

**RESOLUTION 8 SERIES OF 2024 TO ADOPT BUDGET
(Pursuant to 29-1-108, C.R.S.)**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF WILLIAMSBURG, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2025, AND ENDING ON THE LAST DAY OF DECEMBER, 2025.

WHEREAS, the Board of Trustees of the Town of Williamsburg has appointed the Town Clerk to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Ashley Smith Town Clerk has submitted a proposed budget to this governing body on November 12, 2025, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 12, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES of the Town of Williamsburg, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

<u>EXPENDITURES:</u>	
GENERAL FUND	\$81,075.32
STREET FUND	\$60,191.21
WATER FUND	\$294,317.17
SYSTEM DEVELOPMENT FUND	\$20,000.00
CONSERVATION TRUST FUND	\$8,337.62
GRANT FUND	\$0.00
TOTAL EXPENDITURES	<u>\$463,921.32</u>

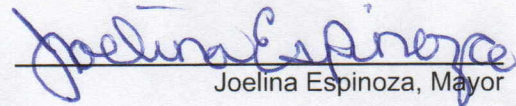
Section 2. That estimated revenues for each fund are as follows:

REVENUES:	
GENERAL FUND	\$90,682.00
STREET FUND	\$51,404.00
WATER FUND	\$305,729.00
SYSTEM DEVELOPMENT FUND	\$7,328.00
CONSERVATION TRUST FUND	\$9,007.00
GRANT FUND	\$0.00
TOTAL REVENUES	<u>\$464,150.00</u>

Section 3. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the for the year stated above.

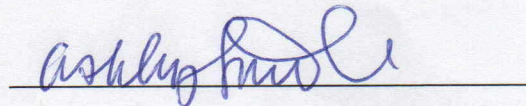
Section 4. That the budget hereby approved and adopted shall be signed by the Town Clerk and Mayor and made a part of the public records of theTown of Williamsburg.

ADOPTED by the Board of Trustees of Williamsburg, Colorado, on this 17th Day of December, A.D., 2024.



 Joelina Espinoza, Mayor

ATTESTATION:



Ashley Smith, Town Clerk
 Town of Williamsburg

12/12/24 - Resolution posted on website and Public Notice Boards located at:

- Quincy and Iron Horse Road, Williamsburg, CO
- Wilmont Road and Smith Gulch Road, Williamsburg, CO
- 1 John Street, Williamsburg, CO



To: Mayor and Board of Trustees
From: Ashley Smith, Town Clerk 12/12/24

Dear Mayor and Board of Trustees,

I am pleased to present the 2025 budget for the Town of Williamsburg which has undergone significant updates to address previous gaps and ensure greater fiscal accuracy. These changes include:

1. **Updated Calculations:** Corrections and verification of all formulas within the budget spreadsheet.
2. **Additional Expenditures:** Inclusion of previously missing items, such as costs for the judge and court clerk.
3. **Reorganized Categories:** Budget items have been categorized with subtotals, aligning QuickBooks entries with DOLA (Department of Local Affairs) budget categories.
4. **Actual vs. Projected Spending:** Detailed tracking of actual expenditures for 2023 and 2024, rather than relying solely on projections.
5. **Operating Funds and Reserves:** Placeholds were created to document the operating funds and emergency reserves available.
6. **Interfund Allocations:** Because the General Fund is receiving increased sales/use tax from Fremont County, the General Fund is retaining the entire expenses for CIRSA property insurance, workman's compensation, and accounting expenses. They are no longer being split with the other funds.

Budget Philosophy: Conservative Revenue and Expenditure Estimation

The budget adopts a conservative approach to both revenue estimation and expenditure, prioritizing essential services to maintain fiscal prudence. This cautious planning, combined with the increased sales/use tax allocation of \$50/person from Fremont County, has enabled the budget to be balanced without significant personnel reductions.

The Water Fund will be balanced, as long as the Trustees adopt increased water rates to meet the water's minimum needs.

