

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES MEETING
NOVEMBER 1, 2022**

PLEDGE OF ALLEGIANCE

Roll Call

PRESENT: Jerry Farringer, Robin Stinchcomb, John Purvis, Alberta Winslow back from hip surgery (glad to have you back) Philip Ott, Karen Ott and Joan Borre absent and excused due to illness.

Citizens Attending: 17

CALL TO ORDER:

Meeting was called to order at 6:30 p.m by the Mayor.

APPROVAL OF PRIOR MINUTES: Jerry moved to approve minutes, second by John and were approved with 3 yes votes; 1 abstained by Alberta, and 2 absent/excused for illness.

MAYOR'S REPORT: Jerry stated that this would be his last report and wanted to thank everyone for the support over the last 13 years.(see report)

EXECUTIVE SESSION:C.R.S. 24-6-402(f) Personnel & Legal matters- Robin moved to recess for executive session regarding maintenance and possible hire as well as legal at 6:35 pm, seconded by Jerry with all in favor. Jerry said they discussed some maintenance issues which he asked Robin to address. Robin moved to assign the position of maintenance supervisor for a task list for maintenance operator; to get things lined out and started a couple of hours every work day morning and oversee the maintenance department. Seconded by Jerry seconded and approved with 4 yes votes. Lucinda asked about advertisement and Robin stated they already have someone in mind, (a couple of current employees as add duty). Robin stated that they have a couple in mind that are currently employed as additional job duties. Jerry had said that Philip stated he was in agreement and he moved for a \$10,000 check to be cut for Lama & Luchetta for legal expenses seconded by John. Kris Webbb asked what fund it was coming from at what it was for. With additional questions from residents regarding tax payers money and if their approval was needed. The Mayor said it would come out of the General fund and it was a legal matter therefore there is nothing further that can be discussed and he called for the vote. Motion carries 4 yes votes.

Jerry stated that the board had just gotten the information for variances issues and would like to hold it over for next month as it is an important impact on several properties of those present.

MAINTENANCE: written report submitted.

PARKS: No report, Philip out sick. Lucinda said that CIRSA was out for the annual inspection and there are several issues to be addressed with the park. Ie monthly inspections checklist, rototilling in the goatheads, the road down to the park especially the large pot hole as Nick said it could rip off the front end of someone's vehicle if they were unaware. Which could be a liability issue. The report will be sent to board members and maintenance by email when it is received and those items will require a response to CIRSA.

PLANNING & ZONING COMMITTEE: Kevin submitted report and was in attendance - four requests for variance, and one platted subdivision map.

Water: John attended the Regional Meeting and said that really nothing regarding the purchase of shares since Tom Plitsenrud was not there. He said that Bradon Harris noted that with the falling of leaves and this time of year sometimes the water might taste funny, however there is nothing wrong with the water/ no danger. The City of Florence is still addressing some issues regarding the slug within a couple of the reservoirs and will be discussed further and relayed as the information becomes available.

CODE ENFORCEMENT: Tom submitted a written report as we;; as hid agenda moving forward for board review and consideration. He said that he had mailed out 50 letters for code violation, most were for inoperable or unlicensed vehicles and almost every property on Cedar Ridge was issued one, however most of the people have responded and are addressing the violations. Information of the Pride Code was presented for the town as He, Philip and John meet with the Mayor of Silvercliff and it is something they have been doing and has seemed to be working. Tom indicated that it could really help with issues regarding known drug/meth houses and listed a few addresses. Jami Crow, a resident, regarding the State Patrol she had commented as to various issues within the neighborhoods of Ironhorse to the Churchill area and it is mainly every night. She has called the sheriff several times, and said her kids are scared. Tom gave her the name of the patrolman that is handling the situation. Tom stated that he would like to pick up on his agenda items next month as well as further

consideration of implementing the Pride Code by the first of the year and he handed out information to those in attendance who were interested in participating. Sharron Smith addressed the Mayor and stated that the trailer on her property had been removed, Jerry said that he was aware and thanked her. Lucinda said that some of the activity has slowed down, due to three individuals being incarcerated.

