

## CHAPTER 1\*

### General Provisions

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## ARTICLE I

### **Sec. 1-1. Adoption of Code.**

The published code known as the Williamsburg Municipal Code, of which one (1) copy is now on file in the office of the Town Clerk and may be inspected during regular business hours, is enacted and adopted by reference as a primary code and incorporated herein as if set out at length. This primary code has been modified by the Town of Williamsburg for the purpose of providing up-to-date guidance of the code adopted in 2004, properly organized and indexed, in published form for the use of the citizens and officers of the Town.

### **Sec. 1-2. Title and scope.**

This Code constitutes a compilation, revision and codification of all the ordinances of the Town of Williamsburg, Colorado, of a general and permanent nature, and shall be known as the Williamsburg Municipal Code.

### **Sec. 1-3. Purpose.**

The Board of Trustees finds, determines and declares that the code in this Chapter is necessary for the general health, safety and welfare of the community.

### **Sec. 1-4. Adoption of codes by reference.**

Codes may be adopted by reference, as provided by state law.

### **Sec. 1-5. Matters not affected by repeal.**

The repeal of ordinances and parts of ordinances of a permanent and general nature of this Code shall not affect any offense committed or act done, any penalty or forfeiture incurred or any contract, right or obligation established prior to the time the code adopted.

### **Sec. 1-6. Repeal of ordinances not contained in Code.**

All ordinances and parts of ordinances of a general and permanent nature adopted by the Board of Trustees, and in force on the date of adoption of this Code and not contained in the Code, are hereby repealed as of the effective date of the adopting ordinance, except as hereinafter provided.

### **Sec. 1-7. Ordinances saved from repeal.**

The continuance in effect of temporary and/or special ordinances and parts of ordinances,

although omitted from this Code, shall not be affected by such omission there from, and the adoption of the Code shall not repeal or amend any such ordinance or part of any such ordinance. Among the ordinances not repealed or amended by the adoption of this Code are ordinances:

- 1) Creating, opening, dedicating, vacating or closing specific streets, alleys and other public
- 2) Naming or changing the names of specific streets and other public ways.
- 3) Authorizing or relating to specific issuances of general obligation bonds.
- 4) Annexing territory to or excluding territory from the Town.
- 5) Dedicating or accepting any specific plat or subdivision.
- 6) Calling or providing for a specific election.
- 7) Authorizing specific contracts for purchase of beneficial use of water by the Town.
- 8) Approving or authorizing specific contracts with the State, with other governmental bodies or with others.
- 9) Authorizing a specific lease, sale or purchase of property.
- 10) Granting rights-of-way or other rights and privileges to specific railroad companies or other public carriers.
- 11) Granting a specific gas company or other public utility the right or privilege of constructing lines in the streets and alleys or of otherwise using the streets and alleys.
- 12) Granting a franchise to a specific public utility company or establishing rights for or otherwise regulating a specific public utility company
- 13) Appropriating money.
- 14) Relating to salaries.
- 15) Amending the Official Zoning Map adopted.

**Sec. 1-8. Code supersedes prior ordinances.**

This Code shall supersede all other general and permanent ordinances and parts of ordinances passed

by the Board of Trustees, except such ordinances as are expressly saved from repeal or continued in force and effect as shall hereafter be set forth by reference.

**Sec. 1-9. Changes in previously adopted ordinances.**

In compiling and preparing the ordinances of the Town for adoption and revision as part of the Code, certain grammatical changes and other minor changes were made in one (1) or more of said ordinances. It is the intention of the Board of Trustees that all such changes be adopted as part of the Code as if the ordinances so changed had been previously formally amended to read as such.

**Secs. 1-10--1-20. Reserved.**

**ARTICLE II**  
**Definitions and Usage**

**Sec. 1-21. Definitions.**

The following words and phrases, whenever used in the ordinances of the Town of Williamsburg and/or any codification of the same, shall be construed as defined in this Section, unless a different meaning is intended from the context or unless a different meaning is specifically defined and more particularly directed to the use of such words or phrases:

- (1) **Board of Trustees** means the Board of Trustees of the Town of Williamsburg
- (2) **Computation of time** means the time within which an act is to be done. It shall be computed by excluding the first day and including the last day; and if the last day is Sunday or a legal holiday, that day shall be excluded.
- (3) **County** means the county of Fremont, Colorado.
- (4) **C.R.S.** means Colorado Revised Statutes.
- (5) **Law** denotes applicable federal law, the constitution and statutes of the State of Colorado, the ordinances of the Town and, when appropriate, any and all rules and regulations which may be promulgated there under.
- (6) **May** is permissive.
- (7) **Misdemeanor** means and is to be construed as meaning violation and is not intended to mean crime or criminal conduct.
- (8) **Month** means a calendar month.
- (9) **Must** and **shall**. Each is mandatory.
- (10) **Oath** shall be construed to include an affirmation or declaration in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words swear and sworn shall be equivalent to the words affirm and affirmed.
- (11) **Ordinance** means a law of the Town; provided that a temporary or special law, administrative action, order or directive may be in the form of a resolution.
- (12) **Owner**, applied to a building or land, includes any part owner, joint owner, tenant in common, joint tenant or tenant by the entirety, of the whole or a part of such building or land.
- (13) **Person** means natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust or organization, or the manager, lessee, agent, servant, officer or employee of any of them.
- (14) **Personal** property includes money, goods, chattels, things in action and evidences of debt.
- (15) **Preceding** and **following** mean next before and next after, respectively.
- (16) **Property** includes real and personal property.
- (17) **Real property** includes lands, tenements and hereditaments.
- (18) **Sidewalk** means that portion of a street between the curb line and the adjacent property line intended for the use of pedestrians.