Fund Summaries

General Fund: The General Fund provides core administrative services, including building permits, code enforcement, municipal court, financial management, and public engagement. For 2025, a UAACOG grant is pending to support construction of a secure archive closet and repaint the town hall's interior, with volunteer labor and a town match of \$1,135.

Water Fund: The Water Fund remains a key area of concern. Current revenue from water sales is insufficient to meet basic operational costs, including loan obligations, administrative

expenses, and payroll. A water rate increase has been recommended in order to bring the water fund into balance and no longer deplete reserves. Additionally, a grant has been tentatively approved to support new water testing sites at a budgeted cost of \$3,600.

System Development Fund: As the Town of Williamsburg conducts a survey of the water system, the System Development Fund sets aside \$20,000 for potential water line repairs.

Street Fund: Road maintenance remains a priority, with a \$30,000 allocation approved in 2024. Unfortunately, a portion of this allocation for roads was spent on repairing equipment that was frequently breaking down. This same investment will not be feasible in 2025. With the help of Fremont County's increased sales/use tax disbursement, 2025 will be able to supply \$9,300 for three sets of blades and road base for grading, \$1,600 for signs, and \$3,000 for vehicle repair. A 50/50 match is budgeted at \$7,384 for Williamsburg's portion for a grant to purchase a shed that will aid Williamsburg to come into compliance with CIRSA Risk Control and for a new shop heater.

Park Fund: Per the trustee direction, no upgrades or improvements will be made at the park until a master plan can be developed on the future of the Town and Angelina Park. Any revenues collected will be saved towards a potential future grant to make necessary improvements. Some of those major improvements include becoming ADA compliant. The 2025 budget reflects basic weed control and maintenance.

Payroll and Staffing

With the town now fully staffed, with 4.5 part time employees, we are beginning to see the benefits of stability, such as improved operations, organized archives, and compliance with regulatory standards.

SUMMARY-ALL FUNDS

BUDGET YEAR 2025

TOWN OF WILLIAMSBURG

PENDING

		2023	2024	2025	2025
	2022	ACTUAL	APPROVED	Preliminary	APPROVED
	BUDGET	BUDGET	BUDGET	Budget	BUDGET
REVENUES:					
GENERAL FUND	\$ 74,718	\$ 68,400	\$ 83,585	\$90,682.00	
STREET FUND	\$ 36,141	\$ 36,960	\$ 38,183	\$51,404.00	
WATER FUND	\$ 356,044	\$ 348,444	\$ 416,000	\$305,729.00	
SYSTEM DEVELOPMENT FUND				\$7,328.00	
CONSERVATION TRUST FUND	\$ 7,205	\$ 9,405	\$ 15,006	\$9,007.00	
GRANT FUND	\$ 89,606	\$ 179,213	\$ 200	\$0.00	
TOTAL REVENUES	\$ 563,715	\$ 642,422	\$ 552,974	\$464,150.00	
EXPENDITURES:					
GENERAL FUND	\$ 67,936	\$ 134,962	\$ 90,347	\$81,075.32	
STREET FUND	\$ 35,252	\$ 34,889	\$ 68,020	\$60,191.21	
WATER FUND	\$ 237,873	\$ 332,672	\$ 386,667	\$294,317.17	
SYSTEM DEVELOPMENT FUND				\$20,000.00	
CONSERVATION TRUST FUND	\$ 16,625	\$ 11,226	\$ 13,276	\$8,337.62	
GRANT FUND	\$ 88,800	\$ 96,150	\$ 60,235	\$0.00	
TOTAL EXPENDITURES	\$ 446,486	\$ 609,899	\$ 618,544	\$463,921.32	
NET REVENUE OVER EXPENSES	\$ 117,228	\$ 32,524	-\$65,571	\$228.68	
Allocation of Water Reserves & System Devlp Only					
ENDING BALANCE					

