

RESOLUTION NO. 5 SERIES OF 2025

A RESOLUTION OF THE TOWN OF WILLIAMSBURG ADOPTING THE 2025 VERSION OF THE EMPLOYEE HANDBOOK

WHEREAS, the Town of Williamsburg recognizes the need to provide employees with clear and updated policies and procedures; and

WHEREAS, the 2025 version of the Employee Handbook has been reviewed and deemed necessary to ensure consistency, compliance with applicable laws, and the effective operation of the Town;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WILLIAMSBURG, COLORADO, AS FOLLOWS:

1. The Town of Williamsburg hereby adopts the 2025 version of the Employee Handbook, which shall govern the policies and procedures for all Town employees.
2. The Employee Handbook shall take effect immediately upon adoption, and copies shall be distributed to all Town employees to sign and be kept on file.

ADOPTED AND APPROVED THIS 18th DAY OF FEBRUARY, 2025, BY THE BOARD OF TRUSTEES OF THE TOWN OF WILLIAMSBURG, COLORADO.


Joelina Espinoza, Mayor


Attestation: Ashley Smith, Town Clerk

2/13/25 - Resolution posted via Agenda attachment on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO

