

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
March 7, 2023**

Pledge of Allegiance:

Recited

Roll Call:

Present – Trustee Stinchcomb, Trustee Cameron, Trustee Esch, Trustee K. Ott, Mayor Ott

Absent – Trustee Winslow

Late arrival at 6:38pm – Trustee Krautheim

Approval of Minutes:

Monthly Board Meeting minutes from February 7, 2023 (motioned and approved by all).

Special Board Meeting minutes from February 23, 2023 (motioned and approved by all).

Mayors Report:

Remember that roads in town are public roads. Also, following and/or recording any town official driving on public roads is considered harassment.

Town web page needs updating and is being worked on by Mayor Ott and Tom Hansen (code enforcement officer).

Old/junk vehicles around town are being removed/cleaned up due to courtesy letters and conversations with town residents and Tom Hansen. This is being done without needing summons to appear in court in most cases. Tom is working with citizen and working with the citizen's schedule.

Town forms were revised by Tom Hansen and reviewed/revised by Trustee Stinchcomb and Mayor Ott. These forms will now be put in use. The form can be modified in the future if needed.

Executive Session: C.R.S. 24-6-402 (f) Personnel; Legal Matters: N/A

Committee Reports:

Maintenance – none

Parks – none

Water – Continued work on software to correct issues with meter reads

Planning and Zoning (P&Z) – Dan Slater (Town Attorney) was contacted to make a determination on Webb's goneropin as a business vs hobby status due to operating in a residential zoned neighborhood. Letter forthcoming to Kris Webb from Dan Slater.

Code Enforcement – Trustee K. Ott read code enforcement process and follow up on code violation complaints, i.e. rounding up of cattle at large, dogs barking. Town tour conducted by Tom Hansen on March 1, 2023 with Trustee Krautheim, Trustee K. Ott and John Purvis (P&Z committee member). 5 new violations identified; Approximately 70 code violations YTD; 50 corrected; 5 in process (resident is working towards correction); 10 no response or action taken.

Next town tour will be conducted by Tom Hansen on April 1, 2023 at 10:00am with Trustee Cameron, Trustee Stinchcomb and a resident if possible.

Treasurer's Report – Read by Trustee Stinchcomb. Approved by all.

Motion to approve unpaid bills by Trustee Stinchcomb second Trustee K. Ott approved by all

Town Clerk Report – Sheri Moore to start Monday March 13, 2023.

Old & Unfinished Business:

Town of Williamsburg Pride Code Program – Currently on hold

Ordinance 1 of 2023 Updating Section 1-55 Table of Fees – Updated but does continue to follow current code book fee guidelines. Board of Trustees to take the next 30 days to review the updated table of fees.

Humane Society Contract – Current year to cost \$956.00. Trustee Krautheim to speak with Doug (Humane Society Rep) and negotiate a rate per animal instead of per year, i.e. \$100.00.

Building Inspector – Randy Babb as new town inspector (motioned and approved by all).

Swearing in of new Municipal Court Judge – Buck Wenzell.

New or Other Business:

Resolution 4 2023 – Exempt from Audit that would be due March 30, 2023 (motioned and approved by all).

Question from Cindy Harvey (resident) when the last audit was completed. Answered was 5-7 years ago and current costs to complete are approximately \$6000.00 - \$7000.00.

Temporary Maintenance Worker – Larry St. Hiliare to continue in temporary maintenance job for next 4 months and paid at same rate (motioned and approved by all). William to continue in light duty while working on a water operator's license.

Code Enforcement Conference – Tom Hansen to be reimbursed \$300.00 for expenses to attend the Colorado Association of Code Enforcement (CACEO) conference in Black Hawk, CO on April 20-21, 2023. Tom confirmed he recently became a member of the CACEO.

Disposal of non-working computer – Tom Hansen notes computer is “dead”. Mayor Ott to destroy and dispose of the hard drive. Trustee Krautheim to take possession of the computer (motioned and approved by all with an abstention of Trustee Krautheim).

Board of Trustee Comments: N/A

Citizen Submissions (5 minutes):

Kris Webb 11 Needham Pl / Webbsgoneropin – Questioned code 257 Public Participation in a hearing is not limited to 5 minutes. Answered that this is a board meeting and not a hearing. Questioned when she will hear regarding P&Z answer to Webbsgoneropin variance request. Answered that letter will be forthcoming from Dan Slater. Questioned what’s in the letter and having to continue to come to these meetings. Answered that board has not seen the letter either. Questioned legality of hiring a municipal court judge that resides in Custer County and working in Fremont County. Also, questions that the new judge is not an attorney. Answered “State Statutes” note that a municipal court judge may be a layperson. She indicated she will further review this issue and returned to her seat.

Citizen Comments (3 minutes):

Cindy Harvey rescinded to speak at this time.

Sean Webb questioned where \$300.00 was coming from to pay for the CACEO conference. Answered that reimbursement to come from the general fund.

Next Board Meeting on Tuesday April 4, 2023 at 6:30pm.