

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
October 5, 2021**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Forrest Borre, Jerry Farringer, Philip Ott, Alberta Winslow, John Purvis, Joan Borre, newly appointed trustee
Robin Stinchcomb

Citizens Attending: 4

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by Mayor Forrest

APPROVAL OF PRIOR MINUTES: John moved to approve minutes second by Alberta, motion carried with 7 yes.

Opioid MOU- Dan Slater town attorney attended the meeting to inform the board and those present of details pertaining to approving within the 100 page declaration of a settlement with the distributors. The monies would be a portion of the 357 million portion locally would be a percentage of the counties portion. Forrest said he would entertain a motion, Jerry so moved to approve the MOU as well as the settlement agreements, seconded by Joan. Following further questions for Dan with further information. Following discussion Forrest called for the vote and the motion carried with 7 yes votes.

MAYOR'S REPORT: Forrest said that he received a memo from Black Hills, that they were offering a rebate for those who purchase a charging station for their home and will offer \$500-\$1000. Forrest also said that by now everyone should have received their ballot measure information and want to encourage everyone to support them, especially the tabor question. Also there will be an opening for the Mayor and would like it to be known as the appointment will take place next month, so please consider it.

EXECUTIVE SESSION: C.R.S 24-6-402 4(f) Personnel- To consider applications for the part time maintenance. Philip moved to run another ad in the paper again with the salary as negotiable and have Alberta and John to do the interviews. Second by Alberta, motion carries with 7 yes.

COMMITTEE REPORTS:

MAINTENANCE: Rick submitted a report. Philip asked about Rick's comment in his report on the cows in the Park. Does he know whose they are and where there any citations issued?

PARKS: No report

CODE ENFORCEMENT: Jennifer reported on four abandoned vehicles and left notice that they needed to be moved and followed up with a son of an owner. Steve Cool complained about vehicles on his property. Forrest mentioned to her that she could submit her report in writing, that way it would be a little less reporting for her and the board would only ask questions as needed.

PLANNING & ZONING COMMITTEE: No meeting

EVENTS: Alberta said that the tour de coal towns had 51 riders and they appreciated the water and the snacks, especially the milk duds. Barb Cameron came and helped, people like to hear some of the history. The craft fair was on September 25th. Halloween for the kids will be on Halloween and they have started planning for Christmas.

TREASURE REPORT: (see report) Read by John, and he moved to pay the bills second by Jerry, approved 7 yes votes. Forrest made mention of the accounts for the first six months of payroll adjustments from water, parks and street fund to general fund for the appropriate percentage of the payroll.

TOWN CLERK REPORT: Lucinda said that Tim would be coming to help with the installation of the new software and working out the kinks. Hopefully this will ease the learning curve. Cirsa luncheon was informative regarding law enforcement and the lack of employability as well as the 50- 60 % increase in insurance for local budgets for coverage. They also offer 25,000 personal liability coverage for individuals or entities if that supplement is needed as it is now required by all law enforcement agencies.

Philip asked if the board needed to consider getting some help for Lucinda in the office while she is doing training.

OLD & UNFINISHED BUSINESS:

Ordinance 13 of 2021- Camping and Park Structures- Forrest read the ordinance in its entirety and copies were provided for the public. Forrest moved to accept, seconded by Jerry. Forrest asked each trustee and the citizen if there were any questions. Ordinance passed with 7 yes votes.

Payroll/Budget 2022- Forrest addressed the items on the spreadsheet presented to the trustees for individual budgets. 10 hours for office assistant for 2 weeks a month for 2022 and part time help for maintenance, and made allocations for the rest of the year.

He asked if the next year seemed reasonable. He put in \$1000 a month for the water operator as it may be needed. If an individual did both maintenance and water operator it would be the equivalent of \$22.00/hr. Forrest will make adjustments and then everyone can take a look at it and leave comments at the office for further consideration and discussion at next month's meeting.

Re-Paving of intersection- Bid revision from PMS \$50,083.00. Spoke with Tony Ademic with the county and he had said that 3" would be plenty. Timing is anticipated to be the second or third week in October. Jerry moved to approve the bid for the \$50,083.00 for the 3" of pavement; the second was by Alberta. Following some additional discussion, the motion is approved with 7 yes votes.

CONSENT AGENDA- N/A

NEW OR OTHER BUSINESS:

BOARD OF TRUSTEE COMMENTS: Philip asked about additional coverage with cirsia regarding cyber security, Lucinda will gather information on that. Jerry asked about putting out a sign for the items on the town's election items. There was also discussion about an information box put outside at the corner of the building by the water bill drop box.

CITIZENS SUBMISSIONS/COMMENTS:

Next Scheduled meeting: November 2, 2021; 6:30 pm

Adjournment: 8:25 pm