



TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE AGENDA

Tuesday, November 12, 2024, 6 pm

Board Chambers, 1 John Street, Williamsburg

Call to Order
Pledge of Allegiance
Roll Call

Citizen Comments on Agenda Items only (3 minutes): If you wish to address the Town Board, please sign up on the sign up on the sheet available by the meeting room door and submit it to the Town Clerk prior to the meeting being called to order.

1. Consideration of a motion to accept board minutes for:

Board Meeting October 15, 2024
November 1, Code Book Workshop
October 17, 2024, 2025 Budget Workshop
October 22, 2024, Code Book Workshop
November 1, 2024, Code Book Workshop
November 8, 2024, Code Book Workshop

2. Reports

- A. Matters from the Mayor
- B. Matters from the Board of Trustees
- C. Town Report for Clerk, Streets, Water, Code Enforcement, Planning & Zoning and Special Events,
- D. Treasurer's Report: Receive and file monthly budget and account reconciliation reports for October 2024 and accounts payable disbursements for October 15, 2024 to November 12, 2024.

DISCUSSION:

3. After the motion to approve spending the remaining \$3,173.96 on additional water test site stations was tabled at the October 12, 2104 board meeting, an opportunity was opened to use them to apply for a UAACOG mini-grant. The town clerk would respectfully request as we wait to hear back from the grant in January to appoint by vote the remaining ARP funds for other existing purchases: 1) 100 plastic water meter lids that were approved for purchase at October's board meeting for \$2,365.00, and 2) the remaining \$811.96 towards the new water meters on agenda item No. 10.

UNFINISHED BUSINESS:

4. **SECOND READING AND ADOPTION OF, ORDINANCE NO. 5 SERIES OF 2024: AN ORDINANCE FOR SETTING THE WATER RATE SCHEDULE FOR 2024.**

5. **SECOND READING AND ADOPTION OF, ORDINANCE NO. 6 SERIES OF 2024: AN ORDINANCE OF OF THE TOWN OF WILLIAMSBURG, COLORADO, DETERMINING THAT ALL FINES, RATES, AND FEES SHALL BE ESTABLISHED BY ORDINANCE AND AMENDING CERTAIN SECTIONS OF THE 2004 CODE BOOK TO REPLACE REFERENCES TO "RESOLUTION" WITH "ORDINANCE."**

NEW BUSINESS:

6. **Swearing in of new Mayor and Trustees**
7. Interview, appointment by vote, and swearing in of a new Trustee to fill vacancy.
8. Vote of acceptance of Mayoral appointments to the Regional Water Board, Treasurer, and Department Specialties.
9. Approve by vote to remove Alberta Winslow's name and to add an additional trustee and/or mayor to sign checks and transfer bank funds online at the Bank of San Juans for the Town of Williamsburg General Fund, Town of Williamsburg Street Fund, Town of Williamsburg Water Fund, Town of Williamsburg Conservation Trust Fund and Town of Williamsburg System Development Fund, and at Rocky Mountain Bank for the Town of Williamsburg safety security box.
10. Consideration to approve by vote the purchase of 20 water meters from Winwater at \$172.00 each for a total of \$3,440.00. This purchase is necessary to have a supply on hand to see the water system through the freezing months of winter.
11. **INTRODUCTION AND ADOPTION OF RESOLUTION NO. 7 SERIES OF 2024: A Resolution to Adopt a Consent Agenda for Board of Trustee Meeting Agendas in the Town of Williamsburg, Colorado.**

Citizen Written Submissions (5 minutes)

Adjourn: Next Scheduled Board Meeting: December 17, 2024 6:00pm