(19) **State** means the State of Colorado.

(20) **Street** includes all streets, highways, avenues, lanes, alleys, courts, places, squares, curbs or other public ways in the Town which have been or may hereafter be dedicated and open to public use, or such other public property so designated in any law of this State.

(21) **Tenant and occupant**, applied to a building or land, includes any person who occupies whole or a part of such building or land, whether alone or with others.

(22) **Title of office**. Use of the title of any officer, employee, department, board or commission means that officer, employee, department, board or commission of the Town, or his or her designated representative.

(23) **Town** means the Town of Williamsburg, Colorado, or the area within the territorial limits of the Town of Williamsburg, Colorado, and such territory outside of the Town over which the Town has jurisdiction or control by virtue of any constitutional or statutory provision.

(24) **Written** includes printed, typewritten, emailed, or photocopied.

(25) **Year** means a calendar year

#### **Sec. 1-22. Usage of terms.**

All words and phrases shall be construed and understood according to the common and approved usage of the language; but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in law shall be construed and understood according to such peculiar and appropriate meaning.

#### **Sec. 1-23. Grammatical interpretation.**

The following grammatical rules shall apply to Town ordinances:

(1) Any gender includes the other genders.

(2) The singular number includes the plural and the plural includes the singular.

(3) Words used in the present tense include the past and future tenses and vice manifestly inapplicable.

(4) Words and phrases not specifically defined shall be construed according to the context and approved usage of the language.

#### **Secs. 1-24--1-40. Reserved**

**ARTICLE III**  
**General**

**Sec. 1-41. Titles and headings not part of ordinances**

Chapter and Article titles, headings and titles of sections and other divisions in the Code or in supplements made to the Code or inserted in the Code, may be inserted in supplements to the Code for the convenience of persons using the Code.

**Sec. 1-42. Authorized acts.**

(a) When an ordinance requires an act to be done which may as well be done by an agent as by the principal, such requirement shall be construed to include all such acts when done by an authorized agent.

(b) The time within which an act is to be done shall be computed by excluding the first and including the last day; but if the time for an act to be done shall fall on Saturday, Sunday or a legal holiday, the act shall be done upon the next regular business day following such Saturday, Sunday or legal holiday.

**Sec. 1-43. Prohibited acts.**

Whenever in Town ordinances any act or omission is made unlawful, it includes causing, allowing, permitting, aiding, abetting, suffering or concealing the fact of such act or omission.

**Sec. 1-44. Acts by agents, representatives.**

When an act is required by an ordinance, the same being such that it may be done as well by an agent or representative as by the principal, such requirement shall be construed to include all such acts performed by and authorized agent or representative.

**Sec. 1-45. Purpose of ordinances.**

The provisions of Town ordinances, and all proceedings under them, are to be construed with a view to effect their objectives and to promote justice.

**Sec. 1-46. Repeal of ordinances.**

The repeal of an ordinance shall not repeal the repealing clause of such ordinance or revive any ordinance which has been repealed thereby.

**Sec. 1-47. Publication of ordinances.**

All ordinances as soon as may be after their passage, shall be recorded in a book kept for that purpose and authenticated by the signature of the Mayor and Town Clerk. The ordinances shall take effect upon their final passage, adoption and the approval and signature of the Mayor, if they are adopted by an affirmative vote of a quorum of the members of the Board of Trustees and shall be posted on the 3 town bulletin boards.

**Sec. 1-48. Severability.**

The provisions of this Code are declared to be severable, and if any section, provision or part thereof shall be held unconstitutional or invalid, the remainder of this Code shall continue in full force and effect, it being

the legislative intent that this Code would have been adopted even if such unconstitutional matter had not been included therein. It is further declared that, if any provision or part of this Code, or the application thereof to any person or circumstances, is held invalid, the remainder of this Code and the application thereof to other persons shall not be affected thereby.

**Sec. 1-49. Amendments to Code.**

Ordinances and parts of ordinances of a permanent and general nature, passed or adopted after the adoption of this Code, may be passed or adopted either in the form of amendments to the Code adopted by this Code or without specific reference to the Code. However, in either case, all such ordinances and parts of ordinances shall be deemed amendments to the Code, and all of the substantive, permanent and general parts of said ordinances and changes made thereby in the Code shall be inserted and made in the Code as provided in Section 1-51 hereof.

**Sec. 1-50. Examination of Code.**

The Mayor and Town Clerk shall carefully examine at least one (1) copy of the Code to see that it is a true and correct copy of the Code. Similarly, after each supplement has been prepared, printed and inserted in the Code, the Mayor and Town Clerk shall carefully examine at least one (1) copy of the Code as supplemented. The copy of the Code as originally adopted or amended, certified and sealed shall constitute the permanent and general ordinances of the Town as of the date indicated in the certificate and shall be so accepted by the courts of law, administrative tribunals and all others concerned.

**Sec. 1-51. Copy of Code on file.**

At least one (1) copy of the Code shall be kept in the office of the Town Clerk at all times, and such Code may be inspected by any interested person at any time during regular office hours, but may not be removed from the Town Clerk's office except upon proper order of a court of law.

