

**TOWN OF WILLIAMSBURG**  
**BOARD OF TRUSTEES MEETING**

**January 10, 2023**

**PLEDGE OF ALLEGIANCE**

**Roll Call**

**PRESENT:** Philip Ott, Robin Stinchcomb, Karen Ott, Rich Esch, Barb Cameron, Alberta Winslow was absent due to surgery last Tuesday, Philip said that he would like to delay excusing absences till the end of the meeting as Donna may join the meeting at some point.

**Citizens Attending:** 7

**CALL TO ORDER:**

Meeting was called to order at 6:30 p.m by the Mayor.

**APPROVAL OF PRIOR MINUTES:** Rich moved to approve minutes for the December 6 meeting, second by Karen and they approved with corrections with 5 yes votes; 2 absent. January 5 special meeting minutes were discussed, Karen stated she would like to listen to the tape as to some of the wording and Philip tabled it for wording, seconded by Rich. Minutes tabled for the February meeting with 5 yes, 2 absent.

**MAYOR'S REPORT:** Philip stated that he would like to make a change to the mayoral appointments, he had talked with Barb and asked if she would serve on the personnel committee with Alberta. Robin moved to appoint Barb to personnel and Karen seconded and Barb was appointed with 4 yes votes, 2 absent and 1 abstain.

**EXECUTIVE SESSION:**C.R.S. 24-6-402(f) Personnel & Legal matters- Philip moved to recess for executive session regarding personnel seconded by Karen-recess 6:47 pm. Back in session, Philip stated that the topic of discussion was municipal court judge and holiday pay for employees, which will be addressed later on the agenda.

**MAINTENANCE:** written report submitted.

**PARKS:** Donna reported that the park was in need of work and she would be looking into getting some cushioning material for certain areas in need and would let the board know what was needed.

**PLANNING & ZONING COMMITTEE:** No meeting

**Water:** Philip stated that there was no regional meeting last month. He mentioned that the last batch of meters were programmed incorrectly at the factory and that someone from the company came down and helped to get the needed equipment and software to reprogram and calibrate them. He informed the board

of several meters that had to be replaced due to freezing and asked the board if the owner or the town should cover that cost. After discussions, Donna moved that the town cover the costs and Rich seconded the motion with 6 yes votes to approve.

**CODE ENFORCEMENT:** Tom read a written report. He stated that he has been taking citizens and board members around town accessing code issues at the first of every month. So far he has gone out with John, Philip, Jerry, Robin and Mark. This next month of February he would like Rich and Karen to go, they agreed.

**EVENTS:** N/A; Philip said that Alberta usually gives this report and she is not here.

**TREASURE REPORT:** (see report) Read by Robin by account, she stated that there had been an administrative issue and the report would be made available asap. Robin moved to pay the list of unpaid bills second by Rich, approved 6 yes votes.

**TOWN CLERK REPORT:** Lucinda said that she really did not have a report, she informed the board of CIRSA report and such last month of which some are done and some in the process. Payroll splits for the end of year will be on next month's unpaid bills or financials.

#### **OLD & UNFINISHED BUSINESS:**

**Broadband** - Philip asked that it stay on the agenda as there is still more to come on this.

**Williamsburg Pride Code-** Philip stated that he and Tom are trying to get together with Silvercliff so this should be tabled at least to February.

**Ordinance regarding Large Animals-**Philip stated that they inherited this from the last board and that he would like to rework a few things like higher fines. Donna seconded to table the ordinance after further discussion the ordinance was tabled for revision and further consideration.

#### **NEW OR OTHER BUSINESS:**

**Holiday Pay-** discussed in executive session Robin said that they discussed no paid holidays and Philip stated that the employee could take the holiday unpaid and make up the time later that pay period if they choose to. After further input, Lucinda asked for clarification as she has been paid holidays for 15 years, first for 7 now 10 and there is currently 11 and is town hall going to continue being closed for federal holidays or not. Whether she is paid for them moving forward or not she is not going to work federal holidays and Brenda doesn't work on Mondays for the most part. Philip told Lucinda that she could address that with the personnel committee. Robin moved that Lucinda get with Barb and Alberta so that they could get back to the board with this.

**Town Business-** Philip had addressed the Webb property and what appears to be a business. He felt that there hasn't been enough time to research this on either side and tabled it to February's meeting. Kris Webb stated she had a question and Philip said that she would be allowed to address it at the end of the meeting.

**Judge appointment** - Philip said that he had done some research into another municipal court judge. He asked if the board would allow him to continue to look, or retain the current judge. There was some

discussion and Robin moved to have Philip continue and bring it back to the board at the earliest time. Rich seconded and motion carries with 4 yes, 1 abstain, 1 no, 1 absent.

**Retention Resolution of 2023** - Philip asked if Robin would read the resolution. Barb moved to pass and Karen gave the second. Donna asked about retaining John Purvis on the ARP fund and Philip explained, the resolution is approved with 6 yes votes.

**Ordinance 1 of 2023**- Philip said that he had taken previous approved fees and added them to this table of fees. He had emailed it and asked for it to be put in files on wednesday if everyone would take a look at it for next month's meeting.

**CONSENT AGENDA- N/A**

**BOARD OF TRUSTEE COMMENTS:**

**CITIZENS SUBMISSIONS/COMMENTS:** No one signed up for 5 minute

Kriss Webb addressed the board (under the 3 minute) asking what type of documentation they want to support the roping area and should they take it to planning and zoning. Philip said that would be a good idea. The next planning and zoning meeting is January 31st at 11:00 pm.

Philip said the next scheduled meeting is February 7, 2023 at 6:30 pm. Karen stated to the public that profanity is not permitted and it is the code book. Donna asked "where are we at?" Philip adjourned the meeting at 7:58 pm.

**Next Regular Meeting :** February 7, 2023 at 6:30 PM

**Adjournment:**7:58 PM