

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
MARCH 1, 2022**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Jerry Farringer, Philip Ott, Alberta Winslow, John Purvis, Robin Stinchcomb. Joan Borre, Karen Ott is out ill and excused.

Citizens Attending: 8

CALL TO ORDER:

Meeting was called to order at 6:30 p.m.

APPROVAL OF PRIOR MINUTES: Jerry Moved to approve minutes second by John, motion carried with 6 yes.

MAYOR'S REPORT: Jerry's read his report (additional attachment)

Jerry read a written complaint

EXECUTIVE SESSION: C.R.S 24-6-402 4(f) Jerry called for second by John 6 yes res 6:37 pm

The board discussed people in attendance for positions. Will Lakey water operator and Brenda Orath for office assistant to fill in and assist.

MAINTENANCE: No report

PARKS: No report

PLANNING & ZONING COMMITTEE: No meeting

Water: Regional meeting will be March 29 at 6:30 pm.

CODE ENFORCEMENT: Jennifer issued a summons for J. Stallings and the cow at large.

EVENTS: Working on Easter and a banner for public awareness of events.

TREASURE REPORT: (see report) Read by John, and he moved to pay the bills second by Jerry, approved 6 yes votes.

John had mentioned that he did some research on interest rate and believes that Power Credit Union has the best to offer and it allows to write up to 6 checks a month. Philip moved that the American Rescue Plan Grant be moved to Power credit Union in a money market account. Second was made by Jerry and was approved with 6 yes votes. Philip thought it would be a good idea to get a budget going for the grant. Lucinda said that if the board would lay out priorities of the possible projects she would set up a spreadsheet for consideration, setting up an actual budget for board consideration.

TOWN CLERK REPORT: Lucinda told the board that the cirsa we audit for 2021 was submitted. Now awaiting the 2023 we budget for cirsa and the ccr for water as well as the hutf audit for 2021 all of which should be coming and are due around the end of June. Lucinda stated that there are currently 5 homes set for closing in March, one tap application is out and two new home applications on the way. More good news PMS will be starting the paving project the first part of March as weather permits, the plant is opening and they will call with a date as they are ready to start.

OLD & UNFINISHED BUSINESS:

Personnel Plan- New Hire, Will Lakey from coal creek would be willing to oversee water and keep the town state compliant, read meters if need be, install water taps and handle water breaks with the exception of at nights it would have to wait until the following day as he works nights for the railroad. Starting wage will be \$150 twice a month and \$16.50/hr. as needed. (approved for hire roll call was at February meeting)

William Reed said he was willing to work and learn as maintenance and train for water operator testing. The board hired William to start at \$15/hr with possibility for increase moving forward. Jerry moved to hire second by Joan approved for hire with 6 yes votes.

Brenda Orth to work part time 10-20 hours a month for office help as needed to start at \$13/hr, with possibility of an increase within 90 days. Jerry moved to hire, second by Joan hired with 6 yes votes.

RFP Culverts & Stormdrainage need to take a look at what the ARP monies can be used for and the culvert with cost for budget of the ARP Grant.

McMullen Variance- Mr. McMullen Jr was not in attendance at the meeting, and the board revoked temporary 90 day variance due to non compliance to answer questions by the board and follow up with progress report; as the camper located on 1400 1/2 Robbins is in violation of town codes. He is also in violation with state, county and town codes for disposal of

waste water , he has been using the vacant septic at 5 Robbins, which is also a trespassing concern. The board instructed Jennifer, the code enforcement officer, to issue him a summons for municipal court. **CONSENT AGENDA- N/A**

NEW OR OTHER BUSINESS:

Intergovernmental cooperation on broadband projects- there will be a meeting at 5:30 pm in Coal Creek on March 8.

Ordinance 4 of 2022 Mill Levy for Roads-Nov 2022 ballot- Philip moved to approve and second was by Robin the ballot item was approved with 6 yes votes.

Water meter radios- Jerry moved to approve the order of 280 radios for meters Joan seconded, Philip asked where the monies would come from the discussion left at follow up with the Power Authority as to loan agreement and initially it would come from water although the ARP can reimburse the water since it is under infrastructure improvements of the grant. The order is approved with 6 yes votes, installation cost to be discussed at a later date and the radios will be paid for as order is fulfilled.

Grader Repair - The board received estimates from 4 Rivers in Pueblo for maintenance and repairs. Jerry moved to approve the service proposal of \$6,428.00. Philip seconded the motion following discussion the motion is approved with 6 yes votes and Lucinda is to set up a time for transporting to Pueblo.

Dump Truck-Duplicate title - Jerry said that Monica Jordan had contacted the town about the old dump truck her father had purchased by approved bid back in 2011 he never registered or got title to it so she has asked that the town pull a duplicate title. The board agreed to Lucinda pull the title and charge her for that cost as well as administrative cost and mileage.

BOARD OF TRUSTEE COMMENTS: Jerry said the board will need to have a meeting March 15, 2022 at 3:30 pm for review and approval of the 2021 Exemption of Audit and Resolution.

Philip said that he had received a complaint about the confusion of water billing and if anyone else receives complaints just tell them we are working on the issues.

CITIZENS SUBMISSIONS/COMMENTS: Republican caucus representative was here to ask for anyone interested in being a representative for precinct No. 7 in the upcoming caucus which is our area. She handed out a few informational sheets for those present interested.

Next Scheduled meeting: April 5, 2022; 6:30 pm.

Adjournment: 8:14 pm