**Sec. 1-52. Supplementation of Code.**

(a) The Town Clerk shall cause supplementation of the Code to be prepared and printed from time to time as he or she may see fit. All substantive, permanent and general parts of ordinances passed by the Board of Trustees or adopted by initiative and referendum, and all amendments and changes in ordinances or other measures included in the Code prior to the supplementation and since the previous supplementation, shall be included.

(b) It shall be the duty of the Town Clerk, or someone authorized and directed by the Town Clerk, to keep up to date the copy of the book containing the Code required to be filed in the office of the Town Clerk for the use of the public.

**Sec. 1-53. Sale of Code books.**

Copies of the Code book may be purchased from the Town Clerk upon the payment of a fee to be set by resolution of the Board of Trustees.

**Sec. 1-54. Altering or tampering with Code; penalties for violation.**

Any person, firm or corporation who shall alter, change or amend this Code, except in the manner prescribed in this Article, or who shall alter or tamper with the Code in any manner so as to cause the ordinances of the Town to be misrepresented thereby shall, upon conviction thereof, be punishable as



provided by Section 1-72.

**Sec. 1-55 Table of fees**

**TABLE 1 ADMINISTRATIVE FEES**

<b>Action</b>	<b>Fee</b>
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$20 expires when rabies expires
Dog license tag replacement	\$4
Copies per page	\$0.25 (First 5 Pages free)*
Digital Copy per file	\$1.00 Plus Cost of media* (The town will provide the media)
Transcripts of meeting minutes/court proceedings	\$35 per CD (or transcribers charge) plus \$0.50 per mile if travel required.
Meeting Room Rental with or without kitchen	\$100 deposit non resident / resident (resident deposit refundable)
Research fee after 15 minutes	\$15 per additional quarter hour. If not found charge of \$15.00*
Non-Sufficient Funds	\$35
OHV permit	\$25 per year
All other not specified	\$50

\*Added Ordinance 012024

**Water Fees**

<b>Action</b>	<b>Fee</b>
Turn on after turn off for non-payment	\$50/\$75 for 2 <sup>nd</sup> time/\$75 3 <sup>rd</sup> + time (during regular work hours)
Turn on after regular work hours	\$100

Final Read	\$50
Addition trip(s) to property	\$25 each trip
Utility Late Fee	See Section 13-31
Use of town backhoe	\$500 per 4 hours
Water Operator on site	\$50 per hour
Parts	Town cost plus 20%

(note: Applicant may do all the digging up to 2 feet within the main)

**TABLE 2 PERMIT FEES**

<b>Dwelling Type</b>	<b>Fees</b>
<b>Residential Dwelling:</b> Masonry wood frame New Additions All Mobile home or manufactured housing (including installation and improvements) Basement – finished Basement – unfinished	<b>Cost per square foot</b> \$100 \$100 \$75 \$25 \$20
<b>GARAGES</b>  Masonry or wood frames Metal Do-it-yourself garages	<b>Cost per square foot</b>  \$35 \$20 \$20
<b>DECKS</b> Including attached roofs, patio cover, awning, patio enclosures and screened porches	<b>Cost per square foot</b> \$50
<b>ACCESSORY BUILDING</b> (exceeding 120 square feet) Pole Barn/building Car Ports Sheds/Storage building	<b>Cost per square foot</b> \$50
<b>SHIPPING CONTAINERS</b> used as accessory building	<b>\$75</b>
<b>FLAT PERMIT FEE/OR REPAIRS OVER \$1500.</b> Exterior Remodeling Structural modifications Roof and re-roof Foundation Solar System	\$150
VARIANCE PERMIT FEE	\$25
FINAL/RE-INSPECTION FEE PER TRIP	\$50
FEE FOR MISSED INSPECTION	\$50

APPOINTMENT	
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\*see Appendix L Permit Fees

### Appendix L Permit Fees

Total Valuation	Fee
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500 plus \$33 for each additional \$100 or fraction thereof up to and including \$2000
\$2,001 to \$40,000	\$69 for the first \$2,000. plus \$11 for each additional \$1000 or fraction thereof up to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40000. plus \$9 for each additional \$1000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1027 for the first \$100,000: plus \$7 for each additional \$1000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,627 for the first \$500,000. plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000 plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000, plus \$1 for each additional \$1000 or fraction thereof

### **TABLE 3. FINES**

1. Violation of Chapter 7 will result in a notice of violation being issued without cost. A ten (10) day time for residents and fifteen (15) days for nonresidents (sec 7.4) to correct the subject violation will be noted or the option for arrangements made for a scheduled resolution to the violation can be made with the Town Clerk. Failure to meet the time frame or failure to make arrangements will result in a second notice being issued (sec 7.4 Time frames) and will cost the property owner \$50. Failure to respond to the second notice will result in a fine of \$100. A second offense for the same violation is a summons to court with a fine of \$200 plus court cost. Additional offenses will be a fine up to \$500 plus court costs.
2. Failure to comply with an agreement with the Town or a Court Order will result in the Town of Williamsburg cleaning up or removing the violation and all costs will be added to the owner's property tax (see sections 7.5 and 7.7)
3. Court Cost is established as a minimum of \$100 per appearance upon a finding of guilty.
4. Legal fees for the Town of Williamsburg is set at a minimum of \$100 or actual costs

