

## CHAPTER 13

### Municipal Utilities

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## ARTICLE I

### SEPTIC SYSTEMS

#### **Secs. 13-1 Septic Systems**

Septic systems are important to the community health and welfare. The Town Board has determined that septic systems that are not maintained or are not designed properly are a possible source of pollution to ground and surface waters. The Williamsburg Town Board decrees the following:

- a) All sewerage that cannot be placed into a community wastewater system must be treated by an approved State of Colorado or Fremont County septic system design.
- b) Any malfunction of a septic system must be reported within 24 hours to the Town of Williamsburg. Information must include what action has been taken to remedy the problem or what action is planned and the time frame to implement the planned action. Under no circumstance is the septic system malfunction to continue more than 24 hours and use of the system just cease until the problem is corrected.
- c) Failure to comply with this ordinance is subject to an initial fine of \$300 and \$100 per day (after the initial 24 hours) that the malfunction is not corrected.

Secs. 13-2--13-20. Reserved.

## ARTICLE II

### Water

#### **Sec. 13-21. Declaration of purpose.**

There is hereby created and established a Water Utilities Enterprise of the Town, for the purpose of management, maintenance, care and operation of the water works of the Town.

#### **Sec. 13-22. Definitions.**

Unless the context specifically indicates otherwise, the meaning of terms used in this Article shall be as follows:

- (1) ***Air-gap*** means the unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture, other device or vessel and the flood level rim of said vessel.
- (2) ***Approved*** means accepted by the Town of Williamsburg meeting the applicable specifications stated or cited in this Article.

- (3) ***Approved backflow prevention device*** means a device listed in the latest University of Southern California, Foundation for Cross Connection Control and Hydraulic Research "List of Approved Backflow Prevention Assemblies."
- (4) ***Auxiliary water supply*** means any water supply on or available to the premises other than the Town's water supply or any natural sources such as a well, spring, river, stream, pond, lake, etc., or "used waters" or "industrial fluids." These waters may be polluted or contaminated, or may be objectionable and constitute an unacceptable water source over which the Town does not have sanitary control.
- (5) ***Backflow*** means the undesirable reversal of the direction of flow of the water or mixtures of water and other liquid, gases or other substances into the distribution pipes of the potable water supply of water from any source or sources caused by backpressure and/or backsiphonage.
- (6) ***Backflow prevention device*** means a device or means designed to prevent backflow created by backpressure, backsiphonage or backpressure and backsiphonage acting together.
- (7) ***Back pressure*** means the backflow caused by a pump, elevated tank, boiler or "head" in pipe, or any means that could create greater pressure within a piping system than that which exists within the potable water supply.
- (8) ***Backsiphonage*** means the reverse flow of water or other liquids, mixtures, gases or substances into the distribution pipes of a potable water supply system caused by negative or sub-atmospheric pressure in the potable water supply system.
- (9) ***Certified cross-connection control device technician*** means a person who has shown his or her competency and has passed the cross-connection control technician certification examination given by the Water Distribution and Wastewater Collection Systems Council. This person shall be familiar with appropriate laws, rules and regulations which address cross-connection control. He or she shall be able to make competent tests and repairs on all approved backflow prevention devices and stay abreast of all new products and information on the subject. The technician shall be listed by the Colorado Department of Health.
- (10) ***Check valve*** means a self-closing device which is designed to permit the flow of fluids in one direction. A single check valve is not an approved backflow prevention device.
- (11) ***Colorado Department of Health cross-connection control manual*** means a manual that has been published by the State addressing cross-connection control practices which shall be used as a guidance document for implementing a cross-connection control program.
- (12) ***Containment, protection by***, means the installation of an approved backflow prevention device or method on the water service lines servicing any premises, location, facility or area. Protection by containment shall be used when the potable water system may be contaminated or polluted by substances used or stored within a building or premises.
- (13) ***Contamination*** means the impairment of the quality of the potable water by sewage, industrial fluids, waste liquids, compounds or other materials to a degree which creates an actual hazard to the public health through poisoning or through the spread of disease.

- (14) **Critical level** means the point on a backflow prevention device or vacuum breaker, conforming to approved standards and established by testing laboratory, which determines the minimum elevation above the flood-level rim of the fixture, highest point of usage, or receptacle served at which the device may be installed. When a backflow prevention device does not bear a critical level marking, the bottom of the vacuum breaker, combination valve or any such approved device shall constitute the critical level.
- (15) **Cross-connection** means any physical arrangement whereby a potable water supply is connected, directly or indirectly, with any other water supply system, sewer, drain, conduit, tank, plumbing fixture or the device which contains, or may contain, contaminated water, sewage or other waste, liquid or gas of unknown or unsafe quality which may be capable of imparting contamination or pollution to the potable water supply as a result of backflow. Bypass arrangements, jumper connections, removable spools, swivel or changeover devices, four-way valve connections and other temporary or permanent devices through which, or because of which, backflow could occur are considered to be cross-connections.
- (16) **Cross-connection, controlled**, means a connection made between a potable water system and a nonpotable water system with an approved backflow prevention device, properly installed and tested, that will continuously afford the protection commensurate with the degree of hazard.
- (17) **Director** means the Water Operator of the Town or his or her duly authorized representative.
- (18) **Double check valve assembly** means a backflow prevention device which consists of two (2) independently operating check valves which are internally loaded, with four (4) properly located test cocks for testing purposes. The assembly shall be located between two (2) drip-tight valves.
- (19) **Equivalent Residential Unit (ERU)**, In order to establish uniform tap fees and monthly billing rates, an ERU is any service line and/or meter that is equal to or will flow the amount of water equal to a single 3/4 inch water pipe. Such pipe shall be equal to 0.44 square inches in area. All base tap fees, monthly charges and water consumption allowances will be based upon this unit.
- (20) **Flood-level rim** means the edge of the receptacle from which liquid overflows.
- (21) **Hazard, degree of**, means the term is derived from an evaluation of the potential risk to public health and the adverse effect of the hazard upon the potable water system.
- (22) **Hazard, health**, means any condition, device or practice in the water supply system and its operation which could create, or in the judgment of the Town may create, a danger to the health and well-being of the water used. An example of a health hazard is a structural defect, including cross connections, in a water supply system or a direct connection of a potable water supply line to a sanitary sewer.
- (23) **Hazard, plumbing**, means a plumbing type cross-connection in a potable water system that has not been properly protected by an air-gap separation or an approved backflow prevention device. Unprotected plumbing type cross-connections are considered to be a health hazard.
- (24) **b** means an actual or potential threat to the physical properties of the water system or the potability of the public or the user's potable water system and would constitute a nuisance or be aesthetically objectionable or could cause damage to the system or its appurtenances, but would not be a threat to life or be dangerous to health.

(25) **Hazard, system,** means an actual or potential threat of severe damage to the physical properties of the potable water system or the user's potable water system or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the system caused by a cross-connection.

(26) **Industrial fluids system** means any system containing a fluid or solution which may be chemically, biologically, radiological or otherwise contaminated or polluted in a form or concentration such as would constitute a health, system, pollution or plumbing hazard if introduced into an approved water supply. This may include, but not be limited to, polluted or contaminated waters; all types of process waters and "used waters" originated from the potable water system which may have deteriorated in sanitary quality; chemicals in fluid form; plating acids and alkalis, circulated cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters such as from wells, springs, streams, rivers, lakes, dams, ponds, retention pits, irrigation canals or system, etc.; oils, gases, glycerine, glycols, paraffin's, caustic and acid solutions and other liquid and gaseous fluids used in industrial or other purposes or for fire-fighting purposes.

(27) **Isolation means** the control of cross-connections within a building's plumbing system by the installation of approved backflow prevention devices or methods at or near the potential sources of pollution or contamination.

(28) **Nonpotable water** means water that is not safe for human consumption or that does not meet the requirements set forth in the State Primary Drinking Water regulation.

(29) **Pollution** means the presence of any foreign substance (organic, inorganic, radiological or biological) in the water that may degrade the water quality so as to constitute a hazard or impair its usefulness without causing a threat to the public health.

(30) **Potable water** means water free from impurities in amounts sufficient to cause disease or harmful physiological effects. The bacteriological, chemical and radiological quality shall conform with State Primary Drinking Water regulations.

(31) **Reduced pressure principle device** means an assembly of two (2) independently operating approved check valves with a hydraulic automatic operating differential relief valve between the two (2) checks closing shutoff valves and having four (4) properly located test cocks for the testing of the check and relief valves. The entire assembly shall be an approved backflow prevention device.

(32) **Submerged inlet** means a water pipe or extension thereof from a potable water supply terminating below the flood level rim of a tank, vessel, fixture or appliance which may contain water of questionable quality, waste or other contaminant or pollutant.

(33) **User** means any person or business that uses water from the Town water system, whether located inside or outside of the Town.

(34) **Vacuum:** means any pressure less than atmospheric pressure.

(35) **Vacuum breaker, atmospheric,** means a vacuum breaker consisting of an air inlet opening and a nonloaded floating check disk valve designed to prevent backsiphonage only. The device shall not be subjected to continuous static line pressure or backpressure or be installed where it would be under pressure for more than twelve (12) continuous hours.

(36) ***Vacuum breaker, pressure***, means a vacuum breaker designed to prevent backsiphonage only, consisting of a spring-loaded check valve, a spring-loaded air inlet opening, a tightly closing shutoff valve on each side of the device and two (2) appropriately located test cocks. The device shall not be subjected to backpressure. The entire assembly shall be an approved backflow prevention device.

(37) ***Water distribution and wastewater collection systems certification council*** means the group which has been designated by the State Department of Health to administer and maintain the cross-connection control technician certification program.

(38) ***Water service connection*** means the terminal end of the Town's water service connection from the Town's potable water distribution system; i.e., where the Town loses jurisdiction and sanitary control over the water at its point of delivery to the user's stop box or shutoff valve or meter, whichever comes first from the water main. This shall include irrigation systems and fire sprinkler systems. Service connection shall also include water service connection from a fire hydrant and all other temporary or emergency water service connections from the potable water system.

(39) ***Tap abandonment***; If monthly water fees have not been paid for a period of six (6) consecutive months, the tap will be considered abandoned. See Ordinance 1 of series 2014 for revocation process.

(40) ***Water system*** means the complete distribution system which is made up of two (2) parts: the Town's water system and the user's system. The Town's water system shall consist of the source facilities of the water system under the complete control of the Town, up to the point where the user's water system begins. The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system. The Town's distribution system shall include the network of conduits used for the delivery of water from the source to the user's water system. The user's water system shall include those parts of the facilities beyond the termination of the Town's distribution system which are utilized in conveying the Town delivered potable water to points of use.

#### **Sec. 13-23. Powers and duties of the Water Operator.**

The Town Water Operator shall have the immediate control and management of all things pertaining to the Town water works system, and he or she shall perform all acts that may be necessary for the prudent, efficient and economical management and protection of said water works, subject to the approval and confirmation of the Board of Trustees.

#### **Sec. 13-24. Receipts and deposits.**

The Town Clerk shall keep a correct account of all receipts, make out all bills for water rents and materials furnished to property owners, collect the same and deposit the proceeds.

#### **Sec. 13-25. Inspections.**

Whenever, in the judgment of the Town Water Operator, it is deemed necessary, an authorized representative may inspect the premises or buildings of any water user for the purpose of examining the condition of all pipes, motors, meters and water fixtures, or the manner in which the water is used.

