

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
July 5, 2023**

Pledge of Allegiance: Recited

Roll Call by Sheri Moore, Town Clerk

Present –, Trustee Cameron, Trustee Esch, Trustee K. Ott, Trustee Winslow, Trustee Stinchcomb, Mayor Ott.
Trustee Krautheim arrived at 7:02 p.m.

Approval of Minutes:

Monthly Board Meeting minutes from June 6, 2023 (motioned by Trustee Esch, seconded by Trustee Winslow and approved by all 5-0 with Trustee Stinchcomb abstaining.

Citizen Submissions (3 minutes):

Beth Roman, 6 Copper Creek – Chief Schick CCPD will be speaking regarding Homelessness Wednesday at 6pm

Brad Knifong, 3 Cory Ln – Spoke regarding financials not being available on the website & why council members do not want them posted for the public? He also spoke about Code Enforcement being nothing but old fashioned tyranny. Why is this such a high priority?

Steven Dennison, 5 Needham Pl – Call for immediate termination of the Pride Code/Neighbor to Neighbor program & resignation of Code Enforcement Officer Tom Hansen. Encourage the town to find a more civil, non-evasive way to enforce the code of Williamsburg.

Brandt Purcell, 5 Cory Ln – 30 year resident who gets lots of calls & helps with animal control. We used to be neighborly & talk to each other & that's why we live here.

Committee Reports:

Mayors Report – Spoke of Compliance Survey regarding water distribution. Did find several violations & are waiting on final letter from the state to see what those violations are. The worst one was the Forget Me Not nursing home not having a backflow preventor (safety concern). State is requiring two more stations to have testing from.

Maintenance – Jim provided a report showing what he has been doing (grading, weeding, mowing, maintenance) each day. Trustee Stinchcomb asked if he had been doing park equipment inspections & he stated he has not yet, but will start doing that. They are required to be done monthly.

Parks – None

Water – Trustee K. Ott said Florence did not have a regional water meeting this month.

Planning and Zoning (P&Z) – Recommended to approve 42 Rockrimmon variance which is to allow a horse on .8 acre of property. The motion was to hold off approving this until she gets feedback with the close neighbors in writing on how they feel about the horse. Motioned by Trustee Winslow, seconded by Trustee Ott. Voted for Trustee Stinchcomb, Trustee Winslow, Trustee Ott, Trustee Cameron. Voted against by Trustee Esch & Mayor Ott. (Passed 4-2)

Events - None

Code Enforcement – We will not be sending out any notices this month with the request of N2N. 30 code violations in process, 4 summons in process, approximately 80 corrected YTD. Neighbor to Neighbor (N2N) formally known as the Pride Code Program. Team meets weekly every other Friday & every other week in the evening. Survey is going out to establish the climate of the town, not specifically Code Enforcement. Minutes can be found on town's website.

Treasurer's Report – Read by Trustee Stinchcomb. Motion to approve unpaid bills by Trustee Stinchcomb, seconded by Trustee Ott, passed with 7-0 vote.

Town Clerk Report – Sheri Moore presented that we had several complaint forms, both in writing & by phone with 9 complaints in 3 days regarding 1401 Churchill. The town sent out 6 shut off notices for a total of \$1221.80 due. Currently have 18 accounts past due 31-60 days totaling \$1096.44. Currently have 9 accounts over 61 days past due totaling \$3880.17. Brought up purchases for toilet paper & paper towels, how to purchase. Getting complaints from vendors waiting to get checks signed, requesting to add an additional signer to the bank account to be able to sign checks in a timely manner.

Old & Unfinished Business:

EV Charging Station – Not moving forward with this at this time per Mayor Ott until more research can be done & presented to the board.

Burial Plots – There is nothing in our Code book at this time & the state of Colorado allows it. Tabled until further research can be done.

New or Other Business:

Ordinance 5 of 2023 – Backflow Prevention needs to be added to our code book per CDPHE. We already have this in place, just not as an Ordinance. Motioned by Mayor Ott, seconded by Trustee Ott, passed by all 7-0 vote.

PAVCO – Bid for patching was received and we have ARP funds available. Motioned by Trustee Cameron, seconded by Trustee Winslow to go with PAVCO for patching Quincy & Central for \$8875. Amended motion till Trustee Stinchcomb & Trustee Ott can do additional research on what that exactly covers. Passed by all 7-0.

Ordinance 6 of 2023 – Changing Section 1-55 to change the charges for photo copies to reflect \$0.25. Motioned by Mayor Ott, seconded by Trustee Esch. Passed with a 7-0 vote.

Tools for Maintenance – Will Lackey, OCR is requesting up to \$500 to purchase traffic cones & hand tools from Harbor Freight for the shop. Tabled until Mayor can check on budget.

Ordinance 7 of 2023 – Collection Agency – The use of a Collection Agency to collect court fines and be included in the Code Book. Motioned by Trustee Stinchcomb, seconded by Trustee Winslow to approve Ordinance 7 of 2023 with Dan Slater, Attorney's approval on wording. Passed 6-1, Trustee Cameron voted No.

Property on Robbins Road – Motioned by Trustee Stinchcomb, seconded by Trustee Winslow to offer the strip of land owned by the town to the highest bidder: Blake Reese for \$1000 since it is not usable property or able to build on it plus any closing costs with no costs to the town. Passed 6-1, Trustee Krautheim voted No.

Board of Trustee Comments: Trustee Krautheim thanked the Board for her absence last month & late arrival.

Executive Session: C.R.S. 24-6-402 (f) Personnel; Legal Matters – Did not have an Executive Session

Next Board Meeting on Tuesday, August 1, 2023 at 6:30pm.