## Fines Table

Category	Violation(s)	Code Reference	1st Offense	2nd Offense	3rd Offense	Succeeding Offense (4 or More Violations)
Campers	Living in Camper more than 30-days	Sec. 10-46.	\$300**	\$300**	\$300**	\$300**
Contempt	Contempt of the Court	Sec. 2-226.	\$300	\$300	\$300	\$300
Curfew	Under age 18	Sec. 10-81	\$30	\$30	\$30	\$30 + 20 to 40 Public Service Hours
Dog	Noisy	Sec. 7-109.	\$150	\$150	\$150	\$150
Dog	At Large	Sec. 7-115	Up to* \$499	Up to* \$499	Up to* \$499	Up to* \$499
Dog	Vicious Dog	Sec. 7-110.	\$300	\$300	\$300	\$300
Dog	No License	Sec 7-103	Up to* \$499	Up to* \$499	Up to* \$499	Up to* \$499
Firearms	Discharge of Firearm in Town	Sec 10-49	\$300**	\$300**	\$300**	\$300**
Junk	Junk / Rubbish	Sec 7-1,1-2,7-3	Up to* \$499	Up to* \$499	Up to* \$499	Up to* \$499
Juveniles	General	Sec. 1-73.	\$300	\$300	\$300	\$300
Livestock	At Large	Sec 1-55 Table 3	\$50 per animal	\$100 per animal	\$150 per animal	\$300 per animal
Manure	Not Removed	Sec. 7-83(e)	\$100	\$100	\$100	\$100
Marijuana	Excess of Plants	Sec. 6-24	\$300	\$300	\$300	\$300
OHV	No Permit	Sec 7-26	\$300**	\$300**	\$300**	\$300**
Septic	Failure to Comply	Sec. 13-1(c)	\$300	\$100 per day	\$100 per day	\$100 per day
Trespass	Damage to Property	Sec. 10-34.	\$300	\$300	\$300	\$300
Vehicles	Expired and/or Abandoned	Sec. 7-1(2), Sec. 8-42(a)	Up to* \$499	Up to* \$499	Up to* \$499	Up to* \$499
Weeds	Weeds	Sec. 7-43.	Up to* \$499	Up to* \$499	Up to* \$499	Up to* \$499
Semi-Trailers	Storing of semi-trailer on property	Sec 8-22	up to 30 days \$50	over 30 days \$100	over 60 days \$200	over 90 days \$300

See Legend on next page...

1. **Taxes:** Unpaid fines will be deducted from tax rolls (added to one's property tax).
2. **\*See Section 7-115.**
3. **\*\*See Section 1-72(a).**
4. **Note:** Where a fine structure requires a determination of subsequent or additional offenses, any prior convictions for such offense shall be considered in such determination. Prior convictions need not be identical in nature for the new offense to be considered a subsequent offense; for instance, if a Defendant has been previously convicted of an animal running at large, the prior offense need not be for the same animal (or even the same type of animal). Similarly, a second offense for a nuisance violation need not be for the same issue that caused the first conviction.

[\(Ordinance 01 of 2023\)](#)

**Secs. 1-56--1-70. Reserved.**

**ARTICLE IV**  
**General Penalty**

**Sec. 1-71. Violations.**

It is a violation of this Code for any person to do any act which is forbidden or declared to be unlawful, or to fail to do or perform any act required, in this Code.

**Sec. 1-72. General penalty for violation.**

(a) Any person, firm or corporation who shall violate or fail to comply with any provision of any Chapter of this Code for which a different penalty is not specifically provided shall, upon conviction thereof, be punishable by a fine not less than three hundred dollars (\$300.00). In addition, such person, firm or corporation shall pay all costs and expenses in the case. Each day such violation continues shall be considered a separate offense.

(b) **Reserved**

**Sec. 1-73. Application of penalties to juveniles.**

Every person who, at the time of commission of the offense, was at least ten (10) but not yet eighteen (18) years of age, and who is subsequently convicted of or pleads guilty or nolo contendere to, a violation of any provision of this Chapter, shall be punished by a fine of not more than three hundred dollars (\$300.00) per violation or count. Any voluntary plea of guilty or nolo contendere to the original charge or to a lesser or substituted charge shall subject the person so pleading to all fines and/or penalties applicable to the original charge.

**Sec. 1-74. Penalty for violations of ordinances adopted after adoption of Code.**

Any person, firm or corporation who shall violate any provision of any ordinance of a permanent and general nature passed or adopted after adoption of this Code, either before or after it has been inserted in the Code by a supplement, shall, upon conviction thereof, be punishable as provided by Section 1-72 or 173, unless another penalty is specifically provided for the violation.

**Secs. 1-75--1-90. Reserved.**



**ARTICLE V**  
**Inspections**

**Sec. 1-91. Entry.**

Whenever necessary to make an inspection to enforce any ordinance, or whenever there is probable cause to believe that there exists an ordinance violation in any building or upon any premises within the jurisdiction of the Town, any public inspector or other authorized representative of the Town may, upon presentation of proper credentials and upon obtaining permission of the occupant or if unoccupied, the owner, enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon him or her by ordinance. In the event the occupant, or if unoccupied, the owner, refuses entry to such building or premises, or the public inspector or other authorized representative is unable to obtain permission of such occupant or owner to enter such building or premises, the public inspector or other authorized representative is empowered to seek assistance from any court of competent jurisdiction in obtaining such entry.

**Sec. 1-92. Authority to enter premises under emergency.**

Law enforcement officers, members of the Florence Fire Department, other fire departments operating under a mutual assistance agreement or automatic aid agreement with the Town, certified emergency medical technicians and paramedics during the course of employment with a governmental agency are hereby granted the authority to enter private residences within the Town without invitation from the occupant or occupants of the residence at any time such person has reasonable grounds to believe a medical emergency is in progress within the subject premises and the occupant or occupants of such premises are incapable of consenting to the entry because of such medical emergency.

