purchase of 5 bags of cement to modify ditch crossing on Needham for $35 from Home Depot.
h. Authorize purchase of materials for oil change and transmission fluid change for the Chevy for $140 from O'Reilly.
i. Authorize purchase of a Town of Williamsburg Code Enforcement Shirt with logo for $25 plus shipping from logosportswear.com
j. Authorise purchase for custom Town of Williamsburg Code Enforcement Safety vest for $30 plus shipping from logosportswear.com.
k. Authorize payment to CIRSA quarterly worker's compensation coverage for $536.77 from the General Fund.
l. Authorize payment to CIRSA quarterly property insurance for $1,274.76 from the General Fund.
m. Retroactively authorize purchase of unleaded and diesel fuel to fill tanks at shop from Acorn Petroleum for $746.14.
n. Authorize Mayor's signature for Colorado Division of Reclamation, Mining and Safety consent for right of entry for reclamation activities.

MOTION: On motion by Jodi Davis and second by Trustee Farnum to approve the agenda and consent agenda.

Topic discussed. Motion Passed.

	M	S	Aye	Nay	Abstain
Trustee Jodi Davis	X		X		
Trustee Donnell Farnum		X	X		
Trustee Kristina Graham-Webb			X		
Trustee Donna Krautheim			X		
Trustee Steve Harrison			X		
Mayor Pro Tem Brian Dreitz			X		
Mayor Joelina Espinoza			X		

2. **Reports**

a. **Treasurer Report:** Receive and file the Treasurer's Report and Monthly Budget Report for September 2025. The Treasurer advised the Town Clerk that routine, budgeted purchases under $500 do not require inclusion on the consent agenda for authorization. The Town Clerk will prepare a resolution for Board consideration to formalize this procedure.

MOTION: On motion by Donna Krautheim and second by Trustee Steve Harrison to accept the Treasurer's report.

Topic discussed. Motion Passed.

	M	S	Aye	Nay	Abstain
Trustee Jodi Davis			X		
Trustee Donnell Farnum			X		
Trustee Kristina Graham-Webb			X		
Trustee Donna Krautheim	X		X		
Trustee Steve Harrison		X	X		
Mayor Pro Tem Brian Dreitz			X		
Mayor Joelina Espinoza			X		

b. **HR Report.** Trustee Kris Graham-Webb reported they will put a feeler out in January to fill the Town Clerk position and the office will pay more bills $500 and under by ACH instead of by checks.

c. **Matters from the Mayor and Board of Trustees:** The Mayor reported that September's Care and Share numbers were down. There won't be turkeys at the November Care and Share. Martin Marietta is looking into donating barriers to stop traffic on the easement road on Ironhorse running along the RR. Thanks was expressed to the Community Clean Up crew Volunteers for their work October 18 & 19.

d. Town updates from **Code Enforcement:** The new code enforcement officer was not invited to attend. Mr. McCormick did not attend the meeting with his fireworks complaint.**Streets:** Dan put warning signs up at the Wilmont Circle culvert dip Dan reported that there is too much liability to put school bus stop signs and crosswalks in town. The Road Sign Co. has never made "obey bus stop traffic law signs" to put in town entrances. Trustee Harrison will watch the situation and the Board will wait to make a decision. **Park:** The Mayor is scheduling bids for Xeriscaping at Town Park. **Water**: None. **Town Clerk:** Ashley invited the board to tour the Florence water plant and advised the Severance Tax from the State of Colorado came in at a shortfall of over $5,300 which the Street budget must accommodate for. **Planning & Zoning:** None.**Special Events**: The Women's Club are giving away turkey dinner boxes.

3. PUBLIC HEARING: 2026 BUDGET

The Mayor opened the Public Hearing. The Mayor asked the Treasure to Report on the 2026 Budget. Comments for the Public were sought. The Mayor closed the Public Hearing. The Mayor invited the board to discuss the 2026 Budget.

4. UNFINISHED BUSINESS:

a. Internal Board Interactions: Response from Trustee Donna Krautheim:

Trustee Donna Krautheim spoke to her defense of charges that were made against her at the Special Board October 3, 2025 meeting. Trustee Donna Krautheim was advised this wasn't the time to give a defense but to decide whether she would resign or have a public hearing. Donna said she did not intend to resign at this time. Trustee Kris Graham-Webb read the 2025 Town Code on standards to remove a Trustee from office. The Town Clerk Ashley Smith advised the Board that this is a serious matter and the Town Attorney should be consulted.

MOTION: On motion by Trustee Steve Harrison and second by Trustee Jodi Davis that on this date 21 October 2025 having provided to Trustee Ms. Donna Krautheim written notice and concerns over misconduct and malfeasance at a duly called Special Meeting 03 October 2025, and stipulating Trustee Krautheim must resign or provide a request for a public hearing by the Meeting 21 October 2025. And receiving no response call for a vote of removal of Trustee Donne Krautheim.

Motion Passed.

	M	S	Aye	Nay	Abstain
Trustee Jodi Davis	X		X		
Trustee Donnell Farnum		X	X		
Trustee Kristina Graham-Webb			X		
Trustee Donna Krautheim					
Trustee Steve Harrison			X		
Mayor Pro Tem Brian Dreitz			X		
Mayor Joelina Espinoza			X		

b. **School Bus Stops:** Dan gave the report in Agenda item 2d.

5. **NEW BUSINESS:**

Approve letters to be sent for payment on chronically late waterbills before liens placed for nonpayment on properties for Sean Krautheim at 36 Rockrimmon for $1108.92 and Star Hobson 19 Wilmont Circle North for $338.78.

MOTION: On motion by Trustee Jodi Davis and second by Trustee Donnell Farnum to approve letters to be sent for payment on chronically late waterbills before liens placed for nonpayment on properties for Sean Krautheim at 36 Rockrimmon for $1108.92 and Star Hobson 19 Wilmont Circle North for $338.78.

Topic Discussed. Motion Passed.

	M	S	Aye	Nay	Abstain
Trustee Jodi Davis	X		X		
Trustee Donnell Farnum		X	X		
Trustee Kristina Graham-Webb			X		
Trustee Donna Krautheim			X		
Trustee Steve Harrison			X		
Mayor Pro Tem Brian Dreitz			X		
Mayor Joelina Espinoza			X		

Meeting Adjourned at 7:28 pm.

Next Scheduled Meetings: Workshop Friday, November 7, 4:00 pm
Regular Board Meeting:Tuesday, November 18, 2025, 6:15 pm

Mayor Joelina Espinoza

Attest:

Ashley Smith, Williamsburg Town Clerk Date

TOWN OF WILLIAMSBURG

Some Bigger, None Better

Board of Trustee Workshop Agenda, Friday, November 7, 2025, 4 pm
Board Chambers, 1 John Street, Williamsburg, CO

The meeting was called to order at 4:03 pm
The pledge of allegiance was led by Mayor Joelina Espinoza.
Roll Call

	Present	Absent
Trustee Jodi Davis	X	
Trustee Donnell Farnum *Excused Absence		X
Trustee Kristina Graham-Webb	X	
Trustee Steve Harrison	X	
Mayor Pro Tem Brian Dreitz	X	
Mayor Joeliina Espinoza	X	

Also Present: Ashley Smith Town Clerk and Alex Aguirre Code Enforcement

1. **Discussion on replacement of Board Member vacancy:** Town Clerk directed to seek letters of interest. Deadline December 9, 2025. Will appoint a new member at the December 16, 2025 Board Meeting to fill the vacancy with a term that ends November 2026.

2. **Town Park Next Steps:** Barb Cameron will help to develop the Park Master Plan with an emphasis on the Town Park being natural open space and park equipment at Scutti Park.

3. **Code Enforcement Report & Fireworks:** The court date on 11/13/25 at 2 pm will be an arraignment for 124 Quincy and 16 Wilmont Circle N. James McCormack addressed the Board about fireworks enforcement. The Board discussed fireworks education for 2026.

4. **Staff Holiday Bonuses:** The Staff Development Fund will be divided into gift certificates for staff in lieu of bonuses.

5. **Timeline for Mill Levy submission to Fremont Assessors office on December 15, 2025:** The December 5, 2025 Workshop will be canceled, and a Special Meeting scheduled for December 12, 2025 at 7 am to pass the Resolution approving the 2026 mill levy.

The meeting was adjourned at 5:01 pm. Next scheduled meetings are the Special Meeting December 12, 2025 at 7 am and Board of Trustee Meeting December 16, 2025 at 6:15 pm.

Mayor Joelina Espinoza

Attest:

Ashley Smith, Williamsburg Town Clerk Date

Williamsburg Town Report

November 18, 2025

Building Report:

Permit #	Issue Date	Work	Address	Permit Fee	Construction Cost	Building Size
1402	11/10/25	Reroof	10 Ridgeway Ct.	$ 80.00	$ 8,032.00	
1403	11/10/25	Carport	18 Boulder Ct.	$ 75.00	$ 7,334.00	400 sq ft
			Total	$ 9,702.00	$ 641,112.15	

Clerk Report:

a. 10/21/25 Ashley and Brenda hosted a staff lunch to review 2025 projects, schedule remaining needed 2025 staff training sessions, and look ahead to 2026 needs.
b. 10/22/25 Ashley met with the Treasurer and IT specialist to assess ordering new computers and executed board approved expenditures.
c. 10/23/25 Ashley worked on documenting, filing reports, and recording minutes from the board meeting.
d. 10/28/25 Ashley worked on 2025 CIRSA Risk Audit documentation, Board Workshop Agenda, and coordinated with Fremont County Assessor's office on Williamsburg 2026 temporary Mill Levy tax credit calculation.
e. 10/30/25 Ashley worked on the new website, CIRSA Risk Audit for 2025, employee onboarding prep for Code Enforcement, and Board packets for the November 7 Workshop.
f. 11/3/25 Ashley processed Payroll, liabilities and accounts payable.
g. 11/4/25 *Ashley worked on problem solving why the General Payroll Splits was too high and scheduled Amber from Second 61 to consult. It is because the monthly payroll splits need to also take into account employer payroll liabilities, not just the gross payroll.*
h. 11/5/25 Ashley cleaned the administrative office.
i. 11/6/25 Brend attended the regional Clerk's Roundtable.
j. 11/7/25 Ashley attended and took notes at the board workshop.
k. 11/11/25 Ashley prepared minutes for the board workshop and board meeting packets. Ashley also had a Zoom training session with gWorks to work on the finishing touches of the new website.

