

**RESOLUTION NO. 1, SERIES OF 2025
TOWN OF WILLIAMSBURG, COLORADO**

**A RESOLUTION TO RETAIN THE TOWN'S CURRENT POLICIES, OFFICIALS, AND CONTRACTS, AND TO
ESTABLISH PROCEDURES FOR THE CONTINUATION OF DAILY BUSINESS OPERATIONS.**

WHEREAS, in order to continue normal daily business in the Town of Williamsburg and to ensure the effective operation of the town's various services and functions, the Board of Trustees has reviewed the current arrangements and responsibilities; and

WHEREAS, the Board of Trustees of the Town of Williamsburg deems it necessary and appropriate to retain the following officials, financial institutions, contracts, and policies to maintain the smooth operation of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Williamsburg, Colorado, that the following individuals, institutions, contracts, and procedures be retained, effective immediately, and that any of the following may be modified or changed at any time by the Board of Trustees through the proper procedure:

1. Retained Policies and Codes:

All current and valid Resolutions, Ordinances, and Codes of the Town of Williamsburg shall remain in effect unless repealed or amended by the Board of Trustees in accordance with applicable procedures.

2. Financial Institutions and Signers:

- The **Bank of the San Juans** shall remain the financial institution where funds will be deposited and maintained for the: General Fund, Water Fund, Street Fund, Conservation Trust Fund, and System Development Fund.
- The **safety deposit box** for the Town will remain at **Rocky Mountain Bank**.
- The authorized signers on all accounts held by the Town of Williamsburg shall be:
 - Brian Dreitz
 - Donna Krautheim
 - Kristina Graham-Webb

3. Retained Officials:

- **Randy Babb** as the **Building Inspector** for the Town of Williamsburg.
- **Will Lackey** as the **Operator of the Town's Water System**.
- **Ashley Smith** as the **Town Clerk**.
- **Brenda Orth** as the **Deputy Clerk/Water Clerk**.
- **Rich Jackson** as the **Maintenance Operator**
- **Larry Hall and Larry St.Hilaire** as on-call **Maintenance Operators**.
- **Kelsey Pollard** as the **Code Enforcement Officer**.
- **Buck Wenzel** as the **Municipal Judge**.
- **Kris Rogers** as the **Municipal Clerk**.

4. Contracts and Services The Town of Williamsburg will continue its contracts with:

- **CIRSA** for Property Insurance and Worker's Compensation coverage.
- **RVS** for utility billing services.
- **Sensus** for meter reading services.
- **QuickBooks** for maintaining financial accounts.

BE IT FURTHER RESOLVED that this resolution will remain in effect unless amended, repealed, or replaced by a subsequent resolution of the Board of Trustees of the Town of Williamsburg.

ADOPTED by the Board of Trustees of Williamsburg, Colorado, on this 21st Day of January, A.D., 2025.

Joelina Espinoza
Joelina Espinoza, Mayor

ATTESTATION:

Ashley Smith

Ashley Smith, Town Clerk
Town of Williamsburg

1/16/25 - Resolution posted on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO

