



TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE AGENDA

Tuesday, August 20, 2024, 6 pm
Board Chambers, 1 John Street, Williamsburg

Mayor
Philip Ott

Trustees
Alberta Winslow
Karen Ott
Barbara Cameron
Donna Krautheim
Steve Harrison
Brian Dreitz

Town Attorney
Dan Slater

Town Clerk
Ashley Smith
Deputy Town Clerk
Brenda Orth

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. INTRODUCTION on FIRST READING ORDINANCE NO. 1 SERIES OF 2024: AN ORDINANCE OF THE TOWN OF WILLIAMSBURG, COLORADO, RE-ADOPTING THE CURRENT CODE BOOK

E. Consideration of a motion to accept board minutes for:

1. Board Workshop July 10, 2024, Board Meeting July 16, 2024, Special Board Meeting July 30, 2024

F. Matters from the Mayor:

G. Citizen Comments on Agenda Items only (3 minutes):

H. Committee Reports:

Maintenance: Rock and Rail signed the RR maintenance agreement for Quincy. Work is scheduled to start and be completed on Monday August 26, 2024.

Parks:

Water:

Planning and Zoning:

Events:

Code Enforcement:

2. Treasurer's Report: Receive and file monthly budget and account reconciliation reports for July 2024

3. Town Clerk Report: Receive and file clerk report and accounts payable disbursements for July 17, 2024 to August 19, 2024.

I. UNFINISHED BUSINESS:

4. Water Department Report

5. - Review and consider the approval of a bid from Donovan Excavating for \$8,200.00 for culvert cleanup and erosion control on Bear Gulch Road.

- Review and consider the approval of a bid from Donovan Excavating for #2,776.00 for new railing for roadway on Bear Gulch Road.

6. Review and consider the approval of purchase for a Case 580 N Backhoe Serial no. NEC700143 from Rusler Implement Co. not to exceed \$40,000.

NEW BUSINESS:

7. Town Clerk 3 month performance and pay review

8. Retroactive approval for Mayor to sign an agreement with Prospective Business Solutions, LLC to prepare and submit Williamsburg's 2023 Audit Exemption for the year 2023.

Posted pursuant to Municipal Code on Thursday August 15, 2024.

Ashley Smith, Town Clerk



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9. **INTRODUCTION AND ADOPTION, by title only, RESOLUTION NO. 3 SERIES OF 2024: A RESOLUTION FOR EXEMPTION FROM AUDIT FOR FISCAL YEAR 2023 FOR THE TOWN OF WILLIAMSBURG, STATE OF COLORADO.**
10. Spectrum Franchise Agreement Renewal
11. Consideration of methods to improve Trustee Board communication and business transparency to the public
12. 2025 Budget Calendar Assignments

J. Citizen Written Submissions (5 minutes)

K. Citizen Comments (3 minutes)

L. Matters from the Board of Trustees

M. Adjourn: Next Scheduled Board Meeting: September 17, 2024 6:00pm