Street Report:

a. 10/16/25 Dan dug around the water shut-off at the shop, replaced the pipe to the shut-off. A dumpster for community clean up was delivered. Cleaned the tree brush out of the shop yard. Cut the playground plastic up and put it in the dumpster.
b. 10/20/25 Dan conducted the Town tour. Cleaned the shop floor, researched upcoming projects. Cut the rest of the playground plastic, washed truck windows.
c. 10/21/25 Dan went to town to get a tool to be able to cut stuff for signs. Put together and installed signs on each side of Wilmont Rd culvert. Town lunch training meeting. Dug up valve to do locat on Pikes Peak and Decklen Dr.
d. 10/23/25 Dan mixed and poured concrete on Needham for ditch reinforcement.
e. 10/27/25 Dan changed the truck oil and picked up asphalt, did a town tour, planned the roadbase belly dump locations, got paperwork for and planned the staff training session for Nov 5th.

f. 10/28/25 Dan and Larry H. received Holcim road base belly dumps and graded roads, and put asphalt patch on Central, and fixed shop door.
g. 10/29/25 Dan and Larry H. received the 2nd Holcim road base belly dumps and graded roads.
h. 10/30/25 Dan fixed a weed whacker, filled the truck with fuel. Larry graded roads.
i. 11/3/25 Dan fixed the shop time clock, prepared for 11/5 staff training.
j. 11/4/25 Dan patched potholes on Central an Catestranot. Worked filling ruts and holes on Wilmont Rd approaching Churchill, graded Quail Run, Phaasant Pl. Fixed alongside Church hill road coming into town drop off and underwashing. Fixed the ditch on Bear Gulch.
k. 11/5/25 Washed truck. Dan, Will and Larry Hall did Chemical Safety, Lock out Tag Out, Trenching & Excavation, and WElding and Hot work Permit Training. Larry and Dan cleared the diesel catch basin, went through the lights of the grader. Posted on bulletin boards, put yield signs up at Oak Creek and Coy Ln, and built a sign.
l. 11/6/25 Dan made a new key for the back hoe, drove town checking all the signs are still standing from the high winds, did paperwork, updated books.
m. 11/10/25 Dan and Larry replaced and fixed the lights on the grader. Dan did a town tour. Looked at a citizen driveway with drainage issues from Town Hall, rotated the blades on the grader, fixed lights on teh grader, painted locks for water locks, made a new working plan for sign installation.

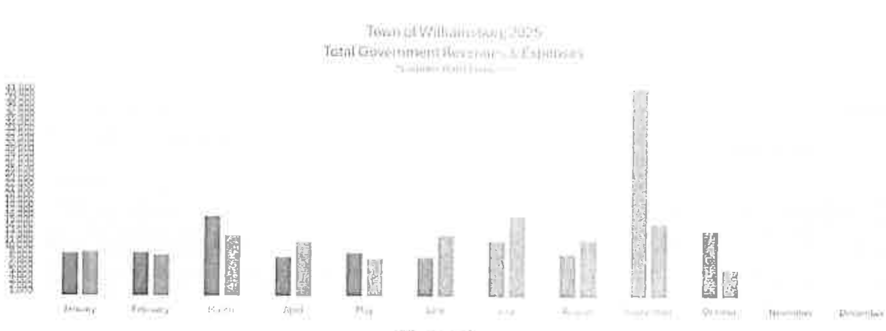
Park Report:

a. 10/23/25 Ashley met with All Purpose Landscaping LLC to start a bid on Town Park Xeriscaping.
b. 10/27/25 Dan put danger tape back up at the park and picked up trash.

General Operating Revenues & Expenditures Table:

Town of Williamsburg 2025 Revenues & Expenditures

		General Fund			Street Fund			Park Fund			Total		
		Revenues	Expenses	Profit over (loss)	Revenues	Expenses	Profit over (loss)	Revenues	Expenses	Profit over (loss)		Revenues	Expenses	Profit over (loss)
2025	January	5,101	6,400	(1,299)	3,513	3,205	1,308		242	(242)	January	8,614	8,847	(233)
	February	5,327	6,263	(936)	3,359	1,711	1,648		242	(242)	February	8,686	8,216	470
	March	9,435	8,762	673	4,048	2,947	1,101	2,311	436	1,875	March	15,794	12,146	3,649
	April	4,407	5,516	(1,109)	3,254	4,509	(1,255)	90	762	(672)	April	7,752	10,787	(3,036)
	May	5,015	4,789	226	3,599	2,409	1,191	105	257	(152)	May	8,719	7,455	1,265
	June	1,652	8,949	(7,297)	3,834	2,878	957	2,284	374	1,910	June	7,771	12,201	(4,430)
	July	7,236	6,129	1,107	3,594	9,439	(5,845)	108	246	(137)	July	10,938	15,813	(4,875)
	August	2,648	5,206	(2,559)	5,637	5,266	372	113	653	(540)	August	8,398	11,125	(2,727)
	Septembe	42,084	6,480	35,604	7,028	7,681	(653)	2,051	108	1,942	September	51,163	14,270	36,893
	October			-						-	October			
	November			-						-	November			
	December										December			

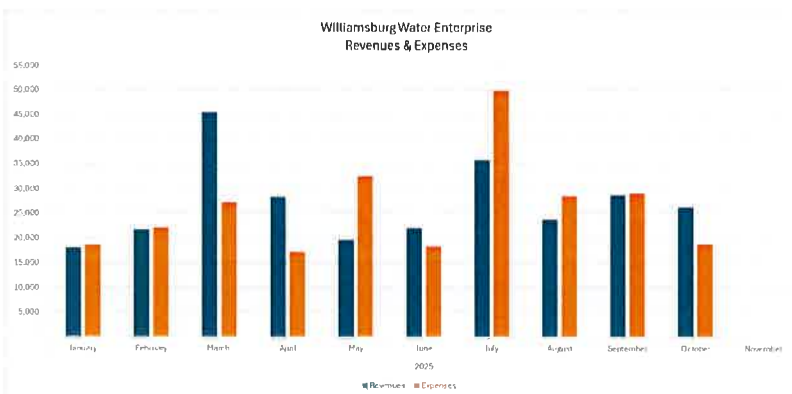


*Note: The General Fund will often generate more expenses than revenues per month until Fremont County makes an annual lump sum payment for sales and use tax in late October or early November.

Water Report

Town of Williamsburg 2025
Water Revenues & Expenditures

		Revenues	Expenses	Profit over (loss)	
2025	January	17,920	18,488	(568)	
	February	21,683	21,960	(277)	
	March	45,474	27,146	18,328	*:
	April	28,290	17,103	11,187	
	May	19,525	32,454	(12,929)	*:
	June	21,981	18,168	3,813	
	July	35,804	49,774	(13,970)	
	August	23,740	28,381	(4,641)	
	Septembe	28,662	29,049	(387)	
	October	26,245	18,706	7,539	
	November			-	
	December				



a. 10/15/25 Will and Dan replaced and reprogrammed water meters.
b. 10/17/25 Will called out on a water emergency.
c. 10/18-19/25 Will cleaned up.
d. 10/22/25 Will trained Dan on replacing and programming new water meters. Star Hobson paid her water bill so a lien letter won't be sent to 19 Wilmont Circle N.
e. 10/28/25 Will read water meters. Ashley prepared water bills.
f. 10/29/25 Brenda prepared, printed, and mailed water bills. Will checked on suspicious water meter reads.
g. 10/30/25 Dan and Will worked on faulty water meters.
h. 10/31/25 Will replace 2 bad water meters.
i. 11/3/25 Will and Dan replaced 2 bad meters. Will perform BacT Water tests.
j. 11/4-5/25 CIRSA class & Shut offs.
k. 11/5/25 Dan turned on water at 9 Rockrimmon
l. 11/6/25 Will and Dan worked on a new water tap for 4 Decklen. Turned water on at 11 Cedar Ridge. Will had a meeting with CDPHE.
m. 11/10/25 Will scheduled the town's three year CDPHE Water Sanitary Survey. It will take a lot of work to prepare for this intense survey.
n. 11/11/25 Will performed water test.
o. 11/13/25 Brenda and Will hosted CDPHE and East Florence at Town Hall.

Water Stats	Oct 2025	Sept 2025	Aug 2025	July 2025	June 2025	May 2025	April 2025	March 2025	Feb 2025	Jan 2025
Shut off's performed	2	4	5	4	3	0	1	1	3	2
Shut off notices	13 @$3,708	9 @$2217.72	13 @ $3,499,37	11	16	3	10 @ $1,783.92	7 @ $1,894.35	5 @ $1061.02	5 @ $1,118.96
New Water taps SOLD	0	0	0	1	0	0	0	3	0	0

Water Billing Receivables 2025										
	Oct	Sept	Aug	July	June	May	April	March	Feb	Jan
Past due 1-30 days	5346	5071	6,032	$4436	$5,758	$6088.99	$5,176	$4829	$5024	$3,805
Past due 31-60 days	1424	1870	2,133	$1552	$2,542	$2115.87	$1,258	$1482	$1145	$1,258
Past due over 60 days	2845	2862	3,463	$3012	$2,821	$2333	$2,255	$2248	$2143	$3,107
Overpayments/ pre-payments	(3714)	(5636)	(3,758)	($4060)	($399)	($4145)	(4,484)	($3306)	($3342)	$(3,734)
Current charges	31193	26,772	25,960	$37096	$24,994	$23,978	$26,212	$22,489	$20,535	$20,560
Total receivables	**37,093**	**30,938**	**33,820**	**$42,036**	**$32,114**	**$30,372**	**$30,418**	**$27,743**	**$25,531**	**$24,997**

Planning & Zoning: None.

Events:

a. 11/20/25 Thanksgiving Food Basket Drawing for those in need sponsored by the Ladie's Club.
b. 11/27/25 Free Thanksgiving Meals at VFW Post, 215 Cottonwood Ave, Canon City.
c. 12/20/25 Williamsburg Children's Christmas Party hosted by the Women's Club.

Town of Williamsburg General Fund

11/11/2025 1:11 PM

Register: 10000 · General Checking - BKofSJ
From 10/01/2025 through 10/31/2025
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2025	14220	Family Support Servi...	24000 · Payroll Liabilit...	18872697, Dan...	359.50	X		48,488.44
10/02/2025	14222	Second - 61	50100 · Accounting & ...	11310 7/31/25	110.00	X		48,378.44
10/03/2025			40000 · Taxes:40001 · ...	Deposit		X	13.79	48,392.23
10/07/2025			40000 · Taxes:40002 · ...	Deposit		X	560.00	48,952.23
10/07/2025	EFT	Colorado State Treas...	-split-	26-57348	58.08	X		48,894.15
10/07/2025	E-pay	United States Treasury	-split-	84-1529507 Q...	2,008.28	X		46,885.87
10/07/2025	E-pay	Colorado Department...	24000 · Payroll Liabilit...	26-57348 QB ...	292.00	X		46,593.87
10/08/2025			47000 · Miscellaneous ...	Deposit		X	323.63	46,917.50
10/08/2025			40000 · Taxes:40002 · ...	Deposit		X	75.00	46,992.50
10/08/2025	14223	Black Hill Energy	64000 · UTILITIES:64...	5888219957 to...	128.71	X		46,863.79
10/09/2025			41000 · Building Permits	Deposit		X	75.00	46,938.79
10/09/2025			41000 · Building Permits	Deposit		X	1,297.00	48,235.79
10/09/2025	ACH	Home Depot	80000 · INTERFUND ...	foam and crack...	33.83	X		48,201.96
10/09/2025	14225	Spectrum Enterprise	64000 · UTILITIES:64...	172631401 pho...	66.48	X		48,135.48
10/10/2025			40000 · Taxes:40001 · ...	Deposit		X	7.42	48,142.90
10/14/2025	ACH	Red Rock Disposal	50000 · GENERAL O...	Dumpster for C...	400.00	X		47,742.90
10/15/2025			41000 · Building Permits	Deposit		X	75.00	47,817.90
10/15/2025	ACH	Town of Williamsbur...	80000 · INTERFUND ...	2025 Budget A...	9,000.00	X		38,817.90
10/15/2025	14227	Alejandro Aguirre	-split-		198.87	X		38,619.03
10/15/2025	14228	Ashley R Smith	-split-		1,258.61	X		37,360.42
10/15/2025	14229	Brenda G Orth	-split-		454.41	X		36,906.01
10/15/2025	14230	Daniel M Wagner	-split-		916.68	X		35,989.33
10/15/2025	14231	Larry Hall	-split-		184.21	X		35,805.12
10/15/2025	14232	William D Lackey	-split-		413.45	X		35,391.67
10/16/2025			80000 · INTERFUND ...	Deposit		X	33.83	35,425.50
10/16/2025			-split-	Deposit		X	560.00	35,985.50
10/16/2025	14233	Family Support Servi...	24000 · Payroll Liabilit...	18872697, Dan...	256.00	X		35,729.50
10/20/2025			40000 · Taxes:40005 · ...	Deposit		X	75.00	35,804.50
10/20/2025	14234	Steve Harrison	63000 · Trustee and M...	October	20.00	X		35,784.50
10/20/2025	14235	Donnell Farnum	63000 · Trustee and M...	October	20.00	X		35,764.50
10/20/2025	14236	Donna Krautheim	63000 · Trustee and M...	October	20.00			35,744.50
10/21/2025	ACH	Intuit	50000 · GENERAL O...	monthly payrol...	49.00	X		35,695.50
10/22/2025	14237	CIRSA	-split-	Worker's Comp...	1,811.53			33,883.97
10/27/2025	ACH	Visible	50000 · GENERAL O...	code enforceme...	25.00	X		33,858.97
10/30/2025			42000 · Permit Fees:42...	Deposit		X	16.85	33,875.82
10/30/2025	ACH	Intuit	50000 · GENERAL O...	500 Quickbook...	289.45	X		33,586.37
10/30/2025	ACH	ATMOS ENERGY	64000 · UTILITIES:64...	000056860	33.70	X		33,552.67
10/30/2025	ACH	Logo Team Sportswear	50000 · GENERAL O...	Code Enforcem...	72.51	X		33,480.16
10/30/2025	ACH	Quick Books Support	50000 · GENERAL O...	deposit books	69.83	X		33,410.33
10/31/2025			46000 · Interest / Inves...	Interest		X	0.11	33,410.44

Town of Williamsburg General Fund 11/11/2025 1:11 PM

Register: 10000 · General Checking - BKofSJ

From 10/01/2025 through 10/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/31/2025	14244	Cristina Nunez	50000 · GENERAL O...	10/6, 10/12, 10...	200.00			33,210.44
10/31/2025	14245	Family Support Servi...	24000 · Payroll Liabilit...	18872697, Dan...	191.00			33,019.44
10/31/2025	14238	Alejandro Aguirre	-split-		198.88			32,820.56
10/31/2025	14239	Ashley R Smith	-split-		1,171.34			31,649.22
10/31/2025	14240	Brenda G Orth	-split-		334.68			31,314.54
10/31/2025	14241	Daniel M Wagner	-split-		1,018.62			30,295.92
10/31/2025	14242	Larry Hall	-split-		443.12			29,852.80
10/31/2025	14243	William D Lackey	-split-		457.32			29,395.48
10/31/2025	JE-AC		-split-	monthly payrol...			554.30	29,949.78
10/31/2025	JE-AC		10000 · General Check...	monthly payrol...			2,761.08	32,710.86
10/31/2025	JE-AC		10000 · General Check...	monthly payrol...			2,441.34	35,152.20

Town of Williamsburg Street System

11/11/2025 1:12 PM

Register: 10000 · Street Fund BofSJ

From 10/01/2025 through 10/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/02/2025	3733	Florence Ace Hardw...	50500 · Repair and Ma...	Kioti Maintena...	90.20	X		2,227.22
10/08/2025	3734	Black Hills Energy	64000 · Utilities:64002...	3945219931 S...	61.90	X		2,165.32
10/08/2025	3735	Black Hills Energy	64000 · Utilities:64002...	6827123313 str...	32.41	X		2,132.91
10/08/2025	3736	Knecht Home Center	-split-	12545521 coile...	9.79	X		2,123.12
10/09/2025	3737	Town of Williamsbur...	75000 · Capital Outlay...	reimburse GF f...	33.83	X		2,089.29
10/15/2025			91000 · General Fund ...	Deposit		X	9,000.00	11,089.29
10/20/2025			40000 · Tax Income:40...	Deposit		X	3,950.72	15,040.01
10/23/2025	ACH	Home Depot	50500 · Repair and Ma...	5 bags concrete...	32.50	X		15,007.51
10/30/2025	ACH	Amrize	50500 · Repair and Ma...	Roadbase	2,289.04	X		12,718.47
10/30/2025	ACH	Intuit Checks	50000 · General Operat...	500 Quickbook...	244.98	X		12,473.49
10/30/2025	ACH	ATMOS Engery	64000 · Utilities:64001...	000056864	35.82	X		12,437.67
10/31/2025			46000 · Interest Income	Interest		X	0.09	12,437.76
10/31/2025	ACH	Town of Williamsbur...	61000 · Staff Expenses...	monthly payrol...	2,441.34			9,996.42

Town of Williamsburg Conservation Trust Redemption Fund

11/11/2025 1:21 PM

Register: 10000 · Town of Williamsburg CTF Redemp

From 10/01/2025 through 10/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/31/2025	ACH	Town of Williamsbur...	66000 · Payroll Expens...	October payroll...	554.30			4,702.04

Register: 10000 · Water Fund BofSJ
From 10/01/2025 through 10/31/2025
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2025			40000 · Water Sales	Deposit		X	61.63	46,352.83
10/02/2025			40000 · Water Sales	Deposit		X	110.00	46,462.83
10/02/2025	5339	SGS ACCUTEST	50000 · General Operat...	Water testing	186.00	X		46,276.83
10/03/2025			40000 · Water Sales	Deposit		X	100.00	46,376.83
10/06/2025			40000 · Water Sales	Deposit		X	80.00	46,456.83
10/07/2025			40000 · Water Sales	Deposit		X	150.18	46,607.01
10/08/2025			40000 · Water Sales	Deposit		X	417.22	47,024.23
10/08/2025			40000 · Water Sales	Deposit		X	1,571.04	48,595.27
10/08/2025			40000 · Water Sales	Deposit		X	4,027.49	52,622.76
10/08/2025	ACH	Home Depot	50000 · General Operat...	8 Tamper Resis...	93.48	X		52,529.28
10/08/2025	5340	City of Florence	-split-	Florence Water...	14,356.58	X		38,172.70
10/08/2025	5341	Pueblo City-County ...	50000 · General Operat...	2408 water test...	25.00	X		38,147.70
10/09/2025			40000 · Water Sales	Deposit		X	582.48	38,730.18
10/10/2025			40000 · Water Sales	Deposit		X	129.12	38,859.30
10/13/2025			10002 · Systems Devel...	Monthly Funds...	307.50	X		38,551.80
10/14/2025			40000 · Water Sales	Deposit		X	670.41	39,222.21
10/15/2025			40000 · Water Sales	Deposit		X	1,171.34	40,393.55
10/15/2025			40000 · Water Sales	Deposit		X	4,739.25	45,132.80
10/15/2025			40000 · Water Sales	Deposit		X	229.32	45,362.12
10/16/2025			40000 · Water Sales	Deposit		X	418.69	45,780.81
10/17/2025			40000 · Water Sales	Deposit		X	901.52	46,682.33
10/20/2025			40000 · Water Sales	Deposit		X	496.10	47,178.43
10/20/2025	ACH	Bank of the San Juans	40000 · Water Sales	Chargeback/Re...	55.00	X		47,123.43
10/21/2025			40000 · Water Sales	Deposit		X	366.76	47,490.19
10/22/2025			40000 · Water Sales	Deposit		X	263.30	47,753.49
10/23/2025			40000 · Water Sales	Deposit		X	2,434.50	50,187.99
10/23/2025			40000 · Water Sales	Deposit		X	377.04	50,565.03
10/23/2025			40000 · Water Sales	Deposit		X	1,549.00	52,114.03
10/23/2025			40000 · Water Sales	Deposit		X	616.86	52,730.89
10/23/2025	5342	U.S. Postmaster	50000 · General Operat...	16 rolls postcar...	976.00			51,754.89
10/24/2025			40000 · Water Sales	Deposit		X	455.00	52,209.89
10/24/2025			40000 · Water Sales	Deposit		X	296.58	52,506.47
10/28/2025			40000 · Water Sales	Deposit		X	210.00	52,716.47
10/29/2025			40000 · Water Sales	Deposit		X	166.86	52,883.33
10/30/2025			40000 · Water Sales	Deposit		X	958.24	53,841.57
10/30/2025			40000 · Water Sales	Deposit		X	1,324.52	55,166.09
10/30/2025			40000 · Water Sales	Deposit		X	446.64	55,612.73
10/31/2025			Water Interest Earned	Interest		X	0.42	55,613.15
10/31/2025			40000 · Water Sales	Deposit		X	200.00	55,813.15
10/31/2025	ACH	Town of Williamsbur...	61000 · Staff Expenses...	monthly payrol...	2,761.08			53,052.07

Register: 10000 · Water Fund BofSJ

From 10/01/2025 through 10/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/31/2025			10002 · Systems Devel...	monthly Funds ...	307.50			52,744.57

Town of Williamsburg Treasurer Report 2025

Account		January	February	March	April	May	June	July	August	September	October	November	December
General B of SJ	Opening Balance	79,796.26	95,917.09	95,373.77	73,347.04	71,199.16	21,454.39	14,770.92	13,236.58	12,492.34	45,720.43		
	Deposits	29,947.12	9,627.76	11,327.08	11,138.29	8,996.16	5891.48	11748.18	10200.85	48,150.62	10885.21		
	Interest	0.88	0.73	0.67	0.60	0.34	0.16	0.12	0.11	0.25	0.36		
	Withdraws	13,827.17	10,171.81	33,354.48	13,286.77	58,741.27	12575.11	13282.64	10945.2	14,922.78	20921.55		
	Ending Balance	95,917.09	95,373.77	73,347.04	71,199.16	21,454.39	14,770.92	13,236.58	12,492.34	45,720.43	35,684.45	0.00	0.00
General COLO TRUST	Opening Balance	0.00	0.00	0.00	23,992.74	24,079.53	74,288.81	74,555.80	74,833.14	75,111.28	75,378.43		
	Deposits	0.00	0.00	23,938.00	0.00	50,000.00	0	0	0	0.00	0		
	Interest	0.00	0.00	54.74	86.79	209.28	266.99	277.34	278.14	267.15	272.19		
	Withdraws	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00	0		
	Ending Balance	0.00	0.00	23,992.74	24,079.53	74,288.81	74,555.80	74,833.14	75,111.28	75,378.43	75,650.62	0.00	0.00
Street B of SJ	Opening Balance	46,211.25	39,299.67	40,518.60	27,053.29	27,069.09	13,769.23	14,582.88	12,423.22	8,979.45	5,818.68		
	Deposits	3,513.07	3,358.98	3,388.23	3,881.47	4,050.21	3730.03	3,593.74	3,290.27	6,923.44	12,950.72		
	Interest	0.35	0.30	0.25	0.22	0.15	0.11	0.11	0.08	0.05	0.09		
	Withdraws	10,425.00	2,140.35	16,853.79	3,865.89	17,350.22	2916.49	5,753.51	6,734.12	10,084.26	6,156.72		
	Ending Balance	39,299.67	40,518.60	27,053.29	27,069.09	13,769.23	14,582.88	12,423.22	8,979.45	5,818.68	12,612.77	0.00	0.00
Street COLO TRUST	Opening Balance	0.00	0.00	0.00	13,894.70	13,944.99	29,032.77	29,137.12	29,245.50	29,354.22	29,458.63		
	Deposits	0.00	0	13,863.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00		
	Interest	0.00	0	31.70	50.29	87.78	104.35	108.38	108.72	104.41	106.37		
	Withdraws	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Ending Balance	0.00	0.00	13,894.70	13,944.99	29,032.77	29,137.12	29,245.50	29,354.22	29,458.63	29,565.00	0.00	0.00
Water B of SJ	Opening Balance	175,707.01	159,112.68	162,582.55	110,345.25	126,248.03	42,020.90	46,158.18	53,346.73	49,494.65	50,213.72		
	Deposits	19,882.79	21,374.09	25,667.88	43,622.17	22,984.45	21,098.37	26,258.76	31,296.40	28,992.48	25,521.09		
	Interest	1.49	1.25	1.04	1.01	0.56	0.34	0.42	0.51	0.42	0.47		
	Withdraws	36,478.61	17,905.47	77,906.22	27,720.40	107,212.14	16,961.43	19,070.63	35,148.99	28,273.83	[illegible]		
	Ending Balance	159,112.68	162,582.55	110,345.25	126,248.03	42,020.90	46,158.18	53,346.73	49,494.65	50,213.72	56,849.64	0.00	0.00
Water COLO TRUST	Opening Balance	0.00	0.00	0.00	52,832.53	53,023.69	128,400.51	128,861.97	129,341.30	129,822.02	130,283.74		
	Deposits	0.00		52,712.00	0.00	75000	0	0	0	0.00	0		
	Interest	0.00		120.53	191.16	376.82	461.46	479.33	480.72	461.72	470.45		
	Withdraws	0.00		0.00	0.00	0.00	0	0	0	0.00	0		
	Ending Balance	0.00	0.00	52,832.53	53,023.69	128,400.51	128,861.97	129,341.30	129,822.02	130,283.74	130,754.19	0.00	0.00
System Devl. B of SJ	Opening Balance	59,159.48	36,632.70	36,941.05	16,998.07	19,706.05	9,706.40	10,321.64	10,629.41	12,137.22	12,445.02		
	Deposits	311.00	307.50	21,507.50	2,707.50	0.00	615.00	307.5	1507.5	307.50	307.50		
	Interest	1.29	0.85	0.52	0.48	0.35	0.24	0.27	0.31	0.30	0.34		
	Withdraws	22,839.07	0.00	41,451.00	0.00	10,000.00	0	0	0	0.00	0.00		
	Ending Balance	36,632.70	36,941.05	16,998.07	19,706.05	9,706.40	10,321.64	10,629.41	12,137.22	12,445.02	12,752.86	0.00	0.00
System Devl. COLO TRUST	Opening Balance	0.00	0.00	0.00	21,469.59	21,547.27	31,651.37	31,765.14	31,883.30	32,001.79	32,115.59		
	Deposits			41,411.00	0	10000	0	0	0	0	0.00		
	Interest			58.59	77.68	104.1	113.77	118.16	118.49	113.8	115.96		
	Withdraws			20000.00	0	0	0	0	0	0	0		
	Ending Balance	0.00	0.00	21,469.59	21,547.27	31,651.37	31,765.14	31,883.30	32,001.79	32,115.59	32,231.55	0.00	0.00
Parks-CTF B of SJ	Opening Balance	35,486.63	33,673.78	33,432.50	10,662.29	10,164.36	4,464.06	6,383.36	6,009.68	5,639.25	5,997.23		
	Deposits	20	0	2,311.38	0	0	2176.15	0	0	2050.63	0		
	Interest	0.92	0.77	0.44	0.25	0.17	0.14	0.15	0.15	0.14	0.15		
	Withdraws	1833.77	242.05	25082.03	498.18	5700.47	256.99	373.83	370.58	1692.79	696.05		
	Ending Balance	33,673.78	33,432.50	10,662.29	10,164.36	4,464.06	6,383.36	6,009.68	5,639.25	5,997.23	5,301.33	0.00	0.00
Parks-CTF COLO TRUST	Opening Balance	0.00	0.00	0.00	24,896.79	24,986.86	30,091.81	30,199.96	30,312.29	30,424.95	30,533.15		
	Deposits	0		24,840.00	0	5000	0	0	0	0	0		
	Interest	0		56.79	90.07	104.95	108.15	112.33	112.66	108.2	110.27		
	Withdraws	0		0	0.00	0	0	0	0	0	0		
	Ending Balance	0.00	0.00	24,896.79	24,986.86	30,091.81	30,199.96	30,312.29	30,424.95	30,533.15	30,643.42	0.00	0.00
TOTAL		364,635.92	368,848.47	375,492.29	391,969.03	384,880.25	386,736.97	391,261.15	385,457.17	417,964.62	422,045.83	0.00	0.00

11:51 AM
11/12/25
Accrual Basis

Town of Williamsburg General Fund
Profit & Loss Budget vs. Actual
October 2025

	Oct 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Taxes				
40001 · Cigarette tax	21.21	0.00	21.21	100.0%
40002 · General Property Tax	635.00	4,721.00	-4,086.00	13.5%
40003 · Sales and Use Tax	0.00	0.00	0.00	0.0%
40005 · Other County Tax Revenue	75.00			
Total 40000 · Taxes	731.21	4,721.00	-3,989.79	15.5%
41000 · Building Permits	1,447.00	916.00	531.00	158.0%
41500 · Donations	560.00			
42000 · Permit Fees				
42001 · ATV Permits	0.00	0.00	0.00	0.0%
42002 · Dog Tags and Fines	0.00	25.00	-25.00	0.0%
42003 · Drilling Permits	16.85			
Total 42000 · Permit Fees	16.85	25.00	-8.15	67.4%
43000 · Fines and Forfeitures	0.00	25.00	-25.00	0.0%
44000 · Franchise Fees	0.00	0.00	0.00	0.0%
46000 · Interest / Investment Revenue	272.30	2.00	270.30	13,615.0%
47000 · Miscellaneous Revenue	323.63	0.00	323.63	100.0%
Total Income	3,350.99	5,689.00	-2,338.01	58.9%
Gross Profit	3,350.99	5,689.00	-2,338.01	58.9%
Expense				
50000 · GENERAL OPERATING EXPENSE				
50001 · Advertising	0.00	0.00	0.00	0.0%
50002 · Code Enforcement / Animal Contl	97.51	54.00	43.51	180.6%
50004 · Computer Expenses	0.00	0.00	0.00	0.0%
50005 · Court Costs	0.00	208.00	-208.00	0.0%
50007 · Dues and Subscriptions	49.00	0.00	49.00	100.0%
50008 · Elections	0.00	0.00	0.00	0.0%
50010 · Grant Match	0.00	0.00	0.00	0.0%
50011 · Janitorial	200.00			
50012 · Miscellaneous Expense	400.00	29.00	371.00	1,379.3%
50013 · Office Supplies	359.28	291.00	68.28	123.5%
50014 · Property Insurance - General	1,274.76	0.00	1,274.76	100.0%
Total 50000 · GENERAL OPERATING EXPENSE	2,380.55	582.00	1,798.55	409.0%
50100 · Accounting & Consulting Service	110.00	0.00	110.00	100.0%
50200 · Bank Fees	0.00	0.00	0.00	0.0%
50300 · Building Inspector	0.00	0.00	0.00	0.0%
50400 · Legal Expense	0.00	416.67	-416.67	0.0%
60000 · PAYROLL EXPENSE				
60001 · Payroll - General	9,249.52	3,363.30	5,886.22	275.0%
60002 · Payroll - Parks	-554.30			
60003 · Payroll - Street	-2,441.34			
60004 · Payroll - Water	-2,761.08			
60000 · PAYROLL EXPENSE - Other	0.00	41.67	-41.67	0.0%
Total 60000 · PAYROLL EXPENSE	3,492.80	3,404.97	87.83	102.6%
61000 · STAFF COSTS				
46500 · Staff Development	-110.00			
61002 · Health Insurance/Shared cost	250.00	250.00	0.00	100.0%
61003 · Meetings and Travel	0.00	0.00	0.00	0.0%
Total 61000 · STAFF COSTS	140.00	250.00	-110.00	56.0%
62000 · Worker's Compensation General	536.77	0.00	536.77	100.0%
63000 · Trustee and Mayor Fees	170.00	166.67	3.33	102.0%
64000 · UTILITIES				
64001 · Electrictiy - General	128.71	116.67	12.04	110.3%
64002 · Gas - General	33.70	100.00	-66.30	33.7%
64003 · Internet & Telephone - General	66.48	83.33	-16.85	79.8%
Total 64000 · UTILITIES	228.89	300.00	-71.11	76.3%
Total Expense	7,059.01	5,120.31	1,938.70	137.9%
Net Ordinary Income	-3,708.02	568.69	-4,276.71	-652.0%
Other Income/Expense				
Other Expense				
80000 · INTERFUND TRANSFERS				
80003 · Streets - purchase & transfers	0.00			
80000 · INTERFUND TRANSFERS - Other	9,000.00			
Total 80000 · INTERFUND TRANSFERS	9,000.00			
Total Other Expense	9,000.00			
Net Other Income	-9,000.00	0.00	-9,000.00	100.0%
Net Income	-12,708.02	568.69	-13,276.71	-2,234.6%