2025 Payroll
Town of
Williamsburg

Pending

Payroll Splits

	General	Water	Street	Park			
Town Clerk	0.75	0.15	0.1				
Maintenance	0.10	0.2	0.55	0.15			
Asst Clerk	0.15	0.75	0.1				
Water Operator	0.05	0.9	0.05				
Code Enforce	1.00						

	2025 Total	General	Water	Street	Park		
Town Clerk	\$30,625.00	\$22,968.75	\$4,593.75	\$3,062.50	\$0.00	\$25.00	per hour/25 hr week *49 weeks
Asst Clerk	\$14,040.00	\$2,106.00	\$10,530.00	\$1,404.00	\$0.00	\$18.00	per hour 15 hr wk *52 weeks
Maintenance	\$30,784.00	\$3,078.40	\$6,156.80	\$16,931.20	\$4,617.60	\$18.50	per hour 32 hr wk *52 weeks
Maintenance Asst	\$7,696.00	\$769.60	\$1,539.20	\$4,232.80	\$1,154.40	\$18.50	per hour 8 hr wk *52 weeks
Water Operator	\$21,440.00	\$1,072.00	\$19,296.00	\$1,072.00	\$0.00	\$20.00	per hour 16 hr wk + \$400/mo
Code Enforce	\$7,200.00	\$7,200.00	\$0.00	\$0.00	\$0.00	\$600.00	per month
Total	\$111,785.00	37,194.75	42,115.75	26,702.50	5,772.00		

Payroll + Taxes (.085)	\$121,286.73	40,356.30	45,695.59	28,972.21	6,262.62		
Workmans Comp Splits							
Workmans Comp, 2025	\$2,147.09						CIRSA
Property Insurance, 2025	\$5,145.93						CIRSA
Accountant	1,640.00						Contract Labor

	2024 Total	General	Water	Road	Park		
Town Clerk	\$26,000.00	\$19,500.00	\$3,900.00	\$2,600.00	\$0.00	\$20.00	per hour/25 hr week
Asst Clerk	\$12,480.00	\$1,872.00	\$9,360.00	\$1,248.00	\$0.00	\$16.00	per hour 15 hr wk
Accountant	\$10,400.00	\$7,800.00	\$1,560.00	\$1,040.00	\$0.00	\$20.00	per hour/10 hr wk
Maintenance	\$30,784.00	\$3,078.40	\$6,156.80	\$16,931.20	\$4,617.60	\$18.50	per hour 32 hr wk
Maintenance Asst	\$9,620.00	\$962.00	\$1,924.00	\$5,291.00	\$1,443.00	\$18.50	per hour 10 hr wk
Water Operator	\$24,040.00	\$1,202.00	\$21,636.00	\$1,202.00	\$0.00	\$18.50	per hour 20 hr wk + \$400/mo
Code Enforce	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$500.00	per month
Total	\$119,324.00	40,414.40	44,536.80	28,312.20	6,060.60		
Workmans Comp		0.36	0.39	0.25			
Payroll + Taxes (.085)	\$129,466.54	43,849.62	48,322.43	30,718.74	6,575.75		
Workmans Comp		766.12	844.27	536.70		\$2,147.09	
Total	\$129,466.54	44,615.74	49,166.69	31,255.44	6,575.75		

	2023 Total	General	Water	Road	Park		
Town Clerk	\$28,173.60	\$21,130.20	\$4,226.04	\$2,817.36	\$0.00	\$24.08	per hour/22.5 hr week
Asst Clerk	\$7,540.00	\$5,655.00	\$1,131.00	\$754.00	\$0.00	\$14.50	per hour 10 hr wk
Town Manager	\$14,430.00	\$7,215.00	\$2,164.50	\$3,607.50	\$0.00	\$18.50	15 hr week
Maintenance	\$15,392.00	\$1,539.20	\$3,078.40	\$8,465.60	\$2,308.80	\$18.50	per hour 16 hr wk
Water Operator	\$17,430.00	\$0.00	\$17,430.00	\$0.00	\$0.00	\$18.50	per hour 20 hr wk + \$250/mo
Code Enforce	\$6,000.00	6000	0	0	0	\$500.00	per month
Total	\$88,965.60	41539.4	28029.94	15644.46	2308.8		
Workmans Comp		0.479355342	0.323459209	0.180533553			
Payroll + Taxes (.085)	96,527.68	45070.249	30412.4849	16974.2391	2505.048		
Workmans Comp		974.0500549	657.2691131	366.8441798		\$2,032.00	
Total	96,527.68	46044.29905	31069.75401	17341.08328	2505.048		

