

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
September 7, 2021**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Forrest Borre, Jerry Farringer, Philip Ott, Alberta Winslow, John Purvis, Joan Borre, newly appointed trustee
Robin Stinchcomb

Citizens Attending: 6

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by Mayor Forrest

APPROVAL OF PRIOR MINUTES: Jerry moved to approve minutes second by John, motion carried with 1 abstain and 6 yes votes. August 3, 2021 and August 16, 2021 minutes were approved.

MAYOR'S REPORT: Forrest stated that the roof had been repaired and new ceiling tile installed as well as the ventilation had been cleaned and sanitized, seems Lucinda has noticed a difference. Forrest announced that he wanted to add paving to old and unfinished business and approving the Hazard mitigation plan Resolution with the county that came up at the last minute, but Jerry has been working on with them for the last two years. Jerry moved to add them to the agenda and it was seconded by John. Roll call vote was 5 yes, 1 abstain and 1 vacant. Forrest had mentioned that the county was going to post their web page for suggestions for the American Rescue plan money. Forrest addressed the board regarding the previous interviews and called for Alberta and Lucinda to count the votes as soon as the board members were done casting their individual ballots. Rich Esch and Robin Stinchcomb were the only submissions. Lucinda announced that

Robin Stinchcomb would be the new trustee and swore her in with the Oath of Office.

EXECUTIVE SESSION: C.R.S 24-6-402 4(f) Personnel- Code Enforcement - Forrest moved to hire Jennifer Reid for a 90 trial period as code enforcement at \$150 a month with a \$20 monthly for phone, seconded by John. Motion carries with 7 yes votes.

COMMITTEE REPORTS:

MAINTENANCE: Rick submitted a report

PARKS: No report

CODE ENFORCEMENT: Lucinda sent out some follow up letters for clean up and dogs at large. Three notices were sent for dog licenses and two of those will register within the next 30 days.

PLANNING & ZONING COMMITTEE: No meeting

EVENTS: Alberta said that there will be a craft fair and rummage sale on September 25th, Barb Cameron will be renting spaces for vendors.

TREASURE REPORT: (see report) Read by John, and he moved to pay the bills second by Jerry, approved 7 yes votes. Forrest said that the accounts will account for the first six months of payroll later this month and will be in next month's report.

TOWN CLERK REPORT: Lucinda wanted to thank the board members for taking notes for last month. She mentioned that she would have a couple more doctor appointments coming up. Budget season is here and she had put a full packet in everyone's files as well as provided them for Rich and Robin.

OLD & UNFINISHED BUSINESS:

McMullen Reconsideration- John moved to approve a variance for 90 days with a follow up of the met stipulations. Second by Philip and following a lengthy discussion the motion carries with 6 yes and 1 no vote.

Re-Paving of intersection- PMS submitted a quote and Forrest moved to approve it with the addition of extension on the north end to Wilmont Circle North and reduce the south end to just before the stop sign, as the quote included a cost per foot. Jerry seconded the motion. After further discussion and consideration Philip will follow up with the company for more information and a better description of the work to be done. Forrest said if a special meeting is needed it will be scheduled if needed, otherwise it will be on next month's agenda. Motion carries to postpone until more details are available. The parties move to resend their motion and it is so moved with 7 yes votes.

CONSENT AGENDA- N/A

NEW OR OTHER BUSINESS:

Budget Packets- presented to the board of trustees with profit and loss statements, balance sheets of each fund and 2020-2021 budget comparisons. Forrest assigned Philip will do Parks, Alberta will do water, Robin will do streets with

Jerry to get familiar with it and Forrest will be doing general. The layout should be 2020 the estimated 2021 and then projection for 2022.

Humane Society Agreement 2022- Forrest said that the price is still the same at \$77 a month or \$231 a quarter and moved to approve, second was by Forrest. Agreement is approved with 7 yes votes.

Chandler Road- Flood Mitigation- Jerry informed the board of the findings when he and John met with Kevin on location. Kevin found a gentleman to run the backhoe for nothing and the town's cost would be less than \$1,000. Jerry moved to approve \$1000 in funding to mitigate the roadway erosion on county road 79 and outline the volunteers to get it done and put him on the CIRSA VAMP program. Seconded by John motion carries with 2 abstain (Forrest and Joan) and 5 yes votes.

Personnel Plan- Forrest said given that there is only one maintenance and one office personnel. Jerry said that there is a good chance that the maintenance man will be leaving the first of the year. It would be good if Rick would continue doing water operations. There is a need to get someone in at part time 20 hours a week so that Rick would have some help and to get someone trained. Jerry moved to advertise for a 20 hours part time position, Philip suggested it be a permanent position for maintenance assistant and put an ad in the paper. Joan seconded the motion and followed with discussion for training and budget allowance for part time person for maintenance and office which hasn't been used. Motion carries with 7 yes votes.

Ordinance 13 of 2021- Camping and Park Structures, first read by Forrest for consideration and second read next month.

Tour De Coal Camps - September 11 at 9:30 am, Alberta will be here for the Williamsburg tour stop.

Resolution for Hazard Mitigation- This resolution is the result of over 2 years of meetings and documenting and a report of over 400 pages long for FEMA and we participated so that the town would have the benefits of such a plan and future direction. Forrest read it in its entirety but to exclude the last two where as's, and moved to adopt this Hazard Mitigation Plan. Second, after some discussion, Forrest called for the vote and it was approved with 7 yes votes.

BOARD OF TRUSTEE COMMENTS: Philip asked since Forrest pushed out the date for resignation, should the date for interest be moved out? Jerry said he would like to fill the set in November. Put in the shopper on the white board, water billing and reverse call. It is already on all three town bulletin boards.

CITIZENS SUBMISSIONS/COMMENTS: Rich Esch asked questions about the camping ordinance. Forrest said that it is mainly to preempt homelessness.

Next Scheduled meeting: October 5, 2021; 6:30 pm

Adjournment: 8:20 pm