

**TOWN OF WILLIAMSBURG
BOARD OF TRUSTEES
November 3, 2020 MEETING MINUTES**

PLEDGE OF ALLEGIANCE:

PRESENT: Forrest Borre, Steve Ricotta, John Purvis, Joan Borre, Donnita Hawkins, Tom Higgins, Rich Esch .

Citizens Attending: 7

CALL TO ORDER:

Meeting was called to order at 7:00 p.m by Mayor Forrest

APPROVAL OF PRIOR MINUTES: Steve moved to approve minutes second by John , approved with 7 yes votes.

MAYOR'S REPORT: Forrest said that we discovered something from the Attorney recently that even he learned from CML within the last couple of months. That Resolutions have been used improperly, they typically are for one time thing. So several items, codes and resolutions will need to be addressed in the near future. Forrest said that they are also doing COVID -19 testing next to the Garden Park area off of fifth street.

EXECUTIVE SESSION: N/A

Committee Reports:

MAINTENANCE: Rick's report submitted (request copy) Forrest said that there is enough in this year's budget for about 75 loads of material. If everyone would take a look at the roads and get with Lucinda as to which roads and how many loads, please list them in an a, b, c, sort of categorizing and priority, by November 16th.

CODE ENFORCEMENT: Donna submitted a report, Forrest asked about the trash dumping issue regarding the stolen truck he wanted to know if the Sheriff was notified about the stolen vehicle? Donna said that she assumed so after speaking with the owner's kid.

PLANNING & ZONING COMMITTEE: No meeting.

WATER: N/A

TREASURE REPORT: (see report) Read by Tom. Steve moved to pay the bills second by Rich- approved 7 yes votes.

TOWN CLERK REPORT: Lucinda reported there were 32 permits for the month of November all for storm repairs. and so far this month there have been 8 issued. The board members have several proposed items and estimates in files one of which is for a standing desk for office use. The website is coming along nicely and might be ready to go live the first part of December. The town code will also be available, if there is anything anyone would like to have on the website, please send it in by email. Forrest moved to approve the purchase of the desk and, second by John and motion carries with 6 yes and 1 abstain(Steve).

OLD & UNFINISHED BUSINESS:

Covid Grant- Forrest mentioned the four bids submitted by Herzing, Schilshing, Reese and M&M. This covers all of the areas of the building except for the closet. The board discussed the amounts and the warranties. Joan said she would remove the one that only warranted the materials. Forrest moved to accept the bid from Scheckler for \$10,347.10 as it is the lowest bid, Donnita said she had them do her floors and they did her church too, and Joan seconded it, Forrest amended to pay it by the end of the year. Motion carries with 7 year votes.

Forrest then brought the chair information with the cart or there are others. Steve brought up that the vinyl would probably be easiest to clean. Joan mentioned weight. Donnita mentioned the chairs at her church and that they were better quality and heavy duty. Forrest said that they would look at the SAM Club Website. Donnita will bring in one of the chairs from the church for everyone to look at for further discussion. Forrest addressed the filter for the air that they had mentioned in former months. Some discussion on the filters and perhaps ordering additional supply of filters. Forrest thinks the NuWave Filter System and Joan mentioned the size and area of coverage and Steve mentioned that we need to do something. John

made a motion to buy two and it was seconded by Donnita. Rich asked if one would be up front and one in the back. Motion carried with 7 yes.

NEW OR OTHER BUSINESS:

Budgets- Forrest said that everyone should have a draft of all 3 years for the workshop. The workshop will be November 12th at 7 pm.. The newly elected board members should be at the workshop and will be sworn in prior to the budget hearing, The budget approval will be an agenda item for the December meeting.

Old Business: The 3 towns met with the Sheriff on October 27th and he went over their duties and availability. They will continue to provide services just as they always have. John said they asked what it would cost for a year and he said \$67,000, for one officer. Forrest said that the board could hold a public meeting and see what the citizens have to say as the town really has no funding for it. Donna interjected that the sheriff has always been really good to come and assist. John said it seems the town has ample coverage without raising taxes. Steve agrees with John and feels that it is unnecessary at this time to undertake additional costs without available funding. Steve moves to leave things as they are for now. John seconded the motion, Joan asked if they could open for discussion and said that maybe the ladies club or men could do a neighborhood watch and she is sure there are also other ways that might be a detour to crime. Motion carries with 7 yes. Williamsburg will send a letter to inform all the entities involved.

Forrest said that Tom got a hold of an adjuster to take a look at the roof and the insurance claim to get a complete roof repair. Asher with L & J brought in a public proadjuster. There is no guarantee that they will be able to get any more, however the contract would give them permission to dispute it with CIRSA. If they obtain the amount for the claim the town pays them 10%. The town can choose whatever company to do the work with whatever the settlement might be, In conclusion should the town do this and sign the contract or pay for the repairs or do nothing. Tom explained that it is only if the town chooses to accept the claim. He said that the town can still make that decision at that time. Tom moved to sign the agreement and Rich seconded. Following further discussion the motion carries with 5 yes and 2 no (Donnita, John).

Forrest reminded the board of the two drawers in the office to replace the unit or repair it. John said just repair it and Donnita agreed. Forrest asked if everyone agreed with that, Yes fix them hearing no objections, Herzing LLC will order parts and do the repair.

Consent agenda – N/A

BOARD OF TRUSTEE COMMENTS: Forrest brought the board's attention to the plow for the town truck and it will be discussed further next month.

CITIZENS SUBMISSIONS/COMMENTS: Donna discussed putting a tank of water for the deer and wildlife at the park. She has not talked to DOW yet, just thought it would be something to consider, since there has been such dry conditions.

Next Scheduled meeting: December 1, 2020; 7:00pm; The Budget Hearing will be at 5:45 pm

Adjournment: 8:36 pm.