General Fund Budget Town of Williamsburg							2025 Draft Budget
PENDING							
	2022, Prior Year 2, Budget	2023, Prior Year 1, Actual	2024, Current Approved	2024, Current, Actual 1/1-10/31/2024	2024 Projected		
ATV Registration	100.00	\$25.00	\$100.00	\$100	\$100	\$100	
Building Permits	15,000.00	\$22,527.47	\$25,000.00	\$10,540.67	\$11,000.00	\$11,000	
Colorado Cigarette Tax		\$105.12		\$64.05	\$80.00	\$80.00	
Dog Tags and Fines	2,000.00	\$1,350.00	\$1,400.00	\$272.00	\$300.00	\$300.00	
Fines and Forfeitures	1,000.00	\$300.00		\$225.00	\$225.00	\$300.00	
Franchise Fees	10,500.00	\$16,646.34	\$15,000.00	\$12,731.83	\$12,731.83	\$12,731.00	
Grant	0.00	\$336.82		\$0.00		\$0.00	
Interest / Investment Revenue	10.00	\$399.50	\$35.00	\$12.79	\$13.00	\$25.00	
Miscellaneous Revenue					\$472.10	\$6.00	
Specific Property Tax	2,000.00	\$1,484.00	\$50.00				
Property Tax	25,007.88	\$19,884.87	\$22,000.00	\$29,435.59	\$29,435.59	\$28,326.00	
Sales and Use Tax	17,500.00	\$19,775.96	\$19,000.00	\$18,907.75	\$18,907.75	\$37,814.00	
Road and Bridge *Remove line item	1,600.00	\$190.93	\$1,000.00	\$179.05	\$179.05	\$0.00	
Total Revenue	74,717.88	\$83,026.01	\$83,585.00	\$72,468.73	\$73,444.32	\$90,682.00	
GENERAL OPERATING EXPENSE							
Accounting & Consulting Service	650.00	\$575.00	\$650.00	\$2,590.00	\$2,810.00	\$1,640.00	
Advertising	200.00	\$843.62	\$400.00	\$509.00	\$509.00	\$600	
Bank Fees	100.00	\$455.62	\$150.00	\$0.00	\$0.00	\$50.00	
Building Inspector	4,700.00	\$7,736.86	\$10,000.00	\$3,255.00	\$4,000.00	\$4,400	
Code Enforcement	50.00	\$532.66	\$800.00	\$487.73	\$537.73	\$650.00	
Community Events	150.00	\$0.00	\$0.00	\$0.00		\$0	
Computer Exp	200.00	\$159.96	\$1,200.00	\$102.00	\$102.00	\$1,800.00	
Court Costs, judge, clerk	200.00	\$100.00	\$1,400.00	\$0.00		\$2,500	
Dues and Subscriptions	1,500.00	\$699.44	\$1,000.00	\$2,902.93	\$3,000.00	\$2,500.00	
Elections	1,500.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	
Grant Match						\$1,136.00	
