

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
June 6, 2023**

Pledge of Allegiance: Recited

Roll Call by Sheri Moore, Town Clerk

Present –, Trustee Cameron, Trustee Esch, Trustee K. Ott, Trustee Winslow, Mayor Ott.

Absent - Trustee Stinchcomb, Trustee Krautheim

Approval of Minutes:

Monthly Board Meeting minutes from May 2, 2023 (motioned by Trustee Ott, seconded by Trustee Winslow and approved by all 5-0).

Citizen Submissions (3 minutes):

Kris Webb 11 Needham Pl – Requested finances be up to date on website including budget.

John Purvis 10 Needham Pl – Addressed flooding happening from eastern side of Pheasant Ct.

Brannon Davis 17 Capestrano – Requesting to add a 6” pipe to his driveway to help with flooding.

Committee Reports:

Mayors Report – Trustees interested in touring the Florence treatment plant: Rich & Karen.

Building was painted using grant money over Memorial Day weekend thanked the volunteers.

East door was damaged with the wind and will be replaced. Court will be June 8, 2023 at 2:00 p.m.

Maintenance – A1 Garage Doors is working on door for a “temporary” fix but will not hold forever. A new door needs to be considered in the near future and are waiting on a quote but anticipated \$14,000-\$16,000.

Parks – None

Water – Trustee K. Ott said Florence circuit boards have been getting hit with lightning.

Planning and Zoning (P&Z) – Recommended when 15 Pikeview applies for their building permit to place a condition on there to move the current garage/structure that is on the property so it will not be in front of the house. (Motioned by Trustee Ott, seconded by Trustee Winslow and passed by all 5-0).

Events - None

Code Enforcement – 30 code violations in process, 12 summons in process, approximately 75 corrected YTD. Pride Code kickoff was June 3, 2023 where ground rules were established (determined frequency, time, days), defined project scope. Minutes can be found on town’s website & the team has agreed to plan & participate in a clean up day. Next town tour is July 1, 2023.

Treasurer’s Report – Read by Mayor Ott. Motion to approve unpaid bills by Mayor Ott, seconded by Trustee Esch, passed with 5-0 vote. Motion to approve Treasurers Report with correction on Treasurers report to correct Water Fund Withdrawals from \$30622 to read \$30622.00 by Trustee Ott seconded by Trustee Esch approved by all 5-0.

Town Clerk Report – Sheri Moore presented that we had 11 shut off notices for a total of \$6439.03 due. Six accounts paid for a total of \$1958.67. Still five accounts remain shut off (1 no meter) totaling \$4480.36.

Old & Unfinished Business:

Absent reschedule court fee - If someone provides proof that they are excused from the court date, there is a \$10 rescheduled fee that should be applied. Motioned by Mayor Ott, seconded by Trustee Winslow, passed with 5-0 vote.

New or Other Business:

EV Charging Station – Grant money is possibly available and under the stipulation that it will not cost the town any money. The town could earn money off the fast charge. The town will need to research who maintains the charging station. Mayor Ott tabled until July meeting to give more time for research.

Solar Panels – Grant money is possibly available to place on the town hall roof with the stipulation that it will not cost the town any money. Mayor dropped the solar panel issue.

Maintenance Position – Interviewed three candidates and James Robinson is the best candidate. Mayor asked to go into Executive session with James to discuss his employment.

Salaries – Mayor Ott stated they will be discussing salaries in Executive Session.

Executive Session: C.R.S. 24-6-402 (f) Personnel; Legal Matters: Motioned by Mayor Ott, seconded by Trustee Esch to go into Executive Session to discuss maintenance position and salaries . In session 7:37 p.m.- 7:51 p.m. Motion by Trustee Cameron, seconded by Trustee Winslow that the Town of Williamsburg hire James Robinson in the position of maintenance starting at \$18 an hour (20-25 hours a week) and moving to at least \$19 an hour once water license has been obtained within a year. Approved with 5-0 vote. Motioned by Mayor Ott, seconded by Trustee Esch to increase the Town Clerks pay to \$20 an hour effective immediately. Approved with 5-0 vote. Motioned by Mayor Ott, seconded by Trustee Ott to increase Deputy Clerk to \$15.50 an hour effective immediately and provide a one time thank you stipend of \$200. Approved with 5-0 vote.

Board of Trustee Comments: None

Next Board Meeting on Wednesday, July 5, 2023 at 6:30pm.