**Secs. 1-93--1-100. Reserved.**

**ARTICLE VI**  
**Seal**

**Sec. 1-101. Corporate seal.**

A seal, the impression of which shall contain in the center the word "Seal" and around the outer edge the words "Town of Williamsburg, Colorado," shall be and hereby is declared to be the Seal of the Town.

**TABLE 1 ADMINISTRATIVE FEES**

Action	Fee
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$15 for one year or \$25 for two years.
Dog license tag replacement	\$4
Copies per page	\$0.35
Transcripts of meeting minutes/court proceedings	\$35 per CD (or transcribers charge) plus \$0.55 per mile if travel required.
Meeting Room Rental with or without kitchen	\$100 deposit nonresident/ resident (resident deposit refundable)
Research fee after first hour	\$15 per additional quarter hour.
Medical Marijuana Grow License Registration	\$100 per year
Towing fee	\$75
<b>Non-Sufficient Funds</b>	<b>\$35</b>
All other not specified	\$50
 Water Fees	
Turn on after turn off for non-payment	\$50/\$75 for 2 <sup>nd</sup> time/\$75 3 <sup>rd</sup> + time (during regular work hours)
Tap Fee	\$7,080(\$5880 for the tap + \$1200 system development fee)
Within 120 days after the application fee is paid, the tap must be purchased or the application is voided. The tap must be installed within 6 months. Thereafter the monthly billing will accrue. Tap installation is at parts cost plus \$35 per hour)	
Turn on after regular work hours	\$100
Addition trip(s) to property	\$25 each trip
Final Read	\$50
<b>Utility Late Fee 5% of balance due on the 1<sup>st</sup> month</b>	
<b>5% of balance plus \$15 each month thereafter.</b>	

**TABLE 2 PERMIT FEES**

<b>1. Residential Dwelling:</b>	<b>Cost per square foot</b>
a. Masonry wood frame	\$100.00
b. New Additions	\$100.00
c. All Mobile home or manufactured housing (including installation and improvements)	\$75.00
d. Basement – finished	\$25.00
e. Basement – unfinished	\$20.00
 <b>GARAGES</b>	
a. Masonry or wood frames	\$35.00
b. Metal	\$20.00
<i>Suggest that do-it-yourself garages be rated at \$20/sq ft.</i>	

2. <b>DECKS:</b> (Including attached roofs, patio cover, awning, patio enclosures and screened porches).	<b>\$50.00</b>
3. <b>ACCESSORY BUILDING:</b> (exceeding 120 square feet) Pole Barn/building Sheds/Storage building Car Ports	<b>\$50.00</b>
4. <b>FLAT PERMIT FEE/OR REPAIRS OVER \$1500.</b> a. Exterior Remodeling b. Structural modifications c. Roof and re-roof d. Foundation e. Solar System	\$150.00
5. <b>VARIANCE PERMIT FEE</b>	\$25.00
6. <b>FINAL/RE-INSPECTION FEE PER TRIP</b>	\$50.00
7. <b>FEE FOR MISSED INSPECTION APPOINTMENT</b>	\$50.00

### TABLE 3. FINES

1. Violation of Chapter 7 will result in a notice of violation being issued without cost. A ten (10) day time for residents and fifteen (15) days for nonresidents (sec 7.4) to correct the subject violation will be noted or the option for arrangements made for a scheduled resolution to the violation can be made with the Town Clerk. Failure to meet the time frame or failure to make arrangements will result in a second notice being issued (sec 7.4 Time frames) and will cost the property owner \$50. Failure to respond to the second notice will result in a fine of \$100. A second offense for the same violation is a summons to court with a fine of \$200 plus court cost. Additional offenses will be a fine up to \$500 plus court costs.

2. Failure to comply with an agreement with the Town or a Court Order will result in the Town of Williamsburg cleaning up or removing the violation and all costs will be added to the owner's property tax (see sections 7.5 and 7.7)

3. Court Cost is established as a minimum of \$100 per appearance upon a finding of guilty.

4. Legal fees for the Town of Williamsburg is set at a minimum of \$100 or actual costs

Dog at Large	\$50 first offense. \$75 for each additional offense. <b>Animal will be impounded.</b>
Vicious Dog at Large	\$200 for each offence. Summons to court for each additional offense (see items 3 and 4 above)
Livestock at large (excluding fowl)	\$50 <b>each</b> animal first offense. \$100 <b>each</b> animal second offense

\$150 **each** animal third offense and  
\$300 for each succeeding  
offense or removal from Town.

Where a fine structure requires a determination of subsequent or additional offenses, any prior convictions for such offense shall be considered in such determination. Prior convictions need not be identical in nature for the new offense to be considered a subsequent offense; for instance, if a Defendant has been previously convicted of an animal running at large, the prior offense need not be for the same animal (or even the same type of animal). Similarly, a second offense for a nuisance violation need not be for the same issue that caused the first conviction.