Humane Society *transition out	924.00	\$0.00	\$0.00	\$0.00		\$0	
Insured Repairs	0.00	\$0.00	\$0.00	\$0.00		\$0	
Legal Expense	4,200.00	\$7,729.97	\$6,500.00	\$3,886.44	\$4,586.00	\$5,000.00	
Miscellaneous Expense	550.00	\$12,559.99	\$2,000.00	\$302.50	\$302.50	\$350.00	
Office Expense	400.00	\$3,490.19	\$4,000.00	\$3,537.68	\$4,216.80	\$3,500	
Property Insurance - General	4,644.48	\$4,760.48	\$5,000.00	\$2,976.18	\$2,976.18	\$5,145.93	
Road Maintenance *transition out	1,000.00	\$0.00	\$0.00	\$0.00		\$0	
Subtotal					\$23,040.21	\$29,272	
STAFF EXPENSE							
Health Insurance/Shared cost	2,600.00	\$649.22	\$2,500.00	\$1,250.00	\$1,750.00	\$3,000.00	
Meetings and Travel	0.00	\$263.84	\$250.00	\$50.00	\$50.00	\$200	
Payroll - General	37,700.00	\$46,817.71	\$43,849.62	\$63,932.02	\$48,813.05	\$40,356.30	
Payroll Expenses - Other	808.00	\$217.31	\$500.00	\$0.00		\$500.00	
Trustee and Mayor Fees	1,200.00	\$2,199.00	\$2,000.00	\$1,583.36	\$2,000.00	\$2,000.00	
Worker's Compensation General	1,670.00	\$2,974.40	\$2,147.09	\$920.49	\$920.49	\$2,147.09	
Subtotal					\$53,533.54	\$48,203.39	
UTILITIES							
Electricity - General	1,000.00	\$1,167.13	\$1,400.00	\$920.06	\$1,040.00	\$1,400.00	
Gas - General	875.00	\$1,620.84	\$1,600.00	\$744.63	\$806.00	\$1,200.00	
Telephone & Internet- General	515.00	\$816.18	\$1,000.00	\$664.80	\$800.00	\$1,000.00	
Williamsburg Water Billing	600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal					\$2,646.00	\$3,600.00	
Total Expenses	67,936.48	96,369.42	90,346.71	\$90,614.82	\$79,219.75	\$81,075.32	
Net Revenue over Expenses	6,781.40	-\$13,343.41	-\$6,761.71	-\$18,146.09	-\$5,775.43	\$9,606.68	
Allocation to Street Fund						\$9,000.00	
Ending Budget Balance						\$606.68	
Operating funds available	143,498.81	110,312.15			104,536.72	75,143.40	
Emergency reserves						\$30,000.00	
ARP Fund Balance							
7/13/2021	89,606.19						
1/1/2022	89,613.65						
1/1/2023	75,633.66						
1/1/2024	60,425.45						
10/15/2024	0.00						