### **Sec. 13-26. Application for connection and use of water.**

Any person desiring to make a connection to the water system or use water there from shall make written application to the Town. No person shall connect to the water system or use water there from until such application has been approved and such person has otherwise complied with all relevant provisions of the Code.

### **Sec. 13-27. Water plant investment fee.**

Any applicant desiring to take and use water from the water utility of the Town shall pay a System Development fee for each individual service pursuant to the schedule of fees set forth herein. Such fees shall be paid in full prior to the time water is used for any purpose. Said fees shall be in addition to all other charges and required dedication of raw water as set forth in this Article and elsewhere in this Code. The System Development fee may be waived, after consideration, by the Water Utilities Enterprise board by a majority vote of the board.

(1) Schedule 1. New in-town water taps.

a. All taps three-fourths ( $\frac{3}{4}$ ) inch shall be charged a plant investment fee established by ordinance of the Board of Trustees.

b. All taps in excess of three-fourths ( $\frac{3}{4}$ ) inch shall be charged a fee negotiated by the Town Administrator and approved by the Board of Trustees upon the recommendation of the Town Board. All plant investment fees are subject to revision from time to time by resolution made by the Board of Trustees.

(2) Schedule 2. Enlargement of existing in-town water taps. In the event that a property owner applies for and obtains permission to increase the size of his or her water tap, he or she shall pay an additional water plant investment fee.

(3) Schedule 3. Out-of-town water taps. Water service to owners of property outside the boundaries of the Town shall be at the sole discretion of the Board of Trustees. Nothing in this Article shall be construed as obligating or otherwise requiring the Town to serve any property outside its corporate boundaries. In the event a request for water service outside the Town boundaries is approved, the water plant investment fee shall be double the fee set forth in Subsection (1) hereof.

### **Sec. 13-28. Metered water rate schedules.**

(a) With the specific exception of structures with one (1) meter and containing more than one (1) dwelling units as defined in Section 16-12 of this Code, the charge for water on a monthly basis taken through a meter inside the corporate limits of the Town shall be as follows:

(1) A monthly charge established by ordinance of the Board of Trustees will be assessed on the basis of the size of the property owner's water meter line.

(2) In addition to the aforesaid charge, a monthly charge, to be established by ordinance of the Board of Trustees, shall be calculated on the basis of the amount of water taken through the property



owner's meter, and other costs for transport and treatment. The Regional Water Association through the City of Florence sets debt retirement costs per meter.

**Sec. 13-29. Estimate of charges in event of meter failure.**

If any meter shall fail to register in any billing period, the water user shall be charged according to the average quantity of water used in a similar period.

**Sec. 13-30. Effective date of billings.**

The billing and payment time frame for all charges are set by the Board of Trustees.

**Sec. 13-31. Payment of water charges.**

**Definitions:**

Due date – Due date is the 15<sup>th</sup> of each month or next business day if the 15<sup>th</sup> falls on a non-work day.

Late Fee – See Chapter 1 Article II Section 1-55

Payment Plan - A signed agreement to pay 50% of outstanding balance at the time of signing the agreement and 25% of outstanding balance within the next 30 days and the remaining outstanding balance within the next 60 days plus keeping future water bills paid in full.

Shutoff - The water will be shutoff and locked but the tap ~~is~~ not removed. A written notification that the tap will be removed in 90 days, if bill is not paid, must be provided to the owner of the property and residence of the property if different. This notice must include the financial implications if the tap is removed i.e. the full new tap fee will apply to have the tap reinstalled. Also the notice should include a copy of the Payment Plan Agreement.

**1st month after due date**

-- Amount owed, current bill plus Late Fee

**2nd month after due date**

-- Amount owed, 1st month bill including late fee plus 2nd month bill including late fee.

-- Action to be taken - Written notification of Shutoff if not paid in full by the first of the following month.

**First of 3<sup>rd</sup> month**

-- Action to be taken – Shutoff (see above)

**3rd month after due date**

-- Amount owed - 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> months bills plus late fees.

**4th month**

-- Fees continue to be added to account. NOTE: Should not be any water usage.

5<sup>th</sup> month

-- Fees continue to be added to account. Send notification of tap removal in 30 days if not paid in full.

1<sup>st</sup> of 6th month

-- Remove tap. Notify the Town Board to determine what action to take to collect outstanding bill.

The shutoff and/or tap removal will be suspended at any time if a payment plan agreement is signed and payments are made as defined in the Payment Plan agreement. The water will be shutoff in 10 days if the payments are not kept up per the agreement. The tap will be removed in the time frame defined in this section.

Exceptions:

1) When the amount owed is greater than \$500: A written notification should be provide to the customer of water shutoff in 10 days and tap removed in 30 days if amount owed is not paid in 10 days. Shutoff and tap removal can be averted with a Payment Plan that is kept current.

2) The water customer may apply for a variance to deal with special circumstances.

3) The tap may be removed immediately, at the mayor's discretion, if evidence of any tampering of the tap.

[{Ordinance 012022}](#)

### **Sec. 13-32. Unpaid charges a lien.**

All water charges shall be a lien upon the property to which water is delivered from the date said charges become due until said charges are paid. The owner of every building, premises, lot or house shall be liable for all water delivered to or taken from and used upon his or her premises, which lien or liability may be enforced by the Town by action at law or suit to enforce the lien. In case the tenant in possession of any premises or buildings shall pay the water charges, it shall not relieve the landowner from such obligations and lien and the Town shall not be required to look to any person whatsoever other than the owner for the payment of water charges. No change of ownership or occupation shall affect the application of this Article and the failure of any owner to learn that he or she purchased property against which a lien for water service exists shall in no way affect his or her liability for such payment in full. The amount due and in default shall, in addition to said right of enforcement by disconnection of service, become a lien of the property and premises so served to the amount of water rent and other service charges from the date the same accrued and became due and payable; and said delinquent payments shall be enforced by assessment upon the property and premises so served and certification thereof to the County Treasurer for collection in the same manner as though they were part of the taxes.

