

N2N Team Meeting Minutes 08012023

Call To Order:

Meeting was called to order at 5:15 pm

In Attendance:

Beth Roman
Kris Webb
Larry Hall
Joanne Carl
Bob Shefer
Bill Kehoe
Kristin Knifong
Tiffany Dennison

Observers:

Mayor Ott
Trustee Ott
Trustee Stinchcomb
Steve Dennison
Brad Knifong
Sean Webb

Approval of Minutes:

Joanne moved to approve the minutes from July 28. Kris seconded. Passed 8-0.

Survey:

16 tallied surveys, several not yet tallied. Three people want to volunteer. Joanne will be get all data to Kris who will tally results while Joanne is out. Blank surveys will be made available at Board meeting on 8/1.

September Town Picnic:

Date: Sunday, September 24th

Time: 3:00 pm

Location: Scutti Park, Town Hall

Pot Luck, bring your own non-alcoholic beverage and side to share. Kris and Sean will provide meats. Joanne says we can get the word out to residents in the Shopper, on the September Water Bill, fliers at Board of Trustee meetings, and posting on message boards in Town.

Map of Code Enforcement Process:

The current process is as follows (with details):

1. Town Tour
 1. once/month to identify violations and follow up on previous violations
 2. Violations can be observed and decided by consensus or can be reported on Town form found on website and dropped off at Town Hall. Reporter can remain anonymous.
 3. Violations reported by neighbors are verified by CEO before action is taken.
 4. Consensus may mean different things to different people.
 5. Current SOP is to use Mayor, CEO & Trustee or resident. How are residents chosen?
2. CEO records violation on spreadsheet, sends letter to resident/owner. Owner is always notified if found. Otherwise, just the resident is notified.
3. Resident/owner responds, a plan is agreed to and 10 day deadline is extended at the discretion of the CEO.
4. Follow-up drive by to verify progress is being made.
5. If no response, 2nd and 3rd letters can be sent.

6. If still no response, Town issues a summons to Municipal Court. Court meets once/month.
7. If respondent does not appear in Court, the Judge can find against respondent and assess a fine. If respondent does show, he or she may be able to negotiate a lower fine or deferred judgment in exchange for a promise to remedy the violation within a certain period of time. Negotiations are done in private between respondent, respondent's attorney (if any), Town Attorney and CEO.
8. If the fine is not paid as ordered by the Court, the Town may report the violator to a credit bureau. This is a newly adopted ordinance and has not been tried yet.

Subcommittee Assignments

- Code Review (Wmsbg, Coal Crk, Rockvale) – Kris & Beth
- Statute and DOLA Rules Review
- R-1 Review
- Town Tour
- Canon City PD successes w/code enforcement, homelessness – Beth

Next Steps:

1. Fishbone problem statement
2. Prioritize problems
3. Subcommittee reports
4. Solutions session
5. Testing/Experiments
6. Draft Report to Board of Trustees

Adjournment:

Kristin moved to adjourn. Joanne seconded. Meeting was adjourned at 6:08.

Upcoming Meetings:

August 11 @ 10:00 am
August 17 @ 5:30 pm
August 25 @ 10:00 am
August 31 @ 5:30 pm
Sept 8 @ 10:00 am
Sept 14 @ 5:30 pm
Sept 22 @ 10:00 am
Sept 28 @ 5:30 pm