EVENTS: N/A

TREASURE REPORT: (see report) Read by John and he moved to pay the bills second by Robin, approved 4 yes votes.

TOWN CLERK REPORT: CIRSA annual inspection was conducted among the chaos, report should be in soon.

Lucinda said the severance and mineral lease has not been deposited into the general fund, Philip and Jerry thought it would be better utilized in the street fund due to the expenses it has encumbered.

Philip and Jerry also instructed her to hold off on the publication of the Town Manager position for further discussion and to put it on the agenda for this month. Philip said to put the County Commissioners letter on the November agenda and asked Tom to have the Williamsburg Pride Program added to the agenda. The CDOT Civil Rights survey has been submitted and it is to make sure the town does not have any current programs or immediate project coming up that would require the new LGBTQ reporting software to be used for the new law in place. They will keep the town informed for future training of the reporting software as the opportunity arises. Still waiting on further input from the submission of the SLRF documents and budget of the federal portal, everything is up to date on the DOLA portal. Training for the website is still at a standstill, however security agreements have been submitted and a new email address added to the G Suite with SIPA for Tom; ie. Codes@williamsburgcolorado.com, you will notice the proration on the unpaid bills. Lucinda said she has requested three bids for a water truck to do a stretch of road i.e. Smith Gulch and then to have it bladed, so that the board would have an idea as to how long it would take and the cost associated with roads in the current and deteriorating condition. Robin asked Rich Esch for his input about a water truck person and he said it depends on the level of moisture but it would help especially with compaction.

OLD & UNFINISHED BUSINESS:

Resolution Lot Line - The county assessor had informed Lucinda that there needs to be a resolution to address the approved vacated lot line for Benson to make the adjustment on their end, the minutes are not enough. Jerry read the agenda and moved to approve, second by John approved with 4 yes votes. Lucinda made a point of order regarding two items planning and zoning reviewed earlier in the day that needed to be addressed. One being the plat map for Pikeview for the Little's, the other was for living in a camper on Robbins during a remodel of an addition. Also previously in September the request for continuance of a variance of 3 Scutti. Jerry moved to approve the extension of 3 Scutti variance as stated some items that have delayed their progress such as deliveries. John seconded and it is approved through February with 4 voting yes. Jerry moved to approve Little's platted subdivision and said that they were originally approved to subdivide into three lots and settled on two. Alberta seconded and plat was approved with 4 yes votes. Jerry asked Kevin Borre, Chairman for planning and zoning about the situation on Robbins, Kevin stated that they requested 60 days. Jerry moved to give a 90 day variance for living in the camper at 1 Robbins to be revisited in February, second John approved with 4 yes.

Broadband- Jerry explained it would come out of the ARP grant and would be for a grant to get broadband to the door of every residence in town. He said Philip is addressing this and it will be carried over for next month.

Job Descriptions - info and comments-Town Clerk- Jerry asked if everyone had a chance to take a look at it and asked if those present were okay with it. Robin and Alberta commented and moved, the job description was approved with 4 yes votes.

Town Manager/Supervisor-Jerry said it would be postponed until next month since it was something Philip was working on and he isn't here tonight.

2023 Budget- The New Mayor and Board will have a Budget Hearing December 6, 2022 at 6:00 PM.

Job Description-New positions- info/budget payroll - will be addressed with the budget next month.

Humane Society- Jerry mentioned that it is not cost effective and the town has not taken more than 2-3 dogs in the last few years, so at \$75 per animal it's cheaper to pay that way and moved not to renew the contract for next year. John seconded and the board agreed with 4 yes votes. Donna Krautheim asks what they will do over the weekend or at night if they get any animals. Jerry said they would turn them in, or use the garage until morning.