### **Sec. 13-33. Termination of service for nonpayment of charges.**

In case any water user shall fail to pay all charges as prescribed by this Article, the Town may shut off the water and the water shall not be turned on again until all charges, together with the charge for turning on the water, are paid.

**Sec. 13-34. Charges for turning water on or off.**

(a) Following Termination of Service Due to Nonpayment.

(1) There shall be a charge, to be established by resolution of the Board of Trustees, for turning the water on again after it has been turned off due to nonpayment of the bill or failure to abide by the rules and regulations as set forth in this Article. Such amounts are to be charged if the turn-on or turnoff is made during regular working hours.

(2) If the turn-on is made after regular working hours of the staff person performing the task, the charge shall be as established by resolution of the Board of Trustees. All property owners shall be responsible for metered service until such service is actually turned off.

(b) Normal Circumstances.

(1) The regular fee for turning water on to any premises after it has been turned off for any period of time shall be as established by ordinance of the Board of Trustees. This fee must be paid at the time the owner signs the application for service.

(2) The property owner or designated representative must be present at the property when the water is turned on. In the event that the owner or designated representative is not present at the scheduled time, a fee established by ordinance of the Board of Trustees will be charged for each additional trip to the property.

**Sec. 13-35. Interference with water facilities prohibited.**

It shall be unlawful for any person to tap any water lines or to make any connections therewith, or in any manner to interfere with the property, equipment, pipes, valves or any other water appliances of the Town, or to change or alter the position of any valve or appliance regarding the flow of water in any pipeline, without the express written authority of the Town Board.

**Sec. 13-36. Connections to water system.**

It shall be unlawful for any person to make any connection with any water pipeline which forms a part of the Town's water system except as may be properly authorized by the Town Board. It shall be unlawful to make any connection with any privately owned water line which is connected to the Town's water system or to change, alter or renew any presently existing private water line connected with the Town's water system with any pipe larger than that which is already in existence, except as provided herein.

**Sec. 13-37. Restrictions on water use.**

- (a) The use of water from the water utility for lawn sprinkling, irrigation and/or recreation purposes may, upon recommendation the Board of Trustees, be prohibited or restricted as determined by resolution of the Board of Trustees. Such order shall be effective immediately upon posting on the Town's bulletin boards. This regulation shall apply to all users of water service.
- (b) In the event of an emergency that should require the immediate curtailment of the use of water from the water utility, the Town shall have the authority to make such restrictions as it deems necessary for the protection of the public.

**Sec. 13-38. Shutoff of water for repairs.**

Water may be shut off from any street main when necessary to repair the main or to make any connections or extensions of the water mains or to perform any other work necessary to maintain the water system.

**Sec. 13-39. Reservation of rights by Town.**

The use of water under the provisions of this Article shall not constitute or be deemed to be a relinquishment of any water or water right by the Town and the Town reserves the full right to determine all matters in connection with the control and use of said water.

**Sec. 13-40. Use of water by other than customers prohibited.**

It shall be unlawful for any person having water service hereunder to permit any other person, firm or corporation to take or use water from his or her said water service for use on property not connected to the Town water system, except as provided herein.

**Sec. 13-41. General regulations for water service lines.**

(a) Original service lines from the water main to the structure to be served shall be installed by the water user at his or her expense.

(b) It shall be unlawful for any person other than a licensed plumber or a Town-authorized representative to install a water service line from the main to the meter pit or curb stop. All service lines shall be of Type K copper or other suitable material as determined by the Town. Corporation stops, meter risers or curb stops and service lines shall be of the size and type specified by the Town. All service lines shall be buried at least fifty-four (54) inches below the established grade of the street or ground. When the main is of greater or lesser depth, the service line shall be brought to the required depth as soon as taps shall be inspected by the Town's authorized representative prior to use.

© The water service line from the street main to the water distribution system of the building to be serviced with water shall be of sufficient size to furnish an adequate flow of water to meet the requirements of the building at peak demand and in no case shall be less than three-fourths ( $\frac{3}{4}$ ) inch nominal diameter.

(d) In the case that the water user desires to disconnect his or her premises, he or she shall not be permitted to take up that portion of the service line between the main and the curb stop or the meter pit or take up the meter pit, but at his or her expense the water shall be shut off at the corporation stop and all appliances from the water main to and including the meter pit shall remain in the ground and become the property of the Town. New services shall not be approved by the Town and the water shall not be turned on until old service lines are dug up and the corporation stop shut off at the main.

e) A tracer wire to Town specifications must be installed from the structure being serviced through the meter location to the connection to the main service line.

[{Ordinance 102022}](#)

#### **Sec. 13-42. Installations prior to street paving.**

Before any street containing a water line is paved, the Town shall cause to be installed all service lines with meter pits or curb stops and meter risers, as the Town determines necessary to serve said property when fully developed.

#### **Sec. 13-43. Individual service lines required.**

Each property shall be served by its own service line, and no connection with the water utility shall be made by extending the service line from one (1) property to another property.

#### **Sec. 13-44. Maintenance of service lines and fixtures.**

(a) The owner of any property connected to the Town water utility shall be responsible for the maintenance of the water service line from the property line where the water service line enters upon the property of the user to the structure being served, and the owner shall keep this line in good condition and, at his or her expense, shall at all times keep all pipes, fixtures and appliances on his or her property tight and in good working order so as to prevent waste of water.

(b) The Town will maintain the service line from the water main to the point where the line enters onto the private property. Where a curb stop or meter pit has been installed in the service line near the actual property line, the point of change of maintenance responsibilities shall be at the curb stop or meter pit.

#### **Sec. 13-45. Water meters: requirements and installation.**

(a) All water services supplied by the Water Utilities Enterprise shall be metered. Use of any water without proper metering shall be prohibited.