ROADS & MAINTENANCE
Town of Williamsburg

PENDING

	2022, Prior Year 2, Budget	2023, Prior Year 1, Actual	2024, Current Budget	2024, Current, Actual 1/1- 10/31/24	2024 Projected	2025 Proposed Budget
Revenue						
Co State Mineral Tax		\$3,463.38	\$0.00	\$1,663.01	\$3,400.00	\$3,400.00
Co State Severance tax		\$5,861.48	\$0.00	\$2,915.81	\$5,800.00	\$5,800.00
Grant Income	\$0.00	\$4,100.79	\$0.00	\$0.00		\$0
Highway Users Tax	\$36,136.32	\$37,574.54	\$38,182.64	\$35,354.15	\$42,000.00	\$42,000.00
Interest	\$5.00	\$3.67	\$5.00	\$3.55	\$4.00	\$4.00
Other income		\$6,359.20		\$3,000.00	\$3,000.00	\$0.00
Road & Bridge Tax						\$200.00
Total Est. Revenues	\$36,141.32	\$57,363.06	\$38,187.64	\$42,936.52	\$54,204.00	\$51,404
Allocation from General Budget						\$9,000.00
Total						\$60,404.00
Expenses						
CAPITAL OUTLAY						
Equipment	\$300.00	\$0.00	\$300.00	\$100.00	\$300.00	\$600.00
Grant Match		\$0.00	\$0.00	\$0.00		\$7,384
Road System Enhancement			\$0.00	\$7,472.85	\$7,472.85	\$0.00
Shop Enhancement			\$0.00			\$0.00
Vehicle Purchase	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Subtotal					\$7,772.85	\$7,984.00
GENERAL ADMINISTRATION						
Bank Charges/checks		\$211.03	\$4,000.00	\$0.00		\$0.00
Subtotal					\$0.00	\$0.00
GENERAL OPERATING EXPENSE						
Fuel	\$3,000.00	\$2,284.97	\$4,000.00	\$3,896.36	\$3,896.36	4,000.00
Locates, UNCC		\$0.00	\$0.00	\$103.20	\$124.00	140.00
Misc Expense		\$242.12	\$0.00	\$0.00		100.00
Subtotal					\$4,020.36	\$4,240.00
REPAIR AND MAINTENANCE						
Rental Equipment	\$100.00	\$47.11	\$55.00	\$0.00	\$0.00	0.00
Repair Maintenance and Other *transision ou	\$0.00		\$50.00	\$416.33	\$416.33	0.00
Road Maintenance	\$5,000.00	\$3,591.54	\$30,000.00	\$13,898.20	\$18,000.00	9,300.00
Shop Maintenance	\$1,000.00	\$2,392.26	\$1,100.00	\$1,767.42	\$1,800.00	2,000.00
Signs	\$80.00	\$3,409.91	\$1,600.00	\$1,207.29	\$1,500.00	1,600.00
Vehicle Maintenance	\$800.00	\$8,089.39	\$1,050.00	\$4,247.50	\$6,647.00	3,000.00
Subtotal					\$28,363.33	\$15,900
STAFF EXPENSE						
Payroll and Payroll Liabilities	\$20,679.00	\$19,797.25	\$21,533.56	\$8,208.44	\$20,640.00	\$28,972.21
Workmans Comp.	\$1,065.00	\$0.00	\$536.70	\$756.07	\$756.07	\$0.00
Subtotal					\$21,396.07	\$28,972
UTILITIES						
Water	\$108.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gas	\$1,000.00	\$1,579.08	\$1,100.00	\$266.90	\$337.00	\$400
Electricity	\$1,400.00	\$1,428.87	\$1,595.00	\$1,231.04	\$1,431.00	\$1,595.00
Trash	\$720.00	\$0.00	\$1,100.00		\$1,100.00	\$1,100.00
Subtotal					\$2,868.00	\$3,095
Total Expenditures	\$35,252.34	\$43,073.53	\$68,020.26	\$43,571.60	\$64,420.61	\$60,191.21
NET REVENUE OVER EXPENSE	\$888.98	\$14,289.53	-\$29,832.62	-\$635.08	-\$10,216.61	\$212.79
Allocation from Reserves					\$10,092.61	0
Ending Balance					\$0.00	\$9,212.79
Operating funds available	\$29,467.58	\$34,107.10	\$44,125.34		\$34,032.73	\$23,245.52
Emergency reserves						\$20,000.00

