

Request Public Participation in Board Meeting

Date request was submitted to Town Hall:	
Date of meeting:	
Printed name of requester/speaker:	
Requester/speaker's phone number:	
Provide topic of discussion:	
Provide a brief description of topic (attach any supporting documentation to this request):	
1. Board meetings and/or study/work sessions are open to the public. The public, interested individuals, or spokespersons may comment and present their views directly to the Board of Trustees.	
2. The speaker will sign below and provide a brief description of what will be commented upon no less than 10-days prior to the Board Meeting.	
3. The allotted time to speak is no more than 5-minutes (includes time for Q&A). Any additional time may be granted by the mayor.	
4. Code Section 2-57(11) States: All individuals shall observe proper decorum and not use of abusive or profane language in the meeting room and when addressing the Board of Trustees. In the event that abusive or profane language is used or an individual otherwise disrupts the meeting, such individual may be removed from the meeting room by a Town designee.	
Signature of Speaker:	Date:
Signature of Mayor:	Date: