

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
FEBRUARY 7, 2023**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Philip Ott, Robin Stinchcomb, Karen Ott, Rich Esch, Barb Cameron, Donna Krauthem. Alberta Winslow was absent.

Citizens Attending: 23

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by the Mayor.

APPROVAL OF PRIOR MINUTES: Karen moved to approve minutes for the January 5th special meeting, second by Robin. Robin moved to approve the minutes from January 10, 2023 at which time Kris Webb asked if they would read the minutes since they could not get a copy of them until they were approved. Philip stated that they generally don't. Robin asked Karen to read the minutes of the 5th since she first moved for approval and they approved with corrections with 6 yes votes; 1absent. Barb moved to approve the minutes of the January 24, 2023 special meeting, second by Rich. Robin read the minutes of the 10th and the 24th special meeting which were both approved with 6 yes votes.

MAYOR'S REPORT: Philip stated that he wanted the board members to be aware of the possibility of a special session for town clerk and possibly municipal judge. He asked that Barb and Karen do the interviews.

EXECUTIVE SESSION:C.R.S. 24-6-402(f) Personnel & Legal matters- Philip moved to recess for executive session regarding personnel seconded by Karen-recess 6:47 pm. Back in session, Philip stated that the topic of discussion was municipal court judge and holiday pay for employees, which will be addressed later on the agenda.

MAINTENANCE: written report submitted.

PARKS: Donna stated that the company with the materials could not be reached so she is looking for an alternative.

PLANNING & ZONING COMMITTEE: Karen said that Kris came to the meeting and addressed codes regarding home business. Kevin Borre recommended non-conforming use.(Kevin's report available by request).

WATER: Philip felt he needed to announce that there had been no frozen meters this time around. Karen said that the regional meeting was uneventful. She said that Brandon spoke about the sludge and getting estimates. The fire district is getting together with Rockvale and getting easements to figure out how to go about getting water since they can not use the regional line.

CODE ENFORCEMENT: Tom handed out written submission and briefed the board. He stated that the February 1 tour was with Rich Esch, Karen Ott and Danora Hansen. He stated that he had submitted various forms for board review and approval at which time he addressed the possibility of forgoing kennel licenses (see report).

EVENTS: N/A; Lucinda made the board aware that there would be a celebration of life for former town clerk Kris Sullivan on February 18th at noon, at which time Philip stated they would take a moment of silence.

TREASURE REPORT: (see report) Read by Robin Robin moved to pay the list of unpaid bills second by Donna. Philip asked Lucinda if she had put the bill for the tree on Rockrimmon, Lucinda said that she put it on the water fund list of bills since it was so close to the water main and a fire hydrant, Philp said he was pleased with it being out of the water fund. Roll call followed with 6 yes votes to pay the bills.

TOWN CLERK REPORT: Lucinda asked if the board wanted her to order checks for streets and general fund for the town, so the new clerk would not have to deal with that right away. Philip moved for Lucinda to order checks and Donna seconded, approved with 6 yes votes. She asked to whom unemployment address should she file as they generally send an email and they would then have to log in to the site to respond.

OLD & UNFINISHED BUSINESS:

Broadband - "Philip asked to have Broadband removed from the agenda at this time. He will have it added back to the agenda when some activity starts back up on the subject.

Williamsburg Pride Code- Philip stated that he wanted it tabled to next month's meeting.

Ordinance regarding Large Animals-Philip stated that he felt it just needed to be voted down. He said if the board wanted to they could just disregard it. Donna addressed the county codes and department of agriculture.

Holiday Pay- Barb said that she and Alberta had discussed it and they felt that the board could choose whatever days they want to pay, or leave it like it is. Robin pointed out that the clerk position is part time and that they have a new person coming in. Following further discussion Rich moved to pay for 6 holidays, Thanksgiving Day, Christmas Day, New Years Day, July 4th, Memorial Day and Labor Day Donna seconded at 5 hours on each holiday for the town clerk. Approved with 6 yes votes.

Addressing Business issues-Codes Sec.16-122/Kris Webb- Philip instruction to the board regarding how he wanted to address the subject. First by letting Kris Webb have her 5 minutes that she had signed up for ahead of time to address the board and secondly for the board to ask questions, thirdly to discuss among the board members and finally for motion and vote. Kris stated the codes and definitions and made specific points about the DBA for the roping area vs the calving out business LLC. Donna spoke to them obviously being two separate things and Robin stated that she disagrees and that the P&Z addressed home occupation vs the roping. Philip stated that the home occupation states inside not outside and regarding the grandfathered in would refer to it not growing and it seems to keep increasing in size. Kris asked if the board had even read her submissions(letters) and if they had considered other businesses within the town such as the Forget Me Not or the Kennel business at 10 Cory and what about Hang Em High, mechanic business, etc. Following lengthy discussion with input and questions from Sean Webb, Nichol Martinez, John Purvis, and board members discussion, Philip said I think we have had enough discussion, if someone wants to make a motion and if not he guessed it just goes away and they enforce the codes on the books. Donna moved to not see it as a business but as a hobby and Rich seconded with comments as to why he felt it was a hobby. After further discussion among the board the motion failed with 4 no, 2 yes and 1 absent vote and Philip stated that this means it is not allowed. Philip moved that the town should see it as a business and Barb seconded. Karen stated but they can file for or apply for rezoning. Philip stated it is a business they can not have roping, it is a business. Donna asked about training the animals and Philip said that as a family activity that's fine, but as to the signs stating it's a business it is not allowed, they have pictures of the sign. Robin clarified that as a business if it continues it is a code violation so the code enforcement would address it as a violation, but they can use it for family only. At which time a cowboy in attendance asked how do you define family and how do you enforce it. Philip replied we will have to work that out and called for the vote. Motion to consider Webbs' gone Ropin' area as a business is approved with 4 yes, 2 no and 1 absent.

Ordinance 1 of 2023- Philip said that he had put a draft in everyone's packet in error and didn't mean for that to get out. Dan Slater said that they could not use the large animal fee's. So the January ordinance will be before the board and the only changes are the ATV/OHV and the backhoe fees. Donna questioned the fee for MJ at which time Philip said we will take that out. Robin asked about page 4 and she and Donna discussed it. Philip told Donna he copied it from the code but let's do this, he will table it once again if she will rewrite that paragraph and he will put it in to discuss at next month's board meeting.

NEW OR OTHER BUSINESS: Humane Society- Doug Rae- Doug introduced himself and gave information about the Fremont County Humane Society and their ratings. He then explained how things work and without a contract the strays that get brought in will not be accepted.(he gave the board a handout) Philip said that he supplied some information that he wasn't aware of if he would provide a copy of that contract to consider the board is not going to make a snap decision. Lucinda asked about a quarterly report from the humane society and if he would provide a copy of his presentation by email for the town.

CDPHE Contact- Frank Larson with quality control needs a contact person in Lucinda's stead as soon as possible. In the meantime Will Lackey will be the only contact, however there needs to be someone other than the water operator as additional contact.

Final Pay- Philip said that Lucinda has some time to take and would like to see her work as much as she can before she departs. Lucinda said that she would like to take any additional time in a separate check when she does payroll on March 1. Donna moved to pay Lucinda for vacation time and final pay on 1 March, second by Rich and was approved with 6 yes and 1 absent votes.

Property Lien : Lucinda informed the board that a portion of the debt for 16 Wilmont Circle N was collected from Fremont County on the tax roll lien and the water tap was abated for non payment. So the board can write off the balance or put a property lien at which time it may not be paid until the sale of the property or title transfer. Karen moved to put a property lien for the balance, seconded by Rich approved with 6 yes and 1 absent.

CONSENT AGENDA- N/A

BOARD OF TRUSTEE COMMENTS: Large animals ordinance dealing with 7-83. Philip said it would be basically on loose animals and would be further addressed with the rewrite of Ordinance 1 of 2023 and Pride code program on hold. Donna asked about consideration of a newsletter as the board has been making a lot of changes, it would keep at least the water residence informed. Philip said it was a good idea but who writes it and would have to investigate the costs, something to consider next month, if the board gives some input in writing with the clerk on some numbers.

CITIZENS SUBMISSIONS/COMMENTS: Philip addressed those who signed up for 3 minutes in the discussion under Sec. 16-122.

Next Regular Meeting : March 7, 2023 at 6:30 PM

Adjournment:8:53 PM