**ORDINANCE 6\_ OF 2022**

**AN ORDINANCE AMENDING ARTICLE III CHAPTER 1 OF THE MUNICIPAL CODE**

Where As: There is a need to set the fee for a "non-sufficient fund" payment  
 Where As: Utility Late Fee is redefined to include \$15 charge per month after 1<sup>st</sup> month.  
 Where As: The water Tap Fees need to be redefined.  
 Therefore: Ordinance 2 of 2021 is repealed. Ordinance 2 of 2022 table 1,2 and 3 are replaced in their entirety with the following:

**TABLE 1 ADMINISTRATIVE FEES**

Action	Fee
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$15 one year, \$25 two years. <b>\$35 three years.</b>
Dog license tag replacement	\$4
Copies per page	\$0.35
Transcripts of meeting minutes/court proceedings	<b>\$35 per CD (or transcribers charge)</b> mile if travel required.
plus \$0.55 per	
Meeting Room Rental with or without kitchen	\$100 deposit nonresident/ resident (resident refundable)
Research fee after first hour	\$15 per additional quarter hour.
Medical Marijuana Grow License Registration	\$100 per year
Towing fee	<b>\$75</b>
Non-Sufficient Funds	\$35
All other not specified	\$50

**Water Tap Fees**

Application fee (non-refundable)	\$25
<b>Tap fee</b>	<b>\$6,800 (\$5,600 for the tap + \$1200 system development fee)</b>

Within 120 days after the application fee is paid, the tap must be purchased or the application is voided. **The tap must be installed within 6 months. Thereafter the monthly billing will accrue. Tap installation is at parts cost plus \$35 per hour.**

**Water Fees**

Turn on after turn off for non-payment	\$50/\$75 for 2nd time/\$75 3rd + time (during regular work hours)
Turn on/off after regular work hours (8am-4pm)	\$100
Addition trip(s) to property	\$25 each trip
Final Read	\$50
<b>Utility Late Fee 5% of balance due on the 1<sup>st</sup> month</b>	
<b>5% of balance plus \$15 each month thereafter.</b>	

**TABLE 2 PERMIT FEES**

1. Residential Dwelling:	Cost per square foot
a. Masonry wood frame	\$100.00
b. New Additions	\$100.00
c. All Mobile home or manufactured housing (including installation and improvements)	\$75.00
d. Basement – finished	\$25.00
e. Basement – unfinished	\$20.00

<b>GARAGES</b>	
a. Masonry or wood frames	\$35.00
b. Metal	\$20.00
<i>Suggest that do-it-yourself garages be rated at \$20/sq ft.</i>	
<b>2. DECKS:</b> (Including attached roofs, patio cover, awning, patio enclosures and screened porches).	<b>\$50.00</b>
<b>3. ACCESSORY BUILDING:</b> (exceeding 120 square feet) Pole Barn/building Sheds/Storage building Car Ports	<b>\$50.00</b>
<b>4. FLAT PERMIT FEE/OR REPAIRS OVER \$1500.</b> a. Exterior Remodeling b. Structural modifications c. Roof and re-roof d. Foundation e. Solar System	\$150.00
<b>5. VARIANCE PERMIT FEE</b>	\$25.00
<b>6. FINAL/RE-INSPECTION FEE PER TRIP</b>	\$50.00
<b>7. FEE FOR MISSED INSPECTION APPOINTMENT</b>	\$50.00

**TABLE 3. FINES**

1. Violation of Chapter 7 will result in a notice of violation being issued without cost. A ten (10) day time for residents and fifteen (15) days for nonresidents (sec 7.4) to correct the subject violation will be noted or the option for arrangements made for a scheduled resolution to the violation can be made with the Town Clerk. Failure to meet the time frame or failure to make arrangements will result in a second notice being issued (sec 7.4 Time frames) and will cost the property owner \$50. Failure to respond to the second notice will result in a fine of \$100. A second offense for the same violation is a summons to court with a fine of \$200 plus court cost. Additional offenses will be a fine up to \$500 plus court costs.

2. Failure to comply with an agreement with the Town or a Court Order will result in the Town of Williamsburg cleaning up or removing the violation and all costs will be added to the owner's property tax (see sections 7.5 and 7.7)

3. Court Cost is established as a minimum of \$100 per appearance upon a finding of guilty.

4. Legal fees for the Town of Williamsburg is set at a minimum of \$100 or actual costs

Dog at Large	\$50 first offense. \$75 for each additional offense. <b>Animal will be impounded.</b>
Vicious Dog at Large	\$200 for each offense. Summons to court for each additional offense (see items 3 and 4 above)

Livestock at large (excluding fowl)

\$50 **each** animal first offense.  
\$100 **each** animal second offense  
\$150 **each** animal third offense and

**\$300 for each succeeding  
offense or** removal from Town.

Where a fine structure requires a determination of subsequent or additional offenses, any prior convictions for such offense shall be considered in such determination. Prior convictions need not be identical in nature for the new offense to be considered a subsequent offense; for instance, if a Defendant has been previously convicted of an animal running at large, the prior offense need not be for the same animal (or even the same type of animal). Similarly, a second offense for a nuisance violation need not be for the same issue that caused the first conviction.

BE IT ENACTED this 3rd Day of May 2022

\_\_\_\_\_  
Jerald Farringer, Mayor

ATTEST: \_\_\_\_\_  
Lucinda Ricotta, Town Clerk

Posted \_\_\_\_\_ 2022 on the Public Notice boards located at:  
Quincy & Iron Horse Road, Williamsburg, Colorado  
Wilmont Road and Smith Gulch Road, Williamsburg, Colorado  
1 John Street, Williamsburg, Colorado

ORDINANCE \_2\_ OF 2022

AN ORDINANCE AMENDING ARTICLE III CHAPTER 1 OF THE MUNICIPAL CODE

Where As: There is a need to set the fee for a "non-sufficient fund" payment  
 Where As: Utility Late Fee is redefined to include \$15 charge per month after 1<sup>st</sup> month.  
 Therefore: Section 1-55 is modified to read

