

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
December 7, 2021**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Jerry Farringer, Philip Ott, Alberta Winslow, John Purvis, Robin Stinchcomb. Joan Borre.

Citizens Attending: 3

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by Jerry, Mayor.

APPROVAL OF PRIOR MINUTES: Jerry Moved to approve minutes second by Alberta, motion carried with 6 yes.

MAYOR'S REPORT: Jerry asked those present to keep a place in their hearts to remember those who died in the Pearl Harbor attack on this day in 1941. It 's been an interesting first month as Mayor. GOODBye Tabor- Thank you all who voted to get rid of Tabor. If any grants, etc. become available, we can use the money. Tabor limited what we could accept. Rick resigned as of November 30th. He will serve as the Town's water operator to keep the town state compliant- until a replacement can be found. Thank you Rick for 10 good years.

The Maintenance person we hired failed to show up for work. After contact was made, it became clear that there were family problems. Alberta and John to do a new applicant interview.

I attended the Flood Hazard Survey being conducted by the State and FEMA. I don't see any direct benefit to the Town yet, but maybe down the road we can get funds to protect our bridge.

Federal assistance for Flood Insurance is available for those within the immediate floodplain. I know it seems useless right now, but a major flood can happen at any time.

EXECUTIVE SESSION: No

MAINTENANCE: No report

PARKS: No report

PLANNING & ZONING COMMITTEE: Kevin submitted a report read by Jerry, pertaining to a request for a lot line adjustment. Jerry moved to approve the lot line adjustment, was seconded by John and it is approved with 6 yes votes.

CODE ENFORCEMENT: Jennifer submitted a written report.

EVENTS: Alberta said that the committee is preparing for Christmas. There will be a decorating contest and Santa will be here December 18th giving out gifts for the children from 10 am until 1 pm.

TREASURE REPORT: (see report) Read by John, and he moved to pay the bills second by Alberta, approved 6 yes votes.

TOWN CLERK REPORT: Lucinda said that 16 Wilmont Circle N was put on the tax roll lien. Would the board like to consider another ad for the paving project, since PMS has not responded? The State required payroll summary has been sent into CIRSA. The public alert seems to be working. Would like to add a licensed equipment operator to the VAMP list for CIRSA, so that it will allow for material to be spread on one side of the roadway for Pikeview. Jerry moved to add the operators to the list, second was by John. The motion carries 6 yes votes.

OLD & UNFINISHED BUSINESS:

Personnel Plan- New Hire, Philip asked what wage base they are looking at. Jerry had mentioned that they should stay with the same as was offered before around the \$17/hr range.

Budget 2022 - Workshop- December 13th at 4:30 pm.

Adding- McMullens camper for stipulations, it is ready for review. John said that Ken Sr. said that his son would need to apply for his own variance. John moved to postpone the variance until January, for further consideration at the February meeting. Jerry seconded the motion and it was approved with 6 yes votes. McMullens would be notified that the variance is no longer valid.

CONSENT AGENDA- N/A

NEW OR OTHER BUSINESS:

Water operator- Monthly/Retainer, required State Compliance- Jerry moved to approve Rick Pint at \$1,000 a month, seconded by Alberta. Approved with 6 yes votes.

Ordinance 15 for Parking -Parking on Roadways-Jerry read the entire Ordinance aloud. Jerry moved to approve, John seconded and the motion passed with 6 yes votes.

Water Rate Ordinance/Policy proposals- submitted by Philip. Would like input or modifications, some discussion followed and Jerry asked that anyone with ideas submit it within the next ten days so that it will be ready for the January meeting.

Legal/Attorney- Retainer Fee Increase, Dan Slater has increased his fee by \$100 a month. Joan moved to give the increase, John seconded and the new contract was approved with 6 yes.

Budget Hearing- January 4, 2022 at 6 pm, just prior to the regular monthly meeting.

BOARD OF TRUSTEE COMMENTS: Jerry said that he and John are the signers on the accounts and he asked Philip if he would and he said yes. Jerry moved to add Philip Ott to the banking signer authorization. Second was made by John and the authorization was approved with 5 yes votes and 1 abstain(Philp).

CITIZENS SUBMISSIONS/COMMENTS:

BUDGET HEARING : January 4, 2022 6:00 pm.

Next Scheduled meeting: January 4, 2022; 6:30 pm.

Adjournment: 7:53 pm