

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES
SPECIAL MEETING**

JANUARY 24, 2023

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Philip Ott, Robin Stinchcomb, Karen Ott, Rich Esch, Barb Cameron, Alberta Winslow was absent Tuesday, Philip said that he would like to delay excusing absences till the end of the meeting as Donna may join the meeting at some point. Donna joined at 6:07 pm.

Citizens Attending: 5

CALL TO ORDER:

Meeting was called to order at 6:00 p.m by the Mayor.

Municipal Court Judge- The Mayor of Silvercliffe Buck - was present and introduced himself and stated that he was honored to be asked to serve as Municipal Court Judge as a lay person. He gave the board an overview of his experience in Military Service in the United States Air Force and Law Enforcement as well as Business Owner and his years of experience in Municipal Government. He described the layout of Municipal Court proceedings and stated that the code would be followed up and primarily clarified as to the direction and discretion of the board of trustees. He thanked the board again for their consideration and time in selecting a new Municipal Court Judge.

Town Clerk Resignation/Opening - Philip explained the process and timing as well as the salary range for the position as to filing the position. Following some discussion and clarification of Lucinda and Brenda hourly rate and number of hours worked. Robin moved to publish the salary range at \$20,000-\$22,000 a year part time at 24 hours a week. Karen seconded the motion. Following more discussion, Philip called for the vote. Approved 5 yes and 1 no(Philip), 1 absent(Alberta). Philip said that was not going to work and he needed another motion regarding the salary range and hours as it would not be enough time to allow for any training. Further discussion followed, Steve Ricotta made a point of order stating that they needed to resend the previously approved motion to consider an additional motion. Robins stated she could do that and She rescind the former motion and move to approve \$23,000-\$30,000 a year and part time at 25-30 hours a week, Karen seconded, Barb asked about holidays and healthcare can the town afford all this and Philip called for the vote. Approved with 4 yes, 2 no(Barb and Donna), 1 Absent(Alberta). Philip instructed Lucinda to put the ad in the local newspapers. Barb asked that the application be submitted to the Town Hall not to the Mayor's house, that is the way it has always been done and that way the applications are available to Personnel and everyone for consideration. Following some discussion Lucinda said that she has always stamped the submission with a date stamp and copied for each board member's file. So moved to publish 1 John Street for applicants instead of 16 John Street.

Robin asked if this was a good time to discuss office hours to consider being open 5 days a week and possibly one day a week being 1pm - 6 pm or something like that to make it more accessible for citizens who work. Philip made reference to the assistant clerk and Donna asked about more access for what. Rich said that since there are 7 of them why couldn't they each take a day every 2 weeks or so to cover the office. Philip said that the meeting had been longer than it should have been and was primarily to publish the position so these things could be discussed further at another time. Robin asked if Lucinda wanted her to retype the ad. Lucinda said that she would input the changes and send out email to her and Philip prior to sending for publication.

Philip called for adjournment at 7:12 pm.