2:11 PM
11/05/25
Accrual Basis

Town of Williamsburg Street System
Profit & Loss Budget vs. Actual
October 2025

	Oct 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Tax Income				
40001 · Co state mineral tax	0.00	0.00	0.00	0.0%
40002 · Co state severance tax	0.00	0.00	0.00	0.0%
40004 · Highway Users Fund Tax	3,950.72	3,500.00	450.72	112.9%
40005 · Road and Bridge Tax	0.00	0.00	0.00	0.0%
Total 40000 · Tax Income	3,950.72	3,500.00	450.72	112.9%
46000 · Interest Income	106.46	0.34	106.12	31,311.8%
Total Income	4,057.18	3,500.34	556.84	115.9%
Expense				
50000 · General Operating Expense				
50001 · Fuel	0.00	0.00	0.00	0.0%
50002 · Locates (UNCC)	0.00	11.66	-11.66	0.0%
50003 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
50000 · General Operating Expense - Other	244.98			
Total 50000 · General Operating Expense	244.98	11.66	233.32	2,101.0%
50500 · Repair and Maintenance				
50501 · Road Maintenance	2,321.54	0.00	2,321.54	100.0%
50502 · Shop Maintenance	0.00	0.00	0.00	0.0%
50503 · Signs	0.00	0.00	0.00	0.0%
50504 · Vehicle Maintenance	99.99	0.00	99.99	100.0%
Total 50500 · Repair and Maintenance	2,421.53	0.00	2,421.53	100.0%
61000 · Staff Expenses				
60003 · Payroll Split	2,441.34	2,414.35	26.99	101.1%
Total 61000 · Staff Expenses	2,441.34	2,414.35	26.99	101.1%
64000 · Utilities				
64001 · Gas	35.82	0.00	35.82	100.0%
64002 · Electricity	94.31	132.92	-38.61	71.0%
64003 · Trash	0.00	0.00	0.00	0.0%
Total 64000 · Utilities	130.13	132.92	-2.79	97.9%
75000 · Capital Outlay				
75001 · Equipment Purchase	0.00	0.00	0.00	0.0%
75002 · Grant Match	0.00	0.00	0.00	0.0%
75004 · Shop Enhancement	33.83			
Total 75000 · Capital Outlay	33.83	0.00	33.83	100.0%
Total Expense	5,271.81	2,558.93	2,712.88	206.0%
Net Ordinary Income	-1,214.63	941.41	-2,156.04	-129.0%
Other Income/Expense				
Other Income				
91000 · General Fund Allocation	9,000.00			
Total Other Income	9,000.00			
Net Other Income	9,000.00			
Net Income	7,785.37	941.41	6,843.96	827.0%

Town of Williamsburg Conservation Trust Redemption Fund
Profit & Loss Budget vs. Actual
October 2025

	Oct 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
34000 · Conservation Trust Fund Deposit	0.00	0.00	0.00	0.0%
36000 · Lottery Share Deposit	0.00	0.58	-0.58	0.0%
Total Income	0.00	0.58	-0.58	0.0%
Expense				
66000 · Payroll Expenses	554.30	521.89	32.41	106.2%
67200 · Repairs and Maintenance	0.00	0.00	0.00	0.0%
68000 · Weed Control	0.00	0.00	0.00	0.0%
Total Expense	554.30	521.89	32.41	106.2%
Net Ordinary Income	-554.30	-521.31	-32.99	106.3%
Other Income/Expense				
Other Income				
49000 · Interest Income	110.27			
Total Other Income	110.27			
Net Other Income	110.27	0.00	110.27	100.0%
Net Income	-444.03	-521.31	77.28	85.2%

Town of Williamsburg Water System
Profit & Loss Budget vs. Actual
October 2025

	Oct 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
46000 · Interest	470.45			
41000 · SD Monthly Transfer from Water	307.50	307.50	0.00	100.0%
48000 · System Development Interest	0.00	3.17	-3.17	0.0%
48010 · Water Interest CD	0.30			
Water Interest Earned	0.42	1.25	-0.83	33.6%
40000 · Water Sales	25,466.09	22,527.84	2,938.25	113.0%
42000 · Water Tap Sales				
42001 · Water Tap split from WF to SD	0.00	0.00	0.00	0.0%
42002 · Tap Installation-Parts	0.00	0.00	0.00	0.0%
42000 · Water Tap Sales - Other	0.00	0.00	0.00	0.0%
Total 42000 · Water Tap Sales	0.00	0.00	0.00	0.0%
Total Income	26,244.76	22,839.76	3,405.00	114.9%
Expense				
65000 · Water System, Williamsburg				
65001 · Water Tap Fee to System Dev.	0.00	0.00	0.00	0.0%
65002 · Water Shares (Union Ditch)	0.00	0.00	0.00	0.0%
65003 · Monthly System Dev Transfer	307.50	307.50	0.00	100.0%
Total 65000 · Water System, Williamsburg	307.50	307.50	0.00	100.0%
67000 · Debt Retirement				
67001 · DWRF Loan Interest	0.00	2,855.45	-2,855.45	0.0%
67000 · Debt Retirement - Other	0.00	13,113.44	-13,113.44	0.0%
Total 67000 · Debt Retirement	0.00	15,968.89	-15,968.89	0.0%
75000 · Capital Outlay				
75001 · Grant match	0.00	0.00	0.00	0.0%
Total 75000 · Capital Outlay	0.00	0.00	0.00	0.0%
50000 · General Operating Expense				
50004 · Publish Public Notice	0.00	0.00	0.00	0.0%
50003 · Postage & Shipping	976.00	0.00	976.00	100.0%
50001 · Dues and Subscriptions	0.00	0.00	0.00	0.0%
50002 · Office Supplies	0.00	0.00	0.00	0.0%
50005 · Repairs and Maintenance	93.48	0.00	93.48	100.0%
50008 · Vehicle Maintenance	0.00	0.00	0.00	0.0%
50007 · Shop Supplies-Water Parts	0.00	416.67	-416.67	0.0%
50010 · Water Testing	211.00	166.67	44.33	126.6%
50011 · Miscellaneous Expense	0.00	41.67	-41.67	0.0%
50009 · Water Locates	0.00	8.33	-8.33	0.0%
Total 50000 · General Operating Expense	1,280.48	633.34	647.14	202.2%
61000 · Staff Expenses				
61001 · Payroll Split	2,761.08	3,807.97	-1,046.89	72.5%
Total 61000 · Staff Expenses	2,761.08	3,807.97	-1,046.89	72.5%
66000 · Water System, Florence				
66004 · Water Tap Fee to Florence	0.00	0.00	0.00	0.0%
66001 · Florence Debt Retirement	5,756.80	6,155.33	-398.53	93.5%
66002 · Florence Water Treatment	7,752.00	7,284.17	467.83	106.4%
66003 · Service Charges & Assessments	847.78	1,188.42	-340.64	71.3%
Total 66000 · Water System, Florence	14,356.58	14,627.92	-271.34	98.1%
Total Expense	18,705.64	35,345.62	-16,639.98	52.9%
Net Ordinary Income	7,539.12	-12,505.86	20,044.98	-60.3%
Net Income	7,539.12	-12,505.86	20,044.98	-60.3%

To: Mayor and Board of Trustees
From: Ashley Smith, Town Clerk
Date: November 18, 2025
Subject: 2026 Budget Submission

Dear Mayor and Board of Trustees,

I am pleased to present the **2026 Budget for the Town of Williamsburg**, which continues the Town's focus on responsible governance, operational efficiency, and long-term financial stability. The 2026 budget builds on the improvements made in 2025 and incorporates new priorities to strengthen the Town's internal operations, transparency, and forward financial planning.

Mission and Budget Philosophy

Our mission remains to safeguard Williamsburg's country way of life through responsible governance, financial prudence, and policies that support a straightforward and independent way of living. The 2026 budget reflects these values through conservative revenue projections, careful spending, and transparent accounting practices.

Operations and Financial Management

The Town continues to make steady progress in formalizing and modernizing its internal processes. The 2026 budget reflects ongoing implementation of quarterly internal reviews, annual policy updates, and the use of an independent accountant and auditor to maintain compliance and accuracy.

New this year, interest earned from the Town's COLOTRUST investment accounts has been incorporated into operating funds to offset day-to-day costs—marking the first year this revenue source contributes directly to general operations.

Interest earnings transferred into operating funds include:

- **General Fund:** $2,253
- **Street Fund:** $923
- **Park Fund:** $780
- **Water Fund**: ($2701 interest budgeted to remain in COLOTRUST Funds)

These earnings, along with continued prudent fund management, enhance the Town's ability to meet rising costs while maintaining fiscal stability.

Fund Summaries

General Fund

The General Fund continues to provide core administrative and operational services, including financial management, code enforcement, and building inspections. For 2026, the budget accommodates **$7,500 in attorney fees** related to the reinstatement of **Municipal Court proceedings**, and transfers **$9,000 in revenues** to the Street Fund to support infrastructure needs.

Payroll has increased modestly to reflect the **Building Inspector's transition from an independent contractor to a payroll employee**, ensuring the position is covered under the Town's liability insurance and aligned with best practices.

Street Fund

The Street Fund remains focused on essential maintenance and efficiency. The Town employs one part-time maintenance employee who also assists with park and water operations, supplemented by two on-call workers as needed.

Key 2026 expenditures include:

- **$700** for Quincy Road washout repairs.
- **$1,000** for Central Avenue washout repairs.
- **$7,300** for potholes, grader blades, roadbase, and road maintenance.
- **$3,000** for vehicle and equipment repairs due to aging equipment.
- **$10,000** from the **Street COLOTRUST Investment Fund** toward the purchase of a dump truck.

Severance tax revenue is projected to decrease by approximately **$5,400** compared to 2025, but payroll has been adjusted to maintain quality personnel and consistent operations.

Parks Fund

The Parks Fund continues to support maintenance and safety improvements. In 2026, **$1,205** is budgeted for weed control, including contracted commercial spraying services at Town Park and Scutti Park.

Following the removal of outdated playground equipment in 2025 to address liability concerns, the Board will review potential next steps in 2026, including open space at the Town Park and new playground equipment at Scutti park in preparation for future grant applications which will require a sizable grant match.

Water System Fund

The Water Fund remains a self-sustaining enterprise supported primarily by water sales. Conservative revenue projections ensure financial resilience and support future capital needs.

Key budget actions for 2026 include:

- **$10,000** from the **Water System Development Fund** and **$25,000** from the **System Development COLOTRUST Investment Fund** toward anticipated plans to replace aging water lines.
- **$5,000** budgeted toward the shared purchase of a dump truck.

The Town continues to plan for future water system investments to ensure reliability and sustainability while maintaining strong reserves and healthy operating margins.