TABLE 1 ADMINISTRATIVE FEES

Action	Fee
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$15 for one year or \$25 for two years.
Dog license tag replacement	\$4
Copies per page	\$0.30
Transcripts of meeting minutes/court proceedings	\$25 per CD (or transcribers charge) plus \$0.50 per mile if travel required.
Meeting Room Rental with or without kitchen	\$100 deposit nonresident/ resident (resident refundable)
Research fee after first hour	\$15 per additional quarter hour.
Medical Marijuana Grow License Registration	\$100 per year
Towing fee	\$50
<b>Non-Sufficient Funds</b>	<b>\$35</b>
All other not specified	\$50
<b>Water Tap Fees</b>	
Application fee (non-refundable)	\$25
Tap fee	\$7,200 (\$5,600 for the tap + \$1600 system development fee)
Within 120 days after the application fee is paid, the tap must be purchased or the application is voided.	
<b>Water Fees</b>	
Turn on after turn off for non-payment	\$50/\$75 for 2nd time/\$75 3rd + time (during regular work hours)
Turn on after regular work hours	\$100
Addition trip(s) to property	\$25 each trip
Final Read	\$50
<b>Utility Late Fee 5% of balance due on the 1<sup>st</sup> month</b>	
<b>5% of balance plus \$15 each month thereafter.</b>	

BE IT ENACTED this 4<sup>th</sup> Day of January 2022

\_\_\_\_\_  
 Jerald Farringer  
 Mayor

ATTEST:

\_\_\_\_\_  
 Lucinda Ricotta  
 Town Clerk

Posted \_\_\_\_\_ 2022 on the Public Notice boards located at:  
 Quincy & Iron Horse Road, Williamsburg, Colorado  
 Wilmont Road and Smith Gulch Road, Williamsburg, Colorado  
 1 John Street, Williamsburg, Colorado



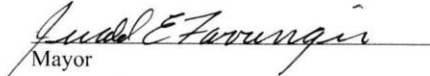
ORDINANCE 14 of 2021  
AN ORDINANCE AMENDING Section 1-55 (ORDINANCE 2 OF 2021)


Where As; There is a need to set fees for rental/use of Town Facilities.

Therefore: Section 1-55 (ordinance 2 of 2021) TABLE 1 ADMINISTRATIVE FEES is modified by the addition of the following:

<u>Action</u>	<u>Fee</u>
Rental of Town Facilities by residents	\$100 refundable deposit
Rental of Town Facilities by Nonresidents	\$50 fee plus \$100 refundable deposit

BE IT ENACTED this 2<sup>nd</sup> Day of November 2021

  
Mayor

ATTEST:  
  
Lucinda Ricotta  
Town Clerk

Posted Jan 6, 2022, 2021 on the Public Notice boards located at:  
Quincy & Iron Horse Road, Williamsburg, Colorado  
Wilmont Road and Smith Gulch Road, Williamsburg, Colorado  
1 John Street, Williamsburg, Colorado



ORDINANCE 2 OF 2021

AN ORDINANCE AMENDING ARTICLE III CHAPTER 1 OF THE MUNICIPAL CODE

Where As: There is a need to set fees and fines for specific actions or requests for services, and  
 Where As: The fees and fines are set forth by Resolution:  
 Therefore: Section 1-55 is modified to read:

TABLE 1 ADMINISTRATIVE FEES

<u>Action</u>	<u>Fee</u>
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$15 for one year or \$25 for two years.
Dog license tag replacement	\$4
Copies per page	\$0.30
Transcripts of meeting minutes/court proceedings	\$25 per CD (or transcribers charge) plus \$0.50 per mile if travel required.
Meeting Room Rental with or without kitchen	\$100 deposit nonresident/ resident (resident deposit refundable)
Research fee after first hour	\$15 per additional quarter hour.
Medical Marijuana Grow License Registration	\$100 per year
Towing fee	\$50
All other not specified	\$50
Water Fees	
Turn on after turn off for non-payment (during regular work hours)	\$50/\$75 for 2 <sup>nd</sup> time/\$75 3 <sup>rd</sup> time
Turn on after regular work hours	\$100
Addition trip(s) to property	\$25 each trip
Final Read	\$50
Utility Late Fee	5% of balance due

**TABLE 2 PERMIT FEES**

Permit fees shall be based upon the current International Residential Code Appendix L. (copy attached)

<b>1. Residential Dwelling:</b>	
a. Masonry wood frame	\$100.00/ sq. ft
b. New Additions	\$100.00/ sq. ft
c. All Mobile home or manufactured housing (including Installation and improvements)	\$75.00/ sq. ft.
d. Basement – finished	\$25.00/sq. ft
e. Basement – unfinished	\$20.00/sq. ft
<b>2. GARAGES</b>	
a. Masonry or wood frames	\$35.00/ sq. ft.
b. Metal	\$20.00/ sq. ft.
c. Constructed by owner	\$20.00/ sq. ft.
<b>3. DECKS:</b> (Including attached roofs, patio cover, awning, Carports, patio enclosures and screened porches).	\$20.00
<b>4. ACCESSORY BUILDING:</b> (exceeding 120 square feet) Pole Barn/building Sheds/Storage building	\$20.00
<b>5. FLAT PERMIT FEE/OR REPAIRS OVER \$1500.</b>	\$150.00
a. Exterior Remodeling	
b. Structural modifications	
c. Roof and re-roof	
d. Foundation	
e. Solar System	
f. All other repairs not listed	
<b>6. FINAL/RE-INSPECTION FEE PER TRIP</b>	\$50.00
<b>7. FEE FOR MISSED INSPECTION APPOINTMENT</b>	\$50.00
<b>8. APPLICATION FOR ZONING CHANGE</b>	\$500
<b>9. APPLICATION FOR VARIANCE</b>	\$25
<b>10. ANNEXATION APPLICATION FEE</b>	\$500

