



TOWN OF WILLIAMSBURG

BOARD OF TRUSTEE AGENDA

Tuesday, September 16, 2025, 6:15 pm

Board Chambers, 1 John Street, Williamsburg

Call to Order

Pledge of Allegiance

Roll Call

Consideration on Variance for 14 Ironhorse occupying a camper, Donna Duncan.

Citizen Written Submissions (5 minutes)

Citizen Comments on Agenda Items only (3 minutes): If you wish to address the Town Board, please sign up on the sign up on the sheet available by the meeting room door and submit it to the Town Clerk prior to the meeting being called to order.

1. Approval of the Agenda and Consent Agenda:

Consent Agenda: All matters listed on the Consent Agenda are considered routine and will be approved with one motion. Documents are approved substantially as drafted. There will be no separate discussion of these items unless a Board of Trustee Member or citizen so requests, in which case the items may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

- a. Approve the Board of Trustee Meeting minutes for August 19, 2025 and Special Board Meeting August 29, 2025.
- b. Receive and file town report and accounts payable disbursements for August 2025.
- c. Authorize purchase of four loads of road base from Daniel Giem for stockpiles for \$875 from the Street Fund.
- d. Authorize purchase of one load of sand from Daniel Giem for icy roads and bedding water pipes for \$475.00 to be split 1/2 Water Fund and 1/2 Street Fund.
- e. Authorize payment to Town Attorney Wyatt Hamilton Findlay for \$1,350.
- f. Authorize payment to Road Sign Supply for receipt of 7 stop signs and 2 replacement town seals (town seals will be 50% reimbursed by UAACOG grant) for \$677.81.
- g. Authorize purchase of materials to build shelving in the Water Dept shed for \$480 from Home Depot out of the Water Fund.
- h. Authorize waiving the town hall rental fee for the Williamsburg Women's Club to host traditional community events: Community Dinner October 28, 2025, Children's Trick-or-Treat October 31, 2025, and Children's Christmas Party December 20, 2025.
- i. Authorize payment to Rocky Mountain Fire Extinguisher for their annual fire extinguisher inspections and two extinguisher recharges performed on 9/11/25 for \$254.50.
- j. Authorize reimbursement payment to Larry Hall for tractor repair part Push Pull Loader Joystick cable for \$163.96 ordered from eBay.

2. Reports

- a. Treasurer Report: Receive and file Treasurer Report and Monthly Budget report for July 2025 and August 2025.
- b. HR Report: Discussion and Evaluation of Dan Wagner's Performance, with consideration of a pay raise.
- c. Matters from the Mayor and Board of Trustees
- d. Town updates from Code Enforcement, Streets, Park, Water, Clerk, Planning & Zoning and Special Events.

DISCUSSION:

3. Consideration on creating a monthly Workshop Meeting.
4. Discussion on intersection at Cory Lane and Oak Creek desire for a yield or stop sign.
5. Consideration to approve renting a dumpster from Red Rock Disposal for \$400 for a community clean-up day on a Friday in October, before issuing fines for rubbish/junk/mattress citations.

UNFINISHED BUSINESS:

6. **Second Reading and adoption of ORDINANCE NO. 6 of 2025: AN ORDINANCE AMENDING THE TOWN OF WILLIAMSBURG MUNICIPAL CODE TO UPDATE THE FINE TABLE, ESTABLISH A GENERAL PENALTY PROVISION, AND PLACE LIENS IN COMPLIANCE WITH COLORADO STATE LAW.**

NEW BUSINESS:

7. None.

Adjourn: Next Scheduled Board Meeting: Tuesday, October 21, 2025, 6:15pm