

## June 23, 2023 Pride Code Meeting Minutes

### **In Attendance:**

Gary Harvey  
Cindy Harvey  
Kris Webb  
Joanne Carl  
Beth Roman

### **Introductions:**

Gary Harvey was introduced to the group.

### **Minutes:**

Minutes of the previous meeting were read and approved with one correction – the spelling of Joanne's name.

### **Recap:**

We brought everyone up to speed on the pie chart that Tom provided us at the first meeting, and the original purpose letter dated April 13. (Most of us never received that letter.) The pie chart exhibits 81% of the code violations as being in 3 categories: Junk, Rubbish, and Expired Vehicles. (Pareto Principle states “80% of the problem will be attributable to 20% of the causes.” These 3 causes out of 11 total on the pie chart represent 27% of the causes and 81% of all code violations.)

Participants were reminded of previously established ground rules: mutual respect, honesty, one person has the floor, there are no bad ideas, unity, communication, transparency (posting minutes on Town website)

There were again questions surrounding why the solutions have already been determined (Pride Codes, CUDs) while being instructed not to talk about solutions until the problem statement has been completed. There was consensus that the contradictory instructions seem to be a source of discomfort and lack of unity among the Team members.

### **Survey:**

Kris handed out copies of a Vision 2030 Survey she found on DOLA's website. This survey was used for the Yampa Valley in Routt County. We went over the survey line-by-line and modified it to our needs. When review and modification was completed by the team, it was voted on. There was unanimous consent of those present that this format would be beneficial to collect the information needed from Williamsburg citizens in order to accurately define the problem.

The survey will be mailed out to the entire current list of registered voters in Williamsburg (over 600). It was decided to have the survey returned by August 15th which allows time for those who have been or will be on vacation to respond.

A secure drop box will be placed at 11 Needham for those who want to return their survey without mailing. There will also be an option to scan and email their completed survey or mail to a PO Box. Kris will mail them out through the bulk mailing discount and has graciously offered to cover the costs.

The preliminary survey will be typed, printed and presented for final approval at the June 30<sup>th</sup> Core Team Meeting. A copy has been attached and hereby incorporated into these minutes.

**Name Change for the Project Team:**

Suggestions presented:

Neighbor to Neighbor  
Williamsburg Proud  
Williamsburg Strong  
Williamsburg United  
Community Caring

The members present unanimously chose Neighbor To Neighbor as the new Team name.

**Other Business:**

We again revisited the question of the size of the group. All present decided that final group size will not be determined until after the surveys are returned and we have a better idea of the concerns of the residents and their desire/ability to participate.

There was minimal discussion about revisiting our options for alternating morning/evening meetings. It was decided to table that discussion until we have the survey results indicating interest from respondents.

**Town Pot Luck:**

We unanimously decided to present the results of the survey at a Town Pot Luck, date to be determined. It was decided this would encourage people to respond to the survey as well encourage people to attend the Pot Luck. Further, it would present an opportunity for neighbors to get to know each other.

**Next Steps:**

1. Meet again on June 30<sup>th</sup> at 10:00 am. Location to be determined.
2. Finalize survey (June 30<sup>th</sup> meeting)
3. Plan a date and logistics for Pot Luck (June 30<sup>th</sup> meeting)
4. Mail survey (1<sup>st</sup> week in July)
5. Compile results of survey (2<sup>nd</sup> half of August)
6. Present survey results to Neighbor To Neighbor Team (late August)
7. Resume work on Target State and Fish Bone Diagram (late August)
8. Present survey results and problem statement with root causes at Trustee Meeting (September)
9. Hold Pot Luck and present survey results to community (September)
10. Finalize group membership and meeting schedule (September)

**Adjournment:**

Meeting was adjourned at 11:34.