**TABLE 3. FINES**

1. Violation of Chapter 7 will result in a notice of violation being issued without cost. A ten (10) day time for residents and fifteen (15) days for nonresidents (sec 7.4) to correct the subject violation will be noted or the option for arrangements made for a scheduled resolution to the violation can be made with the Town Clerk. Failure to meet the time frame or failure to make arrangements will result in a second notice being issued (sec 7.4 Time frames) and will cost the property owner \$50. Failure to respond to the second notice will result in a fine of \$100. A second offense for the same violation is a summons to court with a fine of \$200 plus court cost. Additional offenses will be a fine of \$200 to \$500 plus court costs.

2. Failure to comply with an agreement with the Town or a Court Order will result in the Town of Williamsburg cleaning up or removing the violation and all costs will be added to the owner's property tax (see sections 7.5 and 7.7)

3. Court Cost is established as a minimum of \$100 per appearance upon a finding of guilty.

4. Legal fees for the Town of Williamsburg is set at a minimum of \$100 or actual costs

Dog at Large	\$50 first offense. \$75 for each additional offense.
Vicious Dog at Large	\$200 for each offence. Summons to court for each additional offense (see items 3 and 4 above)
Livestock at large (excluding fowl)	\$50/ animal/day first offense/day \$100/ animal/day second offense/day \$150/ animal/day each seceding offense/day or removal from Town.
Dumping or Littering on Town property or rights-of-way	Minimum of \$300 and maximum of \$1,000.

BE IT ENACTED this 2<sup>nd</sup> Day of February 2021

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Forrest Borre  
Mayor

ATTEST:

\_\_\_\_\_  
Lucinda Ricotta  
Town Clerk

Posted \_\_\_\_\_, 2021 on the Public Notice boards located at:  
Quincy & Iron Horse Road, Williamsburg, Colorado  
Wilmont Road and Smith Gulch Road, Williamsburg, Colorado  
1 John Street, Williamsburg, Colorado

**Appendix L Permit Fees**

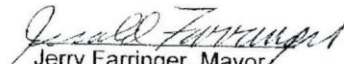
<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof


RESOLUTION 3 OF 2018  
A RESOLUTION SETTING SPECIFIC COSTS FOR VARIOUS REQUESTS  
February 5th, 2018

Be it resolved by the Town of Williamsburg that the following fees are hereby adopted.

<u>Action</u>	<u>Fee</u>
Municipal Code Book Copies	\$75
Kennel License	\$125
Dog Licenses	\$15 for one year or \$25 for two years.
Dog license tag replacement	\$4
Copies per page	\$0.30
Transcripts of meeting minutes/court proceedings	\$25 per CD (or transcribers charge) plus \$0.50 per mile if travel required.
Meeting Room Rental with or without kitchen	\$100 nonresident/ residents are refundable (deposit).
Research fee after first hour	\$15 per additional quarter hour.
Medical Marijuana Grow License Registration	\$100 per year
All other not specified	\$50

Be it Resolved by the Board of Trustee's this 5 th day of February 2018.

  
Jerry Farringer, Mayor

Attest:   
Lucinda Ricotta, Town Clerk

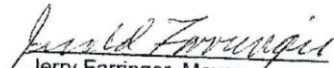


RESOLUTION 2 OF 2018  
 A RESOLUTION SETTING SPECIFIC FINES FOR VARIOUS OFFENSES  
 FEBRUARY 5 th, 2018

Whereas the municipal code provides for setting fines for various offenses, the following fines are established in the following table which may be changed by Board Motion:

<u>Description</u>	<u>TABLE 1</u> <u>Minimum fine or penalty assessment</u>
Weed or Brush Violation	\$100 per violation, additional \$10 per day after first 15 days.
Noncompliance to obtain proper Dog license	\$50 plus the cost of a Dog License,
Dog At Large	\$35 for first violation, \$70 for second violation \$150 for third and subsequent violations,
Dog Disturbing	\$25 cost per violation,
Livestock At Large (4 legged)	\$50 per animal per day, 4 or more violations for same offense, fine doubles
Abandoned Vehicle	\$100 plus towing expense,
Disturbing the Peace/Loud noise	\$50 cost per violation,
Curfew	\$25 cost per violation,
Use of fireworks	\$50 cost per violation,
Cruelty to any Domestic Animal or Fowl	\$100 cost per violation,
Failure to appear for any building inspector's appointment	\$25,
ATV or any unlicensed motorized conveyance, designed primarily for transportation of people, operating on public streets	\$100 per violation, 4 or more violations, the fine doubles.
Destruction/modification of public property without written permit.	\$300 Minimum or actual repair costs, whichever is higher.

Once a citation is issued, the alleged offender can plead no contest and pay the minimum fine noted above at the Williamsburg Town Hall within ten days and prior to Appearance to avoid Court Costs. All violations that are heard in court shall include court costs if judgement is against defendant.  
 Be it Resolved this 5<sup>th</sup> day of February 2018.

  
 Jerry Farringer, Mayor

Attest:   
 Lucinda Ricotta, Town Clerk