Town of Williamsburg Water Fund		2022, Prior Year 2, Budget	2023 Prior Year 1, Acutal	2024, Current Budget	2024 Projected	2025 Budget
REVENUES						
Water Sales *total collected	\$	272,000.00	\$ 236,532.32	\$ 214,781.00	\$ 234,423.60	\$ 270,334.00
Water Sales: Williamsburg debt Collection to pay for loan *transistion out line item in revenues. Actual amount due in expenses	\$	35,219.00		\$ 35,219.00		
DWRF loan interest						
Water Tap Fee	\$	44,800.00	\$ 46,050.10	\$ 45,000.00	\$ 41,725.00	\$ 33,380.00
Water Tap Installation Parts					\$ 2,623.54	\$ 2,000.00
Miscellaneous Income	\$	4,000.00	\$ -	\$ 500.00	\$ 4,674.22	
Interest Earned	\$	25.00	\$ 783.74	\$ 500.00	\$ 15.00	\$ 15.00
Grant			\$ -	\$ 120,000.00		\$ -
Total Revenues	\$	356,044.00	\$ 283,366.16	\$ 416,000.00	\$ 283,461.36	\$ 305,729.00
EXPENSES						
CAPITAL OUTLAY						
Equipment	\$	6,000.00	\$ 18,065.86	\$ 135,000.00	\$ 9,862.44	\$ -
Grant match						\$ 3,600.00
Water System Upgrade						\$ -
Vehicle Purchase						\$ -
Subtotal			\$ 18,065.86	\$ 135,000.00	\$ 9,862.44	\$ 3,600.00
DEBT RETIREMENT						
DWRF Loan Principal	\$	89,500.00	\$ 25,769.36	\$ 80,000.00	\$ 25,644.72	\$ 26,226.88
DWRF Loan Interest	\$	6,750.00	\$ 6,228.42	\$ 6,750.00	\$ 6,293.06	\$ 5,710.90
Subtotal			\$ 31,997.78	\$ 86,750.00	\$ 31,937.78	\$ 31,937.78
GENERAL ADMINISTRATION						
Administration -transition out	\$	400.00	\$ 82.72	\$ 400.00		
Admin. Sup & Postage -transition out	\$	1,100.00	\$ 2,639.85	\$ 2,500.00		
Computer Expenses -transition out	\$	1,500.00	\$ 691.00	\$ 2,500.00		
Dues & Software Subscriptions			\$ 1,117.00		\$ 800.00	\$ 1,200.00
Office Supplies					\$ 900.00	\$ 900.00
Postage Billing & Testing					\$ 2,500.00	\$ 2,750.00
Proffessional Contract Services	\$	1,000.00	\$ -	\$ 2,000.00		\$ -
Property Insurance			\$ -	\$ -		
Publish Public Notice					\$ 257.40	\$ 300.00
Sensus *Transition to dues & software	\$	2,000.00	\$ -	\$ 2,000.00		\$ -
Service Charge					\$ 32.45	\$ -
Subtotal			\$ 4,530.57	\$ 9,400.00	\$ 4,489.85	\$ 5,150.00
GENERAL OPERATING EXPENSE						
Misc Expense			\$ 6,932.05	\$ 1,400.00	\$ 500.00	\$ 500.00
Repairs & Maintenance			\$ 4,839.22		\$ 2,000.00	\$ 2,000.00
Shop Supplies, water parts	\$	400.00	\$ 3,849.61	\$ 1,000.00	\$ 8,907.00	\$ 5,000.00
Vehicle Maintenance	\$	1,500.00	\$ -	\$ 2,500.00	\$ 200.00	\$ 200.00