Coal Creek & Williamsburg IGA- Jerry asked Lucinda to explain what Dan Slater had to say about the IGA's. She said that he responded in an email that was forwarded to the board. However after speaking with him about it, he felt that non disclosure and CORA issues are not laid out well enough in the broadband IGA and are not the same as the one for SilverCliff/this one is exclusive to the vendor. As far as the Coal Creek IGA he felt that there is a need for an IGA if the two towns are just going to agree on helping one another. Don't create an IGA for everything. Jerry asked that John get with Judy McCormick about it.

Resolution for payment of bills - Read and discussed, Jerry moved to approve, second made by Alberta and it approved with 4 yes votes.

NEW OR OTHER BUSINESS:

Board of Commissioners Letter- Jerry said that he would like to delay it until next year.

Letters of interest for vacancy- Jerry said the new board will need to appoint a trustee and move to accept a letter of interest for the seat until November 30th by 12:00(noon). Alberta seconded and motion carried with 4 yes. Kris Webb asked what that was about since there is an election with names on the ballot being voted on. Jerry said that when Philip becomes mayor it would leave a seat vacant. With further questions, Lucinda explained in detail.

2023 Treasurer - Jerry asked Robin if Philip had spoken with her about being the treasurer. Philip had asked that the board approve her appointment in his absence. Jerry moved to appoint Robin as the new treasurer, John seconded with a here here, approved with 3 yes and accepted by Robin.

Williamsburg Pride Code Program- Delay for new board to decide with further information. Jerry postponed until the January meeting, since the new board will have plenty to do in the meantime.

Jerry moved to approve Tom Higgins letter of interest for the Planning & Zoning Committee, with a second from Alberta. Tom is a new member of the committee with 4 yes votes.

CONSENT AGENDA- N/A

BOARD OF TRUSTEE COMMENTS: Alberta stated she was glad to be back.

CITIZENS SUBMISSIONS/COMMENTS:

Branon Davis asked if they needed to be at the meeting next month or attend the planning and zoning meeting again this month. Jerry encouraged people to attend every meeting, they are all open meetings. Robin said that there is another planning and zoning meeting this month if they have anything else for the committee.

Kris Webb asked how many were on the committee and that she attended the one that morning . Jerry said 4 now that Karen is a board member.

Jami Crow asked if they needed people for the committee, Jerry said they could use some if anyone was interested.

Kris Webb also wanted to address a code letter that she received about their cattle being out and that the cowboys were right out after them as they were being moved to the property over in Brewster and the time frame of the notice vs the time the cattle were delivered to that location. She also stated that the code was misquoted and incorrect, she believes that it is bullying.

Mike Cordes asked about the road especially Smith Gulch he said that you can hardly get down it, could it get something done this week? John said that he had told William to do the best he can to smooth over it.

Ms Dennison- Stated that the roads have never been worse and that Pheasant Court hasn't been touched since it was put in 3 years ago. Her disabled father in law lives at the end and ambulances and vehicles need to be able to get in and out. She said Needham needs to be done as well. She asked when the roads are going to be maintained on a regular basis.

There were general questions about the roads and the mill levy increase. Lucinda explained the ballot item and how it might work if approved as well as an item for the board to consider for next year's ballot for the difference if approved. How the town would use the increase specifically for roads, primarily for paved roads and matching funds toward grants if and when they become available. Robin explained in reference to grants and matching funds and how she had tried for a bike/pedestrian grant for \$150 thousand, but the bids wouldn't meet the criteria. She couldn't use a bid for \$330,000, besides the town didn't have the matching funds.

Kevin Borre said people are not happy with the roads. People that live off of Chandler have had fenders snap off. He said the board has had a proposal for a volunteer to do the work and is an experienced heavy equipment operator that is willing to even show them how to use the grader and do the roads. You should be using his volunteer work. Jerry asked if he was on the volunteer list and if it was the same person that did the roadway ditches on county road 79. Kevin responded with Yes.

Next Meeting- Special Meeting -Swearing in of Officers; December 6, at 5:45 PM

Public Hearing - 2023 Budget - December 6, 2022 6:00 PM

Next Regular Meeting : December 6, 2022 at 6:30 PM

Adjournment:8:40 PM