Payroll and Staffing

In 2025, the Town of Williamsburg strengthened its administrative and operational foundation by enhancing staff training and formalizing documentation to meet CIRSA standards, creating more stable and compliant Town Hall operations. The Human Resources Trustees also developed updated job descriptions, SOPs, and an Employee Handbook, establishing a stronger personnel framework. These efforts laid the groundwork for the 2026 budget's continued investment in personnel ensuring the town's most valuable asset, the staff, are well-trained, and equipped to serve the community effectively.

Conclusion

The 2026 Budget embodies Williamsburg's commitment to financial discipline, transparency, and community-driven priorities. Through careful stewardship of resources, strategic investments, and responsible planning, the Town continues to uphold its mission to protect Williamsburg's rural way of life while ensuring long-term stability and readiness for future needs.

Respectfully submitted,

Ashley Smith
Town Clerk
Town of Williamsburg

RESOLUTION 12 SERIES OF 2025 TO ADOPT BUDGET
(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF WILLIAMSBURG, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026, AND ENDING ON THE LAST DAY OF DECEMBER, 2026.

WHEREAS, the Board of Trustees of the Town of Williamsburg has appointed the Town Clerk to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Ashley Smith Town Clerk has submitted a proposed budget to this governing body on November 18, 2025, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 21, 2025, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES of the Town of Williamsburg, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

EXPENDITURES:		
GENERAL FUND	$	82,675.00
STREET FUND	$	64,347.00
WATER FUND	$	326,128.72
SYSTEM DEVELOPMENT FUND	$	-
CONSERVATION TRUST FUND	$	9,923.00
GRANT FUND	$	-
TOTAL EXPENDITURES	$	483,073.72

Section 2. That estimated revenues for each fund are as follows:

NEW REVENUES:		
GENERAL FUND	$	92,206.28
STREET FUND	$	46,680.11
WATER & SYSTEM DEVELOPMENT FUND	$	324,847.00
SYSTEM DEVELOPMENT FUND	$	-
CONSERVATION TRUST FUND	$	10,377.82
GRANT FUND	$	-
TOTAL REVENUES	$	474,111.21

Section 3. That estimated allocations from reserves for expenses for each fund are as follows:

ALLOCATIONS FROM RESERVES FOR EXPENSES:	
GENERAL FUND OPERATING	9,000
GENERAL COLOTRUST FUND	
STREET OPERATING	
STREET COLOTRUST INVESTEMENT FUND	10,000
WATER FUND OPERATING	
WATER COLOTRUST INVESTEMENT FUND	
SYSTEM DEVELOPMENT OPERATING	10,000
SYSTEM DEVELOPMENT COLOTRUST INVEST	25,000
CONSERVATION TRUST OPERATING	
CONSERVATION TRUST COLOTRUST INVESTMENT FUND	
TOTAL ALLOCATIONS FROM RESERVES	**54,000**

Section 4. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the for the year stated above.

Section 5. That the budget hereby approved and adopted shall be signed by the Town Clerk and Mayor and made a part of the public records of theTown of Williamsburg.

ADOPTED by the Board of Trustees of Williamsburg, Colorado, on this 18th Day of November, A.D., 2025.

Joelina Espinoza, Mayor

ATTESTATION:

Ashley Smith, Town Clerk
Town of Williamsburg

10/19/25 -2026 Budget and October 21, 2025 Public Hearing posted on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO

11/13/25 - Resolution posted on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO

RESOLUTION 13 Series of 2025 TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE TOWN OF WILLIAMSBURG, COLORADO FOR THE 2026 BUDGET YEAR.

WHEREAS, the WILLIAMSBURG BOARD OF TRUSTEES has adopted the annual budget in accordance with the Local Government Budget Law, on November 18, 2025 and:

WHEREAS the WILLIAMSBURG BOARD OF TRUSTEES has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the TOWN OF WILLIAMSBURG, COLORADO.

NOW, THEREFORE BE IT RESOLVED/ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WILLIAMSBURG, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenues and available fund balances of each fund for the purposes stated in the Budget:

GENERAL FUND APPROPRIATIONS:

Operating Expenses	$22,840
Staff Expense	$56,535
Utilities	$ 3,300
TOTAL	**$84,875**

Operating funds available	$ 27,756
COLOTRUST Investment Reserve	$ 77,025
Total General Fund Ending Balances	**$104,781**

STREET FUND APPROPRIATIONS:

Operating Expenses	$ 5,050	
Capital Outlay	$10,200	*$10,000 dump truck split
Repair & Maint	$14,600	
Staff Expense	$31,617	
Utilities	$ 2,880	
Total	**$64,347**	

Operating funds available:	$20,414
COLOTRUST Investment Reserve	$19,613
Total Street Funds Ending Balances	**$40,027**

PARK/CONSERVATION TRUST FUND:

Operating Expenses	$ 9,923
Total	$ 9,923
Operating funds available	$ 6,713
COLOTRUST Investment Reserve	$ 37,753
Total Park Funds Ending Balances	**$ 37,753**

WATER FUND:

Administration Expense	$ 7,650	
Operating Expenses	$ 12,100	
Capital Outlay	$ 40,000	* $35,000 waterlines & $5,000 dump truck split
Debt Interest	$ 5,448	
Staff Expense	$ 53,123	
Florence Water System	$173,586	
T.O.W. Water System	$ 7,732	
Total	$299,639	
Long Term Debt Retirement	$ 26,490	
Total Expenses	**$326,129**	
Water Operating funds available	$155,725	
SDF Operating funds available	$ 1,830	
Water COLOTRUST Invest Reserve	$132,460	
SDF COLOTRUST Invest Reserve	$ 7,282	
Total Water Fund Ending Balance	**$297,296**	
Total Ending Fund Balances	$479,857.33	

ADOPTED by the Board of Trustees of Williamsburg, Colorado, on this 18th Day of November, A.D., 2025.

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Joelina Espinoza, Mayor

ATTESTATION

____

Ashley Smith, Town Clerk
Town of Williamsburg

11/13/25 - Resolution posted on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO

SUMMARY-ALL FUNDS
BUDGET YEAR 2026
TOWN OF WILLIAMSBURG

	2023 BUDGET		2024 BUDGET		2025 Budget		2026 PROPOSED BUDGET
NEW REVENUES:							
GENERAL FUND	$ 68,400	$	83,585	$	90,682	$	92,206.28
STREET FUND	$ 36,960	$	38,183	$	51,404	$	46,680.11
WATER & SYSTEM DEVELOPMENT FUND	$ 348.444	$	416,000	$	305,729	$	324,347.00
SYSTEM DEVELOPMENT FUND				$	20,000	$	-
CONSERVATION TRUST FUND	$ 9,405	$	15,006	$	9,007	$	10,877.82
GRANT FUND	$ 179,213	$	200	$	-	$	-
TOTAL REVENUES	**$ 642,422**	$	552,974	$	476,822	$	474,111.21
ALLOCATIONS FROM RESERVES FOR EXPENSES:							
GENERAL FUND OPERATING						$	9,000.00
GENERAL COLOTRUST FUND							
STREET OPERATING							
STREET COLOTRUST INVESTEMENT FUND						$	10,000.00
WATER FUND OPERATING							
WATER COLOTRUST INVESTEMENT FUND							
SYSTEM DEVELOPMENT OPERATING						$	10,000.00
SYSTEM DEVELOPMENT COLOTRUST INVESTMENT FUND						$	25,000.00
CONSERVATION TRUST OPERATING							
CONSERVATION TRUST COLOTRUST INVESTMENT FUND							
TOTAL ALLOCATIONS FROM RESERVES	**$ -**	$	-	$	-	$	54,000.00
REVENUES						$	528,111.21
EXPENDITURES:							
GENERAL FUND	$ 134,962	$	90,346	$	81,075	$	82,675.00
STREET FUND	$ 34,889	$	68,020	$	60,191	$	64,347.00
WATER FUND	$ 332,672	$	386,666	$	294,317	$	326,128.72
SYSTEM DEVELOPMENT FUND				$	20,000	$	-
CONSERVATION TRUST FUND	$ 11,225	$	13,275	$	8,338	$	9,923.00
GRANT FUND	$ 96,150	$	60,234	$	-	$	-
TOTAL EXPENDITURES	**$ 609,898**	$	618,541	$	463,921	$	483,073.72
NET REVENUE OVER EXPENSES	**$ 32,524**	$	(65,567)	$	12,901	$	45,037.49
TOTAL ENDING FUND BALANCES						$	479,857.33

2026 General Fund
Town of Williamsburg

	2023 Actual		2024 Actual		2025 Budget		2025 Projected		2026 PROPOSED BUDGET	
Total Operating Funds Beginning Balance					$	98.021	$	98.021	$	27.225
ATV Registration	$	25	$	175	$	100	$	50	$	-
Building Permits	$	22.527	$	11.492	$	11.000	$	8.611	$	11,000
Colorado Cigarette Tax	$	105	$	76	$	80	$	56	$	75
Dog Tags and Fines	$	1.350	$	362	$	300	$	120	$	-
Donations			-		$	-	$	1.080	$	1,000
Fines and Forfeitures	$	300	$	225	$	300	$	-	$	3,000
Franchise Fees	$	16.646	$	12.732	$	12.731	$	10.104	$	12,000
Grant	$	337	-		$	-	$	940	$	-
GF Interest & COLOTRUST Interest	$	400	$	14	$	25	$	7	$	2,258
Miscellaneous Revenue			$	4.470	$	6	$	553	$	200
Property Tax	$	19.885	$	30.279	$	28.326	$	28.803	$	18,673
Sales and Use Tax	$	19.776	$	18.908	$	37.814	$	37.814	$	40,000
Other County Tax Revenue	$	1.484	-				$	-	$	4,000
Road and Bridge *Remove line item	$	191	$	191	$	-	$	-	$	-
Total Revenue	**$**	**83,026**	$	78,924	$	**90,682**	**$**	**88,137**	**$**	**92,206**
GENERAL OPERATING EXPENSE										
Accounting & Consulting Service	$	575	$	2.920	$	1.640	$	1.790	$	1,700
Advertising	$	844	$	510	$	600	$	-	$	100
Bank Fees	$	456	$	-	$	50	$	40	$	40
Building Inspector *now on payroll 2025	$	7.737	$	3.255	$	4.400	$	3.250	$	-
Code Enforcement	$	533	$	538	$	650	$	350	$	300
Community Events	$	-	$	-	$	-	$	-	$	100
Computer Exp	$	160	$	103	$	1.800	$	3.179	$	1,000
Court Costs. judge	$	100	$	-	$	2.500	$	300	$	300
Dues and Subscriptions	$	699	$	4.269	$	2.500	$	2.701	$	3,000
Elections	$	-	$	-	$	-	$	-	$	1,500
Grant Match			$	-	$	1.136	$	940	$	-
Humane Society *transition out	$	-	$	-	$	-	$	-	$	-
Janitorial			$	-			$	1.080	$	-
Legal Expense	$	7.730	$	4.586	$	5.000	$	4.244	$	7,500
Miscellaneous Expense	$	12.560	$	429	$	350	$	134	$	200
Office Expense	$	3.490	$	4.339	$	3.500	$	1.918	$	2,000
Property Insurance - General	$	4.760	$	2.976	$	5.939	$	5.099	$	5,100
Road Maintenance *transition out	$	-	$	-	$	-	$	-		
Subtotal			$	23,924	$	**30,065**	**$**	**25,025**	**$**	**22,840**
STAFF EXPENSE										
Health Insurance/Shared cost	$	649	$	1.750	$	3.000	$	3.000	$	3,000