(b) All meters shall be of a size, type and design approved by the, water operator or his or her designee, and shall be installed in a readily accessible location for the meter reader. All water meters shall be installed either in a frost-proof meter pit or inside the structure with a remote reading device connected to allow reading from the outside of the structure. All meters shall be installed with a stopcock on each side of the meter.

© Each meter shall be inspected by the Town and shall be properly adjusted before installation.

(d) A record shall be made and preserved of each meter or meters installed, giving the location, the serial number and the size of the meters.

(e) All meters for all water services shall be installed by the Town or an authorized representative of the Town at the expense of the property owner.

#### **Sec. 13-46. Maintenance of meters.**

All water meters shall be maintained by the Town and shall be tested and repaired as necessary. Meters may be inspected at any reasonable time by the Town. The cost of replacement meters and/or parts are the responsibility of the user / customer.

**Sec. 13-47. Meter interference and bypass prohibited.**

It shall be unlawful for any person to tamper or interfere with any meter or meter seal or to so arrange a water service or piping that the use of water will not actuate the meter. The Town shall discontinue water service immediately to any user who violates the provisions of this Section until satisfactory payment has been made for all water used and all repairs to the meter and piping.

**Sec. 13-48. Size of water mains.**

The size of the main required to serve any part of the Town shall be determined by the Town. No main less than four (4) inches in diameter shall be placed in the water distribution system. All water system materials are subject to approval by the Town.

**Sec. 13-49. Extension of water mains; payment of costs.**

When water mains are extended, the property owners benefitted thereby, as determined by the Town, shall pay all of the costs of extending such mains insofar as such costs relate to the size of the main required to serve the property benefitted. In the event the Town requires that such main be of a size larger than eight (8) inches, the Town shall pay the additional costs incurred on such amount. At the time of annexation, or as the property abutting such water main is developed and connections are made to said water main, the Town may collect a charge assessed in relation to the affected property, based upon the original construction cost.

**Sec. 13-50. Construction of mains for a subdivision.**

- (a) All water mains required within a platted subdivision, including cross-ties, shall be installed at the cost of the sub divider. The sub divider shall install mains to the farthest point of his or her subdivision.
- (b) When a sub divider finds it necessary to extend a water main from the existing water system through land owned by someone other than the sub dividers or construct lines on the perimeter of said subdivision, the sub divider shall pay the cost of the original construction. Cost of construction shall include the acquisition of any necessary easement, if applicable. The size of the mains shall be determined by the Town and where the required mains are larger than eight (8) inches, the Town shall pay a percentage of the cost as set forth in this Section. © The sub divider shall install the mains in his or her subdivision by private contractor, subject to approval by the Town of the plans and specifications and actual construction. Failure to do so may result in the Town's refusal to participate in over sizing costs and acceptance of the mains for perpetual maintenance.

**Sec. 13-51. Control and operation of fire hydrants.**

All fire hydrants connected to the Town's water mains shall be a part of the water system and shall be kept in repair by the Town's staff. No person, other than a fireman of the Florence Fire District, Town employee or other person authorized by the Town shall operate any fire hydrant.

**Sec. 13-52. Unprotected cross-connection prohibited.**

It shall be unlawful to make, install, maintain or permit any cross-connection with the water system without providing protection against backflow by proper installation and maintenance of an approved backflow prevention device to insure that it is in proper working order. Failure to permit entry to the premises shall result in discontinuance of water services to said premises.

**Sec. 13-53. Inspection of user's system.**

The Water Operator shall have the authority to access and inspect any private water system to determine whether cross-connections or other violations of this Article exist, and to determine the extent and degree of hazard the system poses to the Town's water system. The **Operator** also has the right to inspect any installed approved backflow prevention device to ensure that it is in proper working order. Failure to permit entry to the premises shall result in discontinuance of water service to said premises.

**Sec. 13-54. Notice to remove or correct violation.**

(a) When a condition involving a violation of this Article resulting in a hazard is determined to exist, the Water Operator shall notify in writing the owner of the premises. The notification shall include a description of the hazard and required remedial action and set a reasonable time period in which the property owner must have the violation removed or corrected.

(b) If the property owner fails to correct the violation in the specified time, the Water Operator may, if in his or her judgment an imminent health hazard exists, request that the water service to the building or premises be terminated. Additional fines or penalties, as otherwise set forth in this Code, may also be assessed following termination of service.

**Sec. 13-55. Testing, repair and replacement of backflow prevention devices.**

(a) It shall be the responsibility of the property owner, at any premises where a backflow prevention device is installed, to have a certified operational test made immediately after original installation of the device and least once annually thereafter at the property owner's expense. In those instances where the Water Operator deems the hazard to be great enough, he or she may require certified inspections at more frequent intervals. All inspections and tests must be performed by a certified cross-connection control technician.

(b) In the event that a device fails a test or inspection or cannot be repaired, the technician must verbally report it to the Water Operator and the property owner. This notification shall be made immediately, if possible, but in no case later than one (1) work day after the discovery of the failing device. A written notification shall follow within three (3) working days. All devices which do not pass the certified test shall be repaired or replaced at the expense of the property owner within fifteen (15) working days of the test. The device must be re-tested by a certified technician following repairs or replacement.

© A written report shall be submitted to the Water Operator within five (5) working days of any test or work performed on a device. All records of the certified test, repairs and replacements of a backflow

prevention device shall be maintained by the Director of Public Works, the property owner and the certified technician for a period of not less than two (2) years.

**Sec. 13-56. Premises requiring a backflow prevention devices.**

(a) Auxiliary water supply: In the case of premises having an auxiliary water supply which is not or may not be safe of bacteriological, radiological or chemical quality and which is not acceptable as an additional source by the Water Operator, the Town's water system shall be protected by an approved backflow prevention device in the service line appropriate to the degree of hazard.