Water Locates		\$ 134.20	\$ 150.00	\$ 80.00	\$ 100.00
Water Testing	\$ 2,185.00	\$ 1,672.85	\$ 2,200.00	\$ 2,000.00	\$ 2,000.00
Subtotal		\$ 17,427.93	\$ 7,250.00	\$ 13,687.00	\$ 9,800.00
STAFF EXPENSE					
Payroll Split	\$ 27,035.25	\$ 20,908.59	\$ 48,322.43	\$ 28,100.00	\$ 45,695.59
Training & Education	\$ 200.00	\$ 450.00	\$ 300.00		\$ -
Worker's Comp Insurance	\$ 1,054.34		\$ 844.27	\$ 708.96	
Subtotal		\$ 21,358.59	\$ 49,466.69	\$ 28,808.96	\$ 45,695.59
WATER SYSTEM, FLORENCE					
Florence Debt Retirement		\$ 72,963.07		\$ 73,864.00	\$ 73,864.00
Florence Water Treatment	\$ 69,000.00	\$ 78,663.01	\$ 72,400.00	\$ 87,410.00	\$ 87,410.00
Water Tap Fee to Florence	\$ 22,848.00	\$ 10,281.60	\$ 21,000.00	\$ 17,136.00	\$ 13,708.80
Water System Florence, other		\$ 9,614.00			
Florence Svc Charges & Assess	\$ 5,000.00	\$ 9,752.44	\$ 5,000.00	\$ 14,261.00	\$ 14,261.00
Subtotal		\$ 181,274.12	\$ 98,400.00	\$ 192,671.00	\$ 189,243.80
WATER SYSTEM, WILLIAMSBURG					
Monthly System Dev. Transfer		\$ -		\$ 3,690.00	\$ 3,690.00
Water Shares Union Ditch	\$ 400.00	\$ 360.60	\$ 400.00	\$ 360.60	\$ 400.00
Water Tap Fee to System Dev. Transfer		\$ 1,200.00	\$ -	\$ 7,200.00	\$ 4,800.00
Subtotal		\$ 1,560.60	\$ 400.00	\$ 11,250.60	\$ 8,890.00
Total Estimated Expenses	\$ 237,872.59	\$ 276,215.45	\$ 386,666.69	\$ 321,516.59	\$ 294,317.17
Net Revenue over Expenses	\$ 118,171.41	\$ 7,150.71	\$ 29,333.31	\$ (38,055.23)	\$ 11,411.83
Allocation from Reserves				\$ 38,070.23	
Ending Balance				\$ 15.00	\$ 11,411.83
Operating funds available	\$ 179,525.07	\$ 177,244.64	\$ 168,657.62	\$ 130,587.39	\$ 74,665.22
Sinking Funds					\$ 32,000.00
System Development Fund					
Revenue					
Interest				\$ 38.00	\$ 38.00
Monthly Water Fund Transfer into SD				\$ 3,690.00	\$ 3,690.00
Water Tap Fee to System Dev. Transfer				\$ 7,200.00	\$ 3,600.00
Allocation of System Dev. Reserves				\$ 45,979.56	\$ 12,672.00
Subtotal				\$ 56,869.56	\$ 20,000.00
Expense					
Capital Outlay				\$ 56,869.56	\$ 20,000.00
Net Revenue over Expenses				\$ -	\$ -
Operating funds/Emergency reserves	\$ 67,491.20	\$ 71,027.03	\$ 83,106.19	\$ 37,126.63	\$ 24,454.63

**Park-Conservation Trust Fund
Budget**

Town of Williamsburg

PENDING

	2022, Prior Year 2 Budget	2023, Prior Year 1, Actual	2024, Current, Budget	2024 Projected	Proposed 2025 Budget
Income					
Conservation Trust Fund Deposit		\$10,545.79	\$7,500.00	\$8,992.00	9,000.00
Conservation Trust Redemption Interest	5.00	\$8.50	\$3.00	\$8.50	7.00
Lottery Share Deposit *same as CTF FUND	7,200.00		\$7,503.00		
Total Revenues	7,205.00	\$10,554.29	\$15,006.00	\$9,000.50	9,007.00
Expenses					
Grant Match		\$0.00	\$0.00		0.00
Miscellaneous				\$76.36	75.00
Park Enhancement	10,000.00	\$0.00	\$2,500.00	\$1,500.00	0.00
Payroll and Payroll Expenses	6,000.00	\$2,475.45	\$6,575.75	\$4,842.00	6,262.62
Property Insurance-split					0.00
Repairs and Maintenance	200.00	\$730.93	\$2,500.00	\$200.00	1,000.00
Water	275.00		\$500.00	\$0.00	0.00
Weed Control	150.00	\$0.00	\$1,200.00	\$300.00	1,000.00
Workmans' Comp-split				\$364.94	0.00
Total Expenses	16,625.00	\$3,206.38	\$13,275.75	\$7,283.30	8,337.62
Net Revenue over Expenses	-9,420.00	\$7,347.91	\$1,730.25	\$1,717.20	669.38
Operating funds available	\$22,035.02	\$30,093.24		\$31,810.44	\$9,700.00
Emergency reserves					\$2,500