Meetings and Travel	$ 264	$ 50	$ 200	$ -	$ 200
Payroll & Liabilities - General	$ 46,818	$ 46,669	$ 40,356	$ 41,146	$ 48,785
Payroll Expenses - Other	$ 217	$ -	$ 500	$ -	$ 300
Staff Development		$ 80		$ -	$ -
Trustee and Mayor Fees	$ 2,199	$ 1,803	$ 2,000	$ 2,000	$ 2,000
Worker's Compensation General	$ 2,974	$ 3,304	$ 2,147	$ 2,248	$ 2,250
Subtotal		$ 53,657	$ 48,203	$ 48,394	$ 56,535
UTILITIES					
Electrictiy - General	$ 1,167	$ 1,081	$ 1,400	$ 1,003	$ 1,500
Gas - General	$ 1,621	$ 885	$ 1,200	$ 865	$ 1,000
Telephone & Internet- General	$ 816	$ 798	$ 1,000	$ 709	$ 800
Williamsburg Water Billing	$ -	$ -	$ -	$ -	$ -
Subtotal		$ 2,764	$ 3,600	$ 2,577	$ 3,300
Total Expenses	**$ 96,369**	**$ 80,345**	**$ 81,869**	**$ 75,996**	**$ 82,675**
Revenue over Expenses	**$ (13,343)**	**$ (1,421)**	$ 8,813	$ 12,141	$ 9,531
Allocaton of revenues to Street Fund		$ -	$ 9,000	$ (9,000)	$ (9,000)
Transfer to General COLOTRUST Fund				$ (73,938)	
Estimated Operating funds available	$ 110,312	$ 98,021	**$ 105,143**	$ 27,225	$ 27,756
Investment Reserves COLOTRUST Fund					
Beginning Balance				$ -	$ 76,191
Contributions				$ 73,938	
Interest				$ 2,253	$ 3,087
Withdrawl				$ -	$ 2,253
Investment Reserve Ending Balance				**$ 76,191**	**$ 77,025**
Total General Fund Ending Balances			$ 105,143	$ 103,416	$ 104,781

2026 STREETS & MAINTENANCE
Town of Williamsburg

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 PROPOSED BUDGET
Operating Beginning Balance			$ 36,207	$ 36,207	$ 19,081
Revenue					
Co State Mineral Tax	$ 3,463	$ 1,663	$ 3,400	$ 2,238.29	$ 2,455
Co State Severance tax	$ 5,861	$ 2,916	$ 5,800	$ 364	$ 500
Grant Income	$ 4,101	$ -	$ -	$ 7,397	$ -
Highway Users Tax	$ 37,575	$ 39,335	$ 42,000	$ 42,261	$ 42,000
SF Interest & COLOTRUST Interest	$ 4	$ 5	$ 4	$ 2	$ 925
Other income	$ 6,359	$ 3,000	$ -	$ -	$ -
Road & Bridge Tax	$ -	$ -	$ 200	$ 837	$ 800
Total Est. Revenues	**$ 57,363**	**$ 46,918**	**$ 51,404**	**$ 53,099**	**$ 46,680**
Allocation from Street COLOTRUST Investment		$ 10,093	$ -		$ 10,000
Allocation from General Budget			$ 9,000	$ 9,000	$ 9,000
Total			**$ 60,404**	**$ 62,099**	**$ 65,680**
Expenses					
CAPITAL OUTLAY					
Equipment	$ -	$ 100	$ 600	$ 607	$ 200
Grant Match	$ -	$ -	$ 7,384	$ 5,361	$ -
Road System Enhancement		$ 7,473	$ -	$ -	
Shop Enhancement		$ -	$ -	$ -	$ -
Vehicle Purchase	$ -	$ -	$ -	$ -	$ 10,000
Subtotal		$ 7,573	**$ 7,984**	**$ 5,968**	**$ 10,200**
GENERAL ADMINISTRATION					
Bank Charges/checks	$ 211		$ -	$ 265	$ -
Subtotal	**$ 211**	$ -	$ -	**$ 265**	**$ -**
GENERAL OPERATING EXPENSE					
Fuel	$ 2,285	$ 3,896	$ 4,000	$ 4,739	$ 4,800
Locates, UNCC	$ -	$ 116	$ 140	$ 189	$ 190
Misc Expense	$ 242		$ 100	$ 56	$ 60
Subtotal	**$ 2,527**	$ 4,012	**$ 4,240**	**$ 4,985**	**$ 5,050**
REPAIR AND MAINTENANCE					
Rental Equipment	$ 47	$ -	$ -	$ -	$ -
Road Maintenance	$ 3,592	$ 14,494	$ 9,300	$ 7,895	$ 9,000
Shop Maintenance	$ 2,392	$ 2,686	$ 2,000	$ 1,991	$ 2,000
Signs	$ 3,410	$ 1,664	$ 1,600	$ 958	$ 600
Vehicle Maintenance	$ 8,089	$ 7,589	$ 3,000	$ 3,000	$ 3,000
Subtotal	**$ 17,530**	$ 26,433	**$ 15,900**	**$ 13,844**	**$ 14,600**
STAFF EXPENSE					
Payroll and Payroll Liabilities	$ 19,797	$ 16,992	$ 28,972	$ 22,821	$ 31,617
Workmans Comp.	$ -	$ 756	$ -	$ -	$ -

Subtotal	**$**	**19,797**	**$**	**17,748**	**$**	**28,972**	**$**	**22,821**	**$**	**31,617**
UTILITIES										
Gas	$	1,579	$	363	$	400	$	774	$	600
Electricity	$	1,429	$	1,436	$	1,595	$	1,104	$	1,200
Trash	$	-	$	333	$	1,100	$	602	$	1,080
Subtotal	**$**	**3,008**	**$**	**2,132**	**$**	**3,095**	**$**	**2,480**	**$**	**2,880**
Total Expenditures	**$**	**43,074**	**$**	**57,898**	**$**	**60,191**	**$**	**50,362**	**$**	**64,347**
NET REVENUE OVER EXPENSE	**$**	**14,290**	**$**	**(10,980)**	**$**	**213**	**$**	**11,737**	**$**	**1,333**
Allocation of Street Reserves										
Transfer to Street COLOTrust Fund							$	(28,863)		
Operating Funds Balance	**$**	**34,107**	**$**	**36,207**	**$**	**43,246**	**$**	**19,081**	**$**	**20,414**
Investment Reserves COLOTRUST Fund										
Beginning Balance							$	-	$	29,786
Deposit							$	28,863		
Interest							$	923	$	750
Withdrawl							$	-	$	10,923
Investment Reserves Ending Balance							**$**	**29,786**	**$**	**19,613**
Total Street Funds Ending Balances			**$**	**36,207**	**$**	**43,246**	**$**	**48,867**	**$**	**40,027**

2026 Park-Conservation Trust Fund
Town of Williamsburg

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 PROPOSED BUDGET
Operating Fund Beginning Balances			$ 33,674	$ 33,674	$ 6,258
Income					
Conservation Trust Fund Deposit	$ 10,546	$ 9,264	$ 9,000	$ 8,975	$ 9,595
CTF Interest	$ 9	$ 11	$ 7	$ 3	$ 3
CTF & COLOTRUST Interest	$ -	0	0	0	$ 780
Total Est. Revenues	**$ 10,554**	**$ 9,274**	**$ 9,007**	**$ 8,978**	**$ 10,378**
Total				**$ 8,978**	**$ 10,378**
Expenses					
Grant Match	$ -	$ -	$ -	$ -	$ -
Miscellaneous		$ 56	$ 75	$ -	$ -
Park Enhancement	$ -	$ 1,379	$ -	$ -	
Payroll and Payroll Liabilities	$ 2,475	$ 3,570	$ 6,263	$ 4,879	$ 7,718
Repairs and Maintenance	$ 731	$ 147	$ 1,000	$ 185	$ 1,000
Water	$ -	$ -	$ -	$ -	$ -
Weed Control	$ -	$ 180	$ 1,000	$ 1,489	$ 1,205
Workmans' Comp-split		$ 362	$ -	$ -	$ -
Total Expenses	**$ 3,206**	**$ 5,694**	**$ 8,338**	**$ 6,553**	**$ 9,923**
Net Revenue over Expenses	**$ 7,348**	**$ 3,581**	**$ 669**	**$ 2,424**	**$ 455**
Transfer Parks COLOTRUST Fund				$ (29,840)	$ -
Operating Fund Balance	**$ 30,093**	**$ 33,674**	**$ 34,343**	**$ 6,258**	**$ 6,713**
Investment Reserves COLOTRUST Fund					
Beginning Balance				$ -	$ 30,620
Deposit				$ 29,840	$ -
Interest				$ 780	$ 1,200
Withdrawl				$ -	$ 780
Investment Reserves Ending Balance				**$ 30,620**	**$ 31,040**
Total Park Fund Ending Balances			**$ 34,343**	**$ 36,878**	**$ 37,753**