(b) Industrial fluids: In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the Town's water system, the Town's system shall be protected against backflow from the premises by an approved backflow prevention device in the water service line appropriate to the degree of hazard. This shall include the handling of process waters and waters originating from the Town's water system which have been subject to deterioration in quality.

©

The Town's water system shall be protected against backflow from the premises by an approved backflow prevention device in the water service line.

**Sec. 13-57. Location of the backflow prevention device.**

When determined to be necessary, an approved backflow prevention device shall be installed at or near the property line or immediately inside the structure being served before the first branch line leading off the water service line. In all cases, the backflow prevention device shall be installed after the water meter.

**Sec. 13-58. Required types of backflow prevention devices.**

(a) In the case of any premises where there is an auxiliary water supply as stated in preceding paragraphs of this Article and it is not subject to any of the following rules, the Town's water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention device.

(b) In the case of any premises where there is water or a substance that would be objectionable but not hazardous to health, if introduced into the public water system, the Town's water system shall be protected by an approved double check valve assembly.

© In the case of any premises where there is any material dangerous to health which is handled in such a fashion as to create an actual or potential hazard to the Town's water system, the water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention device. Examples of premises where these conditions will exist include sewage treatment plants, sewage pumping stations, chemical manufacturing plants, hospitals, mortuaries and plating plants.

(d) In the case of any premises where there are "uncontrolled" cross-connections, either actual or potential, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention device at the service connection.



(e) In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete in-plant cross-connection survey, the public water system shall be protected against backflow or back siphonage from the premises by the installation of a backflow prevention device in the service line. In this case, maximum protection will be required; that is, an approved reduced pressure principle backflow prevention device shall be installed in each service to the premises.

(f) The following guidelines relating to backflow prevention devices for irrigation systems shall apply:

(1) Atmospheric vacuum breakers shall be installed after the last control valve of each sprinkler circuit and at a minimum of six (6) inches above the highest irrigation circuits with heads that will not return any pressure in the circuit when the circuit control valve is closed.

(2) Pressure vacuum breakers shall be installed at the beginning of each irrigation circuit and at a minimum of twelve (12) inches above the highest irrigation head on the circuit. Individual irrigation circuits having quick coupling valves or other similar type heads that will permit pressure to be retained in the circuit shall have a pressure vacuum breaker installed as a minimum requirement for each circuit. Irrigation systems using the subsurface drip method shall have a pressure vacuum breaker on each circuit. A pressure vacuum breaker may not be installed where a double check valve assembly, reduced pressure principle backflow prevention device or air-gap separation is required.

(3) A double check valve assembly may be installed to serve multiple irrigation circuits in lieu of vacuum breakers on each individual irrigation circuit.

(4) Reduced pressure principal backflow device or air-gap separation shall be required before any piping network in which fertilizers, pesticides and other chemical or toxic contaminants are injected or siphoned into the irrigation system.

(g) Water systems for fighting fire, derived from a supply that cannot be approved as safe or potable for human use, shall be kept wholly separate from drinking water pipelines and equipment. In cases where the domestic water system is used for both drinking and fire-fighting purposes, approved backflow prevention devices shall be installed to protect such individual drinking water lines as are not used for fire-fighting purposes.

(h) The use of a Town fire hydrant shall only be done with the approval of the Director of Public Works. Any time water is taken out of a fire hydrant for the purpose of filling a tank or container, this will require the use of an air-gap or an approved reduced pressure principle backflow prevention device, which will be installed on the line connection to the fire hydrant.

### **Sec. 13-59. Standards for backflow prevention devices.**

(a) Any backflow prevention device required herein shall be of a model and size approved by the Water Operator. The standards used for approval shall be those of the American Water Works Association (AWWA), the American Society of Sanitary Engineering and the Foundation of Cross-Connection Control and Hydraulic Research (FCC & HR) of the University of Southern California in their present form and as they subsequently may be amended from time to time.

(b) Those backflow prevention devices which are not subject to the approval of the laboratory listed in (a) above, i.e., in line dual checks, atmospheric vacuum breakers or hose bib vacuum breakers, shall have full approval by appropriate organizations such as the American Society of Sanitary Engineering, International Association of Plumbing and Mechanical Officials or Los Angeles Mechanical Laboratory.

**Sec. 13-60. Water Utilities Enterprise.**

The Board of Trustees hereby declares that pursuant to Section 37-45.1-101 *et seq.*, C.R.S., the Williamsburg Water Utilities Enterprise is a water activity enterprise receiving less than ten percent (10%) of its annual revenues and grants from other governmental entities and which is authorized to issue its own revenue bonds pursuant to applicable law.

**Sec. 13-61. Williamsburg Water Utilities Enterprise.**

The Board of Trustees hereby declares that pursuant to Section 37-45.1-101 *et seq.*, C.R.S., the Williamsburg Water Utilities Enterprise is a water activity enterprise receiving less than ten percent (10%) of its annual revenues and grants from other governmental entities. The Williamsburg Water Utilities Enterprise is authorized to issue bonds, notes, or other obligations payable from the revenues derived or to be derived from the System. The Board of Trustees may also authorize the issuance of such bonds, notes, or other obligations in accordance with the laws of the State of Colorado, and in so doing shall be deemed to be acting as both the Governing Body and the Board of Trustees.

**Sec. 13-62. Governing Body of Water Utilities Enterprise.**

The governing body of the Williamsburg Water Utilities Enterprise (the "Governing Body") shall be the Board of Trustees of the Town, and shall be subject to all of the applicable laws, rules, and regulations pertaining to the Board of Trustees. Whenever the Board of Trustees is in session, the Governing Body shall also be deemed to be in session. It shall not be necessary for the Governing Body to meet separately from the regular and special meetings of the Board of Trustees, nor shall it be necessary for the Governing Body to specifically announce or acknowledge that actions taken thereby are taken by the governing body of the Enterprise. The Governing Body may conduct its affairs in the same manner and subject to the same laws which apply to the Board of Trustees for the same or similar matters; provided that in accordance with §37-45.1-104(2), C.R.S., the Governing Body may authorize the issuance of bonds by adoption of a resolution.

