

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
AUGUST 3, 2021**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Forrest Borre, Jerry Farringer, Philip Ott, Alberta Winslow, John Purvis, Joan Borre, Steve Ricotta (absent)

Citizens Attending: 5

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by Mayor Forrest and July minutes were approved

APPROVAL OF PRIOR MINUTES: Jerry moved to approve minutes second by Alberta, motion carries 7 yes votes.

MAYOR'S REPORT: Forrest announced Steve's letter of resignation effective immediately. Board will appoint a new trustee. Forrest then announced his resignation effective October 6 as he will be moving to Alabama. Announcements for trustee and mayor will be placed on bulletin boards and paper. Letter of interest for the seat of trustee accepted by August 23 at 3 pm for interviews at 5:30 pm on September 7 prior to the regular monthly meeting. Letters of interest for Mayor vacancy will be due by October 25 by 3 pm and interviews will be conducted November 2 at 5:30pm.

EXECUTIVE SESSION:

COMMITTEE REPORTS: Kevin Borre submitted a request from the homeowners association of Chandler Heights submitted an issue with city rd 79 and washed out areas that are in need of repair as they are a danger to drivers. Jerry to visit the site with Kevin to review the situation.

MAINTENANCE: Rick submitted a report

PARKS: No report

CODE ENFORCEMENT:

PLANNING & ZONING COMMITTEE: Two Meetings- Kevin submitted a report from the July 20th meeting. Jerry submitted a report for the July 29 meeting. Variance for j. Green trailer was denied with 3 yes votes and 3 no votes.

Dakati Subdivision Planning and Zoning approved Jerry moved to approve the plat, second by Joan. Motion carries to approve with 5 yes votes. Philip abstained and mentioned that he was concerned about drainage issues.

EVENTS: July 30th kicked off the first outdoor Movie Goonies and 12 citizens attended. Forrest ran the projector and Barb Cameron and Alberta Winslow of the event committee provided popcorn and soda . It was a low turn out but went well.

TREASURE REPORT: (see report) Read by John, and he moved to pay the bills second by Alberta, approved 5 yes votes. Forrest said that they need a new line item for Grants.

TOWN CLERK REPORT: Lucinda was absent

OLD & UNFINISHED BUSINESS:

Ordinance for Horses- Forrest withdrew seconded by Jerry.

CONSENT AGENDA-

NEW OR OTHER BUSINESS:

ASYST Software-Covid-019 grant use- Philip moved to buy the asyst software if money or grant is available, Jerry seconded the motion carries with 6 yes. Philip mentioned the need to keep town hall open when Lucinda is absent and during transition training on software. Will discuss the need with Lucinda.

BOARD OF TRUSTEE COMMENTS: Kenny McMullen made a personal request for a variance on Robbins for his son's camper. May be referred back to planning and zoning.

CITIZENS SUBMISSIONS/COMMENTS: None

Next Scheduled meeting: September 7, 2021; 6:30 pm

Adjournment: 7:51 pm

Respectfully summarized from John, Jerry and Forrest's notes by Lucinda Ricotta.