2026 Water and System Development Fund
Town of Williamsburg

	2023 Acutal	2024 Actual	2025 Budget	2025 Projected	2026 PROPOSED BUDGET
WF & SDF Operating Beginning Bal			$ 193,344	$ 193,344	$ 105,857
REVENUES					
Water Sales *total collected	$ 236,532	$ 207,059	$ 270,334	$ 284,923	$ 285,000
Water Tap Fee	$ 46,050	$ 51,304	$ 33,380	$ 33,380	$ 30,000
Water Tap Installation Parts		$ 4,054	$ 2,000	$ 2,747	$ 2,500
Miscellaneous Income	$ -	$ 4,674		$ -	$ -
SD Water Tap split from WF		$ 7,200		$ 4,800	$ 3,600
SD Monthly Transfer from WF		$ 615		$ 6,030	$ 3,732
Interest WF & SDF	-$2,293	$ 58	$ 15	$ 15	$ 15
Grant	$ -	$ -	$ -	$ -	$ -
Total Est. Revenues	**$ 280,289**	**$ 274,963**	**$ 305,729**	**$ 331,894**	**$ 324,847**
Allocation from operating SDF for Water System Upgrade			$ 20,000		$ 10,000
Allocation from SD COLOTRUST Investment Reserves for Water System Upgrade					$ 25,000
Total			**$ 325,729**		**$ 359,847**
EXPENSES					
CAPITAL OUTLAY					
Equipment		$ 14,951	$ -	$ 219	$ -
Grant match		$ -	$ 3,600	$ 7,264	$ -
SD Capital Outlay		$ 57,709	$ 20,000	$ -	$ -
Water System Upgrade		$ -	$ -	$ -	$ 35,000
Vehicle Purchase	$ 18,066	$ -	$ -	$ -	$ 5,000
Subtotal	**$ 18,066**	**$ 72,660**	**$ 23,600**	**$ 7,483**	**$ 40,000**
DEBT RETIREMENT					
DWRF Debt Interest	$ 3,147	$ 5,972	$ 5,711	$ 5,776	$ 5,448
Subtotal	**$ 3,147**	**$ 5,972**	**$ 5,711**	**$ 5,776**	**$ 5,448**
GENERAL ADMINISTRATION					
Dues & Software Subscriptions	$ 1,117	$ 1,272	$ 1,200	$ 4,158	$ 4,300
Office Supplies	$ 83	$ 745	$ 900	$ 400	$ 600
Postage & Shipping	$ 2,595	$ 1,848	$ 2,750	$ 2,686	$ 2,750
Proffesional Contract Services	$ -	$ -	$ -	$ -	$ -
Publish Public Notice	$ -	$ 257	$ 300	$ -	$ -
Service Charge	$ 60	$ 32	$ -	$ 40	$ -
Subtotal	**$ 3,854**	**$ 4,154**	**$ 5,150**	**$ 7,284**	**$ 7,650**
GENERAL OPERATING EXPENSE					
Misc Expense	$ 11,272	$ 618	$ 500	$ -	$ 500
Repairs & Maintenance	$ 4,839	$ 16,580	$ 2,000	$ 1,849	$ 2,000
Shop Supplies, water parts	$ 3,850	$ 4,551	$ 5,000	$ 3,951	$ 5,000
Vehicle Maintenance	$ -	$ 171	$ 200	$ 2,000	$ 2,000
Water Locates	$ 134	$ 40	$ 100	$ 40	$ 100
Water Testing	$ 1,631	$ 1,961	$ 2,000	$ 2,367	$ 2,500

Subtotal	$ 21,726	$ 23,920	$ 9,800	$ 10,206	$ 12,100
STAFF EXPENSE					
Payroll & Payroll Liabilities	$ 20.909	$ 22.606	$ 45.696	$ 35.152	$ 52,693
Training & Education	$ 450	$ -	$ -	$ 180	$ 430
Worker's Comp Insurance	$ -	$ 709		$ -	$ -
Subtotal	$ 21,359	$ 23,315	$ 45,696	$ 35,332	$ 53,123
WATER SYSTEM, FLORENCE					
Florence Debt Retirement	$ 72.963	$ 74.327	$ 73,864	$ 69,082	$ 72,124
Florence Water Treatment	$ 78.663	$ 84.931	$ 87,410	$ 71,085	$ 78,226
Water Tap Fee to Florence	$ 10.282	$ 20.563	$ 13,709	$ 18.278	$ 10,282
Water System Florence, other	$ 9.614	$ -	$ -	$ -	$ -
Florence Svc Charges & Assess	9752	$ 15.759	$ 14,261	$ 13.351	$ 12,954
Subtotal	$ 171,522	$ 195,579	$ 189,244	$ 171,796	$ 173,586
WATER SYSTEM, WILLIAMSBURG					
Monthly System Dev. Transfer	$ -	$ 2.159	$ 3,690	$ 3.383	$ 3,732
Water Shares Union Ditch	$ 361	$ 361	$ 400	$ 361	$ 400
Water Tap Fee to System Dev. Transfer	$ 1.200	$ 7.200	$ 4,800	$ 4,800	$ 3,600
Subtotal	$ 1,561	$ 9,720	$ 8,890	$ 8,543	$ 7,732
Estimated Operating Expenses	$ 241,234	$ 335.320	$ 288,090	$ 246,420	$ 299,639
Long Term Debt DWRF Principal	$ 12.822	$ 25.966	$ 26.227	$ 26,161	$ 26,490
Total Estimated Expenses	$ 254,056	$ 361.286	$ 314,317	$ 272.581	$ 326,129
Revenue over Expenses	$ 26,233	$ (86,323)	$ 11,412	$ 59,313	$ 33,718
Transfer to Water COLOTRUST Fund				$ (127,712)	
Transfer to SD COLOTRUST Fund				$ (71,411)	
Water Operating Funds Available	$ 168.658	$ 157.023	$ 74.665	$ 94.027	$ 155,725
Syst DevFunds Operating Available	$ 83.106	$ 36.320	$ 12.000	$ 11,830	$ 1.830
WF & SDF Operating Available	$ 251,764	$ 193,344	$ 86,665	$ 105,857	$ 157,554
Water Fund Investment Reserves COLOTRUST Fund					
Beginning Balance				$ -	$ 129.822
Deposit				$ 127.712	$ -
Interest				$ 2,110	$ 2,638
Withdrawl				$ -	
Water Investment Reserve Ending Balance				$ 129,822	$ 132,460
SD Investment Reserves COLOTRUST Fund					
Beginning Balance				$ -	$ 32,002
Deposit				$ 51,411	
Interest				$ 591	$ 280
Withdrawl				$ (20,000)	$ (25,000)
SD Investement Reserve Ending Balance				$ 32,002	$ 7,282
Total Water Fund Ending Balances		$ 193,344	$ 86,665	$ 267,680	$ 297,296

2026 Payroll
Town of Williamsburg

Payroll Splits

	General	Water	Street	Park
Town Clerk	0 75	0 15	0 1	0
Asst Clerk	0 15	0 75	0 1	0
Code Enforcement	1	0	0	0
Court Clerk	1	0	0	0
Building Inspector	1	0	0	0
Maintenance & Grader	0 05	0 25	0 55	0 15
Asst Maintenance	0 05	0 25	0 55	0 15
Grader Asst	0	0	1	0
Water Operator	0	1	0	0

2026	Total	General	Water	Street	Park	Wage		Hours
Town Clerk	$30,625	$22,969	$4,594	$3,063	$0	$25 00	per hour/25 hr week *49 weeks	1225
Trainee Clerk	$4,000	$3,000	$600	$400	$0	$20 00	per hour/ 15 hr week	200
Asst Clerk	$14,820	$2,223	$11,115	$1,482	$0	$19 00	per hour 15 hr wk	780
Code Enforcement	$7,200	$7,200	$0	$0	$0	$600 00	per month	-
Court Clerk	$1,200	$1,200	$0	$0	$0	$100 00	per court date or $15/hour 5 hours/mont	-
Building Inspector	$6,000	$6,000	$0	$0	$0	40%	building permit fees commission	-
Maintenance & Grader	$38,272	$1,914	$9,568	$21,050	$5,741	$23 00	per hour 32 hr wk	1664
Maintenance & Grader Asst	$5,720	$286	$1,430	$3,146	$858	$22 00	per hour 5 hr/week	260
Water Operator	$20,400	$0	$20,400	$0	$0	$20 00	per hour 15 hr wk + $400/mo	780
Total	$128,237	$44,792	$47,707	$29,140	$6,599			
Payroll + Taxes (.085)	$139,138	$48,599	$51,762	$31,617	$7,160			

2025	Total	General	Water	Street	Park			2025 Updated Rat
Town Clerk	$30,625 00	$22,968 75	$4,593 75	$3,062 50	$0 00	$25 00	per hour/25 hr week *49 weeks	
Asst Clerk	$14,040 00	$2,106 00	$10,530 00	$1,404 00	$0 00	$18 00	per hour 15 hr wk *52 weeks	
Maintenance	$30,784 00	$3,078 40	$6,156 80	$16,931 20	$1,617 60	$18 50	per hour 32 hr wk *52 weeks	*$19/hour 7/25, $
Maintenance Asst	$7,696 00	$769 60	$1,539 20	$4,232 80	$1,154 40	$18 50	per hour 8 hr wk *52 weeks	*$22/hour grader
Water Operator	$21,440 00	$1,072 00	$19,296 00	$1,072 00	$0 00	$20 00	per hour 16 hr wk + $400/mo	
Code Enforce	$7,200 00	$7,200 00	$0 00	$0 00	$0 00	$600 00	per month	
Total	$111,785.00	37,194.75	42,115.75	26,702.50	5,772.00			
Payroll + Taxes (085)	$121,286.73	40,356.30	45,695.59	28,972.21	6,262.62			

2024	Total	General	Water	Road	Park		
Town Clerk	$26,000 00	$19,500 00	$3,900 00	$2,600 00	$0 00	$20 00	per hour/25 hr week
Asst Clerk	$12,480 00	$1,872 00	$9,360 00	$1,248 00	$0 00	$16 00	per hour 15 hr wk
Accountant	$10,400 00	$7,800 00	$1,560 00	$1,040 00	$0 00	$20 00	pher hour/10 hr wk
Maintenance	$30,784 00	$1,539 20	$7,696 00	$16,931 20	$4,617 60	$18 50	per hour 32 hr wk
Maintenance Asst	$9,620 00	$481 00	$2,405 00	$5,291 00	$1,443 00	$18 50	per hour 10 hr wk
Water Operator	$24,040 00	$0 00	$24,040 00	$0 00	$0 00	$18 50	per hour 20 hr wk + $400/mo
Code Enforce	$6,000 00	$6,000 00	$0 00	$0 00	$0 00	$500 00	per month
Total	$119,324 00	37,192 20	48,961 00	27,110 20	6,060 60		
Split		0 33	0 43	0 24			
Payroll + Taxes (085)	$129,466 54	40,353 54	53,122 69	29,414 57	6,575 75		
Workmans Comp		705 04	928 13	513 92		$2,147 09	
Total	$129,466.54	41,058.57	54,050.82	29,928.48	6,878.78		

2023	Total	General	Water	Road	Park		
Town Clerk	$28,173 60	$21,130 20	$4,226 04	$2,817 36	$0 00	$24 08	per hour/22 5 hr week
Asst Clerk	$7,540 00	$5,655 00	$1,131 00	$754 00	$0 00	$14 50	per hour 10 hr wk
Town Manager	$14,430 00	$7,215 00	$2,164 50	$3,607 50	$0 00	$18 50	15 hr week
Maintenance	$15,392 00	$1,539 20	$3,078 40	$8,465 60	$2,308 80	$18 50	per hour 16 hr wk
Water Operator	$17,430 00	$0 00	$17,430 00	$0 00	$0 00	$18 50	per hour 20 hr wk + $250/mo
Code Enforce	$6,000 00	6000	0	0	0	$500 00	per month
Total	$88,965 60	41539 4	28029 94	15644 46	2308 8		
Split		0 479355342	0 323459209	0 180533553			
Payroll + Taxes (.085)	96,527 68	45070 249	30412 4849	16974 2391	2505 048		
Workmans Comp		974 0500549	657 2691131	366 8441798		$2,032 00	
Total	96,527 68	46044 29905	31069 75401	17341 08328	2505 048		