**Sec. 13-63. Enterprise Fees and Charges.**

The Board of Trustees shall adopt by ordinance for and on behalf of the Williamsburg Water Utilities Enterprise the following rates, fees, and charges:

- a. minimum and sufficient water rates, fees and charges;

- b. plant investment fees; and other fees and charges as the Board of Trustees deems necessary to cover the cost of inspection, testing fees for engineering design review, operations, maintenance, and extensions of the System.
- c. other fees and charges as the Board of Trustees deems necessary to cover the cost of inspection, testing fees for engineering design review, operations, maintenance, and extensions of the System.

**Sec. 13-64. Enterprise Annual Budget.**

The Board of Trustees shall adopt an annual budget for the Williamsburg Water Utilities Enterprise, separate from the Town's general fund budget.

**Sec. 13-65. Water Revenue Fund Established.**

There is hereby established a fund, to be known as the "Water Revenue Fund", in which shall be deposited all revenues from the various Water Operations. Revenues from the various Water Operations shall be accounted for separately under the Water Revenue Fund. All revenues related to the System, including but not limited to all rates, fees, credits and charges, ("System Revenues") shall be accounted for in the Water Revenue Fund as being revenues of the System. System Revenues shall be used: first to pay for the operation and maintenance expenses of the System; second to pay debt service; third to fund or replenish any required debt service or other reserve fund; fourth for the replacement of and additions to the system; and fifth for any other purpose approved by the Board of Trustees as the Governing Body of the Williamsburg Water Utilities Enterprise. All amounts on hand in such fund shall be invested by the Board of Trustees in investments proper for public funds.

The Williamsburg Water Utilities Enterprise may pledge all or any portion of the Water Revenue Fund, including revenues anticipated to be collected, to the payment of principal, interest, premium, if any, and reserves for revenue bonds or any other obligations lawfully issued or otherwise contracted for by the Williamsburg Water Utilities Enterprise for the payment or other financing of costs of the System, or for the purpose of refunding any obligations issued or otherwise contracted for such purpose.

**Section 13-66:**

A) Wells,

- a. When a water line borders the property line then no well is allowed and a town water tap must be purchased if one is available
- b. When a water line does not border the property line then the lot owner has the option to put the waterline in and attach a tap. Alternatively, the property owner may put in a well, if an application is submitted to, and accepted by, the Colorado Division of Water Recourses for a Residential Water Well Permit or a Domestic and Livestock Well
- c. When a water line borders the property and a water tap is available then pre-existing wells may not be used for household water.

B) Cisterns

a. Definition: For purposes of this ordinance a cistern is defined as a container with a capacity greater than 5 gallons used to hold water for use within a home. This does not include water storage that is an integral part of a motorhome or travel/camping trailer.

b. A cistern is allowed:

i. If the property has a well that is authorized for household water as noted in A) b. above

Or,

ii. If the property is 35 acres or more

c. A cistern is not allowed when a water line borders the property, whether or not a tap has been installed for the property.

d. A cistern, if allowed, must be buried underground

C) Application fee for a well, cistern, or well & cistern combination will be set by resolution

The penalty for this section is a minimum fine of \$100 for each of the first two (2) violations and \$300 for each additional violation. In addition unauthorized cisterns must be removed.

[{Ordinance 062018}](#)

**Secs.13-67-13-68-80.Reserved.**

### **ARTICLE III**

#### **Storm Drainage**

##### **Sec. 13-81. Purpose and intent.**

The Board of Trustees hereby finds, determines and declares the necessity of providing storm water drainage facilities for the drainage and control of flood and surface waters within the Town, including areas to be subdivided and developed, in order that storm and surface waters may be properly drained and controlled, pollution may be reduced, the environment enhanced and the health, safety and welfare of the Town and its inhabitants may be safeguarded and protected.

##### **Sec. 13-82. Owners of property to provide on-site drainage facilities as a condition of development.**

In accordance with the assumptions of the Drainage Master Plan, the owners of property to be developed within the Town shall be required, as a condition of development, to provide at their sole expense, such on-site storm water drainage facilities as are required by the Plan and made necessary by the development. Such requirements shall include an obligation of owners of property to provide facilities necessary to convey storm water runoff to major drainage ways. Since the development of elevated land can increase the amount of storm water runoff from such land onto adjoining lands at lower elevations, the owner of elevated land has the legal duty to prevent such increased runoff from doing damage to other lands, which duty shall be deemed satisfied if adequate facilities are installed as required by this Section. Thus, in

determining under this Section what facilities a landowner shall be responsible for constructing, the amount of increased storm water runoff that will result from the development shall be taken into account.

**Sec. 13-83.—13-100. Reserved.**

## **ARTICLE IV Camping**

### **Utility Accounts**

**Sec. 13-101. Delinquency fee.**

(a) The Board of Trustees shall, from time to time, by ordinance, set a delinquency fee for municipal utility accounts.

(b) The delinquency fee shall be charged for each month in which a delinquency occurs. No charge shall be made on any account for the first delinquency, and said charge shall be assessed in the second month. Any account incurring a first month's delinquency for which no fee was charged shall thereafter be charged a monthly delinquency fee for each month in which a subsequent delinquency may occur.

© Any delinquency fees assessed hereunder shall become a lien upon the property and may be assessed against the property in accordance with the assessment provisions of this Code and the laws of the State.

(d) The assessment of delinquency fees as aforesaid shall be mandatory and shall in addition to any other remedies, including the termination of utility services, as may be authorized by this Code.

