

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES
September 1, 2020 MEETING MINUTES**

PLEDGE OF ALLEGIANCE:

PRESENT: Forrest Borre, Steve Ricotta, John Purvis, Donnita Hawkins, Rich Esch. Joan Borre, Tom Higgins were absent.

Citizens Attending: 5

CALL TO ORDER:

Meeting was called to order at 7:00 p.m by Mayor Forrest

MAYOR'S REPORT: The Mayor opened the meeting with a reminder of public participation. Public may speak at designated time, only after the board has finished their discussion on a subject matter. He then moved to add the Hobson agreement to the agenda under old business. Seconded by John, 5 yes and 2 absent.

APPROVAL OF PRIOR MINUTES: Steve moved to approve minutes, Forrest asked if there was any discussion, hearing none approved unanimously.

EXECUTIVE SESSION: Forrest moved to recessed sighting C.R.S 26-6-402-4 (e) to discuss settlement proposal for Hobson negotiations. 7:13 pm, second by Steve all in attendance agreed. Donna asked about the issue with a resolution she stated in her report and Forrest said it was not a topic for executives session as far as he knows. Back in session at 7:25 pm, Forrest stated that they discussed the settlement of \$1,200, seconded by John motion carries 5 yes.

Committee Reports:

MAINTENANCE: Rick's report submitted to each board member, no discussion. (request copy) Rick mentioned locking park in his report, since it has been trashed repeatedly. Johns thought it should be left open and Steve said that reports should be filed with the sheriff.

CODE ENFORCEMENT: Report submitted, Donna was in attendance. Donna addressed resolution 5 of 2015 that contradicts and is confusing. Forrest said the 2015 resolution vs 2017 code with the retention of resolutions. Steve said the code supersedes. Forrest to get the attorney's opinion. The Board instructed her to issue summons.

WATER: Donnita and John stated there was no meeting.

PLANNING & ZONING COMMITTEE: No meeting.

TREASURE REPORT: (see report) Lucinda read the report.

TOWN CLERK REPORT: Lucinda stated that CIRSA would not cover a new roof they will send a claim for some damages. Forrest said to put an add in the paper. Steve made a point of order, the board needs to pay the unpaid bills. Forrest moved to pay the unpaid bills seconded by John by Steve approved with 5 yes. Lucinda said that CJ Restoration was in attendance and wanted to address the board. The two representatives explained what they do and that they looked at the Town's damages and were prepared to fight with the town's insurance to get the repairs done even though they understand that the town's insurance has a cosmetic waiver for metal roof. Thanked the board for opening the meeting with the pledge of allegiance. After a lengthy explanation and discussion, Forrest stated that the town needed to put out bids by statute for any project over \$5,000. Steve said that they need a bid, Forrest said that the town can't award anything without a bid. If they wanted to submit a bid the board would take a look at it, CJ Restoration stated they would bid by the end of the week hopefully. Lucinda said that each board member had been given copies of the budget and P&L for each fund. Forrest assigned John and Donnita to water, Steve to Parks, Rich and Tom to Streets, and said Joan could help him with general. He also provided a summary of payroll for budgets.

Lucinda read the building permits summary, 35 in all. Two of which were for new houses and the majority were due to the hail storm.. She said that the election ballot had been certified and there are two for the seat of Mayor- Forrest Borre and

Billy Jack Hawkins. There are six for three seats of Trustee- Williams Esch, Alberta Winslow, Philip Ott, Stephen (Steve) Harrison, Joseph Pendergrass and Jerry Farringer. She further said that Mr. Harrison requested that his name appear on the ballot as stated. She thanked those running for the election and their interest in the town and wished everyone good luck.

OLD & UNFINISHED BUSINESS:

Handling of time off- Forrest asked if anyone wanted to fill in during any lengthy amount of time off as Lucinda is going to be gone during the next month and that way it could be put on the calendar and possibly the door. John said he could do some with a little OJT and a cheat sheet to collect data for Lucinda. Forrest said those who can get with Lucinda.

Paid sick Leave- Forrest said that the state has a forty page house bill that will go into effect in January. He presented the board with a policy that the number of hours worked for a six week average prior to sick leave to determine the number of hours to be paid. Forrest moved to approve it was seconded by John after further discussion, motion carries with 4 yes, 1 abstain and 2 absent. Forrest said he had Lucinda compile and start the 3 year record for sick leave house bill states and this should be effective as of this year.

Health insurance- Forrest said that Rick had gotten on with VA for medical insurance purposes, and it wouldn't cost him anything, so he wouldn't need the 50% for the rest of the year that was approved last month. However he would need reimbursed for last months out of pocket cost. Rick will submit a receipt for reimbursement, all were in agreement.

COVID-19 Relief Grant- The board continued to discuss ideas. They decided to put an ad in the paper for bids on the flooring easier to clean and disinfect. Get more tables for better social distancing, dividers for between board members, update the sound system for better coverage and air purifiers or hepa system. Further discussion next month.

Computers- New- After some discussion, the town will install one in the meeting area for meetings and/or public use. John moved to put on bulletin boards for citizens who are interested, \$200 first come for 60 days. If there are any left donate to a local charity. Rich seconded and motion carries with 5 yes.

NEW OR OTHER BUSINESS:

Humane Society- Forrest said it is the same as the last year of the previous 3 year contract. It is a budget item and needs to be signed. If there are no objections he will sign it and send it. No comments or objections were made.

Consent agenda – N/A

BOARD OF TRUSTEE COMMENTS: Donnita said that she thought that maybe it might be time to increase the board's pay by \$5 for trustee's and \$10 for the mayor, since it has been \$20 for at least the last ten years. She said if a meeting lasts for two hours it's not even minimum wage. Forrest said it wasn't a wage it is mainly to offset expenses and John said it is a public service, he \$20 helps with mileage.. Some discussion and majority commented to leave it.

Forrest said that everyone should have a draft of the budget for the November meeting and reminded everyone of the election on the same night of the meeting unless anyone wants to have it a week later. No comments. Steve asked if we could get a calendar to the meeting room.

CITIZENS SUBMISSIONS/COMMENTS: Jessica Green and Thomas Hansen- Lucinda asked if they needed to pay for the variances that were approved since the new resolution states it. Lucinda was told to make it effective as of September 1, 2020 and develop an application/variance, for use.

Billy Jack Hawkins of 14 Oak Creek Dr, Wanted to thank everybody for running and good luck in the election.

Next Scheduled meeting: November 3, 2020; 7:00pm

Adjournment: Forrest stated adjournment at 8:58 pm.

