



TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE AGENDA

Tuesday, September 17, 2024, 6 pm

Board Chambers, 1 John Street, Williamsburg

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Consideration of a motion to accept board minutes for:

1. Board Meeting August 20, 2024

E. Matters from the Mayor Pro Tem:

F. Citizen Comments on Agenda Items only (3 minutes):

G. Committee Reports:

Maintenance:

Parks:

Water:

Planning and Zoning:

Events:

- Bike tour a success: special recognition to Brenda Orth and Barbara Cameron for setting up and providing refreshments.
- October 31 Trick or Treat at Town Hall
- November 2 Craft Fair, 9 am - 3 pm, all proceeds pay for town children's events

Code Enforcement:

Treasurer's Report: Receive and file monthly budget and account reconciliation reports for August 2024

Town Clerk Report: Receive and file clerk report and accounts payable disbursements for August 20, 2024 to September 17, 2024.

H. UNFINISHED BUSINESS:

4. Trustees to turn in their department 2025 Budget recommendations. Calendar of upcoming meetings, including the budget workshop attached.
5. S. Webb and K. Graham-Webb Matter - Variance Application /Town of Williamsburg from law offices of Fredrickson Johnson Belveal & Terry, LLC.
6. **SECOND READING and ADOPTION OF ORDINANCE NO. 3 SERIES OF 2024:
AN ORDINANCE OF THE TOWN OF WILLIAMSBURG, COLORADO,
RE-ADOPTING THE CURRENT CODE BOOK**

NEW BUSINESS:

7. Meet and approve Kris Rogers for the municipal clerk position.
8. Performance review for Brenda Orth deputy clerk and consideration for pay raise.

Mayor
Philip Ott

Trustees
Alberta Winslow
Karen Ott
Barbara Cameron
Donna Krautheim
Steve Harrison
Brian Dreitz

Town Attorney
Dan Slater

Town Clerk
Ashley Smith
Deputy Town Clerk
Brenda Orth

Posted pursuant to Municipal Code on Thursday September 12, 2024.

Ashley Smith, Town Clerk



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9. **TOWN OF WILLIAMSBURG ORDINANCE NO. 4 SERIES OF 2024 AN ORDINANCE OF THE TOWN OF WILLIAMSBURG, COLORADO REGARDING DEADLINES FOR AFFIDAVITS FOR WRITE-IN CANDIDATES AND CANCELLATION OF ELECTIONS**
 10. **RESOLUTION NO. 4 SERIES OF 2024 A RESOLUTION OF THE TOWN OF WILLIAMSBURG, COLORADO CANCELING THE 2024 MUNICIPAL ELECTION AND DECLARING THE CANDIDATES ELECTED**
 11. **RESOLUTION NO. 5 SERIES OF 2024; A Resolution of the Board of Trustees of the Town of Williamsburg, accepting the Resignation of Trustee Karen Ott (2 year remaining term) and Mayor Philip Ott (term expiring 2024 election) with moving the Town Meeting from the Third Tuesday of the Month to the Second Tuesday for the Month of November 2024 due to scheduling and calendar issues.**
 12. Determine how we will split appointed trustees between four and two year term appointments at November's board meeting.
 13. If desired by board, assign by vote a new Trustee to become authorized to sign checks, print financial reports, perform end of month reconciliations with the clerk, and help execute the budgeting process.
 14. Motion to remove John Purvis, Jerry Farringer, and Philip Ott from the Williamsburg Rocky Mountain Bank ARP Fund.
 15. Motion to remove Phiip Ott, and Robin Stinchomb from the Bank of San Juans General Fund, Street Fund, System Development Fund, Water Fund, and Conservation Trust Fund account.
 16. Consider a motion to approve how to spend the remaining American Recovery Act Funds balance of \$22,896.47. Attached memo contains a list of considerations.
- E. Citizen Written Submissions (5 minutes)**
16. Paula K. Walker, Stormwater diversion flooding her home.
 17. Doug Gleason, Stormwater drainage damage onto Estes Lane from 5 N. Scutti Dr.
- F. Citizen Comments (3 minutes)**
- G. Matters from the Board of Trustees**
- H. Adjourn:** Next Scheduled Board Meeting: October 15, 2024 6:00pm