**Secs. 13-102—13-120. Reserved.**

## **Ordinance \_1\_ of 2022**

### **An Ordinance replacing ARTICLE II CHAPTER 13 Section 13-31**

Where As: There has been some issue and inconsistencies as to when to turn the water off and when to remove the tap due to nonpayment of water bill.

Therefore: Chapter 13 Article II Section 13-31 is completely replaced with the following

Sec. 13-31. Payment of water charges.

#### **Definitions:**

Due date – Due date is the 15<sup>th</sup> of each month or next business day if the 15<sup>th</sup> falls on a non-work day.

Late Fee – See Chapter 1 Article II Section 1-55

Payment Plan - A signed agreement to pay 50% of outstanding balance at the time of signing the agreement and 25% of outstanding balance within the next 30 days and the remaining outstanding balance within the next 60 days plus keeping future water bills paid in full.

Shutoff - The water will be shutoff and locked but the tap ~~is~~ not removed. A written notification that the tap will be removed in 90 days, if bill is not paid, must be provided to the owner of the property and residence of the property if different. This notice must include the financial implications if the tap is removed i.e. the full new tap fee will apply to have the tap reinstalled. Also the notice should include a copy of the Payment Plan Agreement.

1st month after due date

-- Amount owed, current bill plus Late Fee

2nd month after due date

-- Amount owed, 1st month bill including late fee plus 2nd month bill including late fee.

-- Action to be taken - Written notification of Shutoff if not paid in full by the first of the following month.

First of 3<sup>rd</sup> month

-- Action to be taken – Shutoff (see above)

3rd month after due date

-- Amount owed - 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> months bills plus late fees.

4th month

-- Fees continue to be added to account. NOTE: Should not be any water usage.

5<sup>th</sup> month

-- Fees continue to be added to account. Send notification of tap removal in 30 days if not paid in full.

1<sup>st</sup> of 6th month

-- Remove tap. Notify the Town Board to determine what action to take to collect outstanding bill.

The shutoff and/or tap removal will be suspended at any time if a payment plan agreement is signed and payments are made as defined in the Payment Plan agreement. The water will be shutoff in 10 days if the payments are not kept up per the agreement. The tap will be removed in the time frame defined in this section.

Exceptions:

1) When the amount owed is greater than \$500: A written notification should be provide to the customer of water shutoff in 10 days and tap removed in 30 days if amount owed is not paid in 10 days. Shutoff and tap removal can be averted with a Payment Plan that is kept current.

2) The water customer may apply for a variance to deal with special circumstances.

3) The tap may be removed immediately, at the mayor's discretion, if evidence of any tampering of the tap.

BE IT ENACTED this \_4\_ Day of \_January\_\_ 2022

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Jerald Farringer  
Mayor

ATTEST:

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Lucinda Ricotta  
Town Clerk

Posted \_\_\_\_\_ 2022 on the Public Notice boards located at:

Quincy & Iron Horse Road, Williamsburg, Colorado

Wilmont Road and Smith Gulch Road, Williamsburg, Colorado

1 John Street, Williamsburg, Colorado

### Original Text

All charges for the use of water as provided by this Code are due and payable at the Town Hall. All charges are due on the 10th day of the month following the billing cycle. Charges are delinquent and service is subject to termination on the 20th day of the month. Partial payments may be accepted at the sole discretion of the Town. A past due statement and notice of termination of service may be sent upon delinquency.



ORDINANCE 6 OF 2018  
TOWN OF WILLIAMSBURG, COLORADO  
WELLS AND CISTERNS

To insure the integrity of the Town's water system, the following is added to Chapter 13, Article II:  
Add Section 13-66:

A) Wells,

- a. When a water line borders the property line then no well is allowed and a town water tap must be purchased if one is available
- b. When a water line does not border the property line then the lot owner has the option to put the waterline in and attach a tap. Alternatively, the property owner may put in a well, if an application is submitted to, and accepted by, the Colorado Division of Water Resources for a Residential Water Well Permit or a Domestic and Livestock Well
- c. When a water line borders the property and a water tap is available then pre-existing wells may not be used for household water.

B) Cisterns

- a. Definition: For purposes of this ordinance a cistern is defined as a container with a capacity greater than 5 gallons used to hold water for use within a home. This does not include water storage that is an integral part of a motorhome or travel/camping trailer.
- b. A cistern is allowed:
  - i. If the property has a well that is authorized for household water as noted in A) b. above

Or,

- ii. If the property is 35 acres or more
- c. A cistern is not allowed when a water line borders the property, whether or not a tap has been installed for the property.
- d. A cistern, if allowed, must be buried underground

C) Application fee for a well, cistern, or well & cistern combination will be set by resolution

The penalty for this section is a minimum fine of \$100 for each of the first two (2) violations and \$300 for each additional violation. In addition unauthorized cisterns must be removed.

ImageJerald Farringer, Mayor

ATTEST:

Lucinda Ricotta, Town Clerk

Image

A proved this 7th day of August, 2018

ORDINANCE 10 OF 2022  
AN ORDINANCE AMENDING ARTICLE II SECTION 13-41 OF THE MUNICIPAL  
CODE

Where As: Currently the Town of Williamsburg municipal code does not require a tracer wire for future location of water lines.

Therefore: Add Paragraph e to Section 13-41

Section 13-41. General regulations for water service lines.

e) A tracer wire to Town specifications must be installed from the structure being serviced through the meter location to the connection to the main service line.

BE IT ENACTED this            Day of 2022

Jerald Farringer

Mayer

ATTEST:

Lucinda Ricotta

Town Clerk

Posted 2022 on the Public Notice boards located at:

Quincy & Iron Horse Road, Williamsburg, Colorado

Wilmont Road and Smith Gulch Road, Williamsburg, Colorado

1 John